

Glenville State College
Staff Council Minutes
September 24, 2019

- I. Chair Stickelman called the meeting to order at 8:30 am.
- II. Attendance:
 - a. Members Present: Chelsea Stickelman, Dustin Crutchfield, Conner Ferguson, Jason Gum, Michele Lang
 - b. Members Absent: Jodi Walters, Rick Walsh, Jim Tatman, Mandy Wiant
 - c. Guests: Tegan McEntire, Ron Taylor, Cheyenne Carr, Ashley Nicholas
- III. Review of Minutes: Minutes from July 2019 were reviewed. Dustin Crutchfield made a motion for minutes to be accepted. Conner Ferguson 2nd the motion. Motion passed.
- IV. Open Positions:
 - a. Due to the resignation of Sheri Goff, Rachel Adams, and Joanne Rutherford, nominations were accepted for these open positions. Conner Ferguson nominated Ashley Nichols and Cheyenne Carr to each fill a position in the Clerical & Secretarial category. Michele Lang 2nd the nominations. Ashley and Cheyenne both accepted. Motion passed. Ashley Nichols took the 2-year term to expire 6/30/21 and Cheyenne Carr took the term with 1 year left, to expire 6/30/20.
 - b. No nominations have been received for the open Other Professional category.
- V. The Vice-Chair and Treasurer officer positions have been vacated due to the resignation of the staff mention in section IV. Michele Lang nominated Conner Ferguson for Vice-Chair, Jason Gum 2nd, Conner accepted, and the motion passed.
- VI. Per message from Dr. Kathleen Nelson, there has been no update in reference to the HLC visit earlier in the month. Our next Staff Council Meet and Confer with her is scheduled for October 10, 2019 at 1:30 pm. Following that it will resume on the first Thursday of each month.
- VII. New Staff Professional Development Fund -
 - a. New form reviewed
 - b. There will be a \$25,000 budget for this divided for distribution throughout the year – First six months \$15,000 and the second six months \$10,000.
 - c. There is a change in restrictions – no travel, food, or lodging reimbursement, for tuition and conference fees only.
 - d. The Staff Council Treasurer will track the funds.
 - e. A check list for completion was suggested.

- f. If activity is required for a job or department then funding should be through that department's budget.
- VIII. A non-smoking policy committee has been formed.
- IX. Committee Updates:
 - a. HR – Tegan McEntire – nothing new to report
 - b. BOG – Jason Gum
 - i. Board of Governors met with HLC during their visit
 - ii. Strategic planning is an issue
 - iii. Term limits for the BOG have been suggested
 - c. Treasurer – no report
 - d. Professional Development – Outstanding application for Kadejah Sangare – she has not supplied grades and is leaving the institution
 - e. ACCE – Michele Lang – see attached report
- X. Suggestion Box – Representatives present do not feel it is needed. Email is serving as reaching out to staff.
- XI. Conversation Day – remind everyone that it will occur on Thursday, Oct. 17
- XII. Next meeting – Tuesday, October 15, 2019 at 8:30 am
- XIII. Motion was made to adjourn at 9:53 am by Conner Ferguson, seconded by Dustin Crutchfield. Motion Passed.

Respectfully submitted,

Chelsea Stickelman, Chair

Michele Lang – acting Secretary