

# Designing Your Graduation Announcements

1

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(exterior - Option A)



(exterior - Option B)

2

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Info

THE PRESIDENT, FACULTY, AND GRADUATING CLASS  
OF GLENVILLE STATE COLLEGE ANNOUNCE THAT

**John Doe**

IS A CANDIDATE FOR THE DEGREE OF

*Bachelor of Science in Business Administration*

Guests are invited to join us as we celebrate this accomplishment  
with a virtual commencement ceremony on Saturday, May 9  
*See the Glenville State College Facebook page for more information*

Provide your name (as you would like it to appear in the announcement) and your degree program so we can customize your notecards

(interior)

3

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Send an email to [Print.Shop@glenville.edu](mailto:Print.Shop@glenville.edu) with the cover option you prefer, your information, and the quantity of cards and envelopes you need to order. Please provide a contact phone number in case we have questions. We will let you know when the cards are ready to be shipped and paid for.

*Custom announcements also available - contact [dustin.crutchfield@glenville.edu](mailto:dustin.crutchfield@glenville.edu) for more information!*