

Glenville State College Faculty Senate Minutes

Date: Mar 10, 2020

I. Call to Order and Roll

II.

- President Tim Henline called to order the Glenville State College Faculty Senate at 12: 23pm in the Mollohan Conference Room, Room 319.
- Senators present: Tim Henline, Amanda Chapman, Marjorie Stewart, Megan Darby, Duane Chapman, Dana Wilson, Shelly Ratliff, Wenwen Du, Chris Cosner, Kevin Evans, Kandas Queen, Dennis Wemm, Adam Black, Arthur DeMatteo, David O'Dell, Dana Wilson, Jeffrey Bryson
- Also in attendance: Kathy Nelson, Gary Morris

II. Approval of Minutes; Reports

- Motion to approve minutes for February 25, 2020 from Marjorie Stewart, seconded by Dennis Wemm. Motion carried, with one abstention from Shelly Ratliff.
- Reports
 - President's Report: Tim has finished his analysis of all committee data. There are 92 positions for faculty on campus, far fewer than those for staff, students, and administrators. He reviewed all catalogs and handbooks, which have differing language.
 - Board of Governors/ACF Representative Dr. Kevin Evans: ACF hasn't done anything since last meeting, but Kevin forwarded us an ACF update on how bills stand currently. The Board of Governors had a meeting almost exclusively in executive session. The presidential search was expanded to all five finalists. Kevin shared concerns with administrative reorganization and the increase in faculty course load. In particular, he addressed the compensation for department heads. Kevin shares his letter to the Board (who did not respond via email) as well as his email correspondence with both Gary Morris and Kathy Nelson. Kevin points out that Kathy pointed out the possibility that we might make other changes (to course rotation, eliminating low enrollment classes) that might mitigate the need to go to 15 credit hours. Kevin also notes that Kathy mentioned the possibility of getting a course release for research time, which perhaps suggests we might no longer be expected to do research. Kevin also notes that he's concerned that some departments are adding courses to the fall schedule that would allow for the increase to 15 credit hours. Kevin asks us to let him know if we have further concerns we would like him to relay to the Board.

- Administrative/Academic Updates: Kathy Nelson reiterates that we have five candidates for the presidential search coming to campus. The candidates will each have a half-day visit. Four of the candidates will be bringing guests with them. The open forums will be truncated to accommodate this change. There will be color-coded forms available for feedback, which will make it clear what constituency each commenter belongs to. The administration will send out the candidates' letters of interest and CV as soon as all personal information has been redacted. Gary Morris notes that he has had many candid conversations with Kevin, and feels that he was not informed by Kevin of Kevin's intent to share the contents of their conversations with the Board. He feels his comments about uncertainty regarding restructuring might be misconstrued as a lack of planning on the part of the administration. Gary also notes that the coronavirus might be brought back from spring break by students. Gary is working with Robin to ensure that there are some brief workshops this week that will enable faculty unfamiliar with Blackboard to use that resource if we have to take some time off from regular classes. State guidelines recommend curtailing unnecessary travel, which has led to a cancellation of travel for groups like the honors students and visiting professors. The intention is to publish the catalog the week after spring break, and though there are some delays, Gary mentions that they are not on the academic side of things. Kathy adds that the staff and students have also asked for clarity regarding committee work, and commends the Senate for working on the faculty side of that issue.

III. Old Business

- Faculty Senate Constitution: Dennis notes that the Election Committee met and published a survey with the revised constitution. Thirteen people voted, with 11 yeses, 1 no, and 1 abstention. Dennis adds that one more correction should be made before we finalize this revision, and hands out the current version. Tim asks whether there are any objections to keeping our previous votes while correcting these errors. The Senate agrees to do so. We have the quorum we need in order to send this on to faculty, but we need to approve doing so today.
 - Marjorie Stewart moves to move the revised constitution to a vote of all faculty through the election committee. Kandas Queen seconds. Motion carries.
- Committee Reports: Tim has received committee reports, but not all of them, in part because he doesn't know who chairs all of the committees. He asks that we answer his emails regarding committee chairs, and notes that we need a process in place for committee positions to be reported to Senate.

IV. New Business

- Contact Hours: Gary Morris shares a draft regarding crediting contact hours that the Senate has seen and approved twice before, with slight modification in the first paragraph, and a line defining a “contact hour” as fifty minutes of instruction. Kathy Nelson has approved this draft, and this process will be applied henceforward. Dana Wilson asks how much of this is new. Gary notes that most of these things have been practiced before, but have not be formalized till now. Lab sections and hours must be clearly outlined in the catalog in a consistent manner. Kathy asks whether the faculty have access to the catalog currently being worked on, and Gary answers that department chairs do.
- Selection of Faculty Marshals: Tim Henline notes that with faculty leaving, we have two openings for Faculty Marshals. The Senate needs to vote from the names of those nominated by department chairs and the provost. We vote by paper ballot.
- Possible Executive Session related to Personnel under the authority of W. Va Code § 6-9 A-4(6), (10) & (12)
 - Marjorie Stewart moves we move into executive session. Jeffrey Bryson seconds. Motion carries.
 - At 12:52pm we move into executive session.
 - Jeffrey Bryson moves we do not take minutes. Marjorie Stewart seconds. Motion carries.
 - Jeffrey Bryson moves we exit executive session. Kandas Queen seconds. Motion carries

V. Departmental Representative Concerns

Meeting adjourned at 1:24pm