

Glenville State College Faculty Senate Minutes

Date: Apr 7, 2020

I. Call to Order and Roll

- President Tim Henline called to order the Glenville State College Faculty Senate at 12: 29pm via conference call.
- Senators present: Tim Henline, Amanda Chapman, Marjorie Stewart, Jonathan Minton, Megan Darby, Duane Chapman, Shelly Ratliff, Wenwen Du, Chris Cosner, Kevin Evans, Kandas Queen, Dennis Wemm, Adam Black, Arthur DeMatteo, David O'Dell, Dana Wilson, Jeffrey Bryson
- Also in attendance: Kathy Nelson, Gary Morris

II. Approval of Minutes; Reports

- Motion to approve minutes for March 10, 2020 from Marjorie Stewart, seconded by Jeffrey Bryson. Motion carries.
- Reports
 - President's Report: Tim relates that Jeffrey Bryson has shared some information regarding ADA guidelines about service animals. Tim shared it with us and with Gary Morris. Gary Morris has made the recommended changes to college policy. Tim thanks Jeffrey Bryson for lending his expertise in this matter. Tim reminds us that one of the meetings we've had to move due to the COVID crisis is the meeting between the Board of Governors and the faculty and staff. That meeting will now be held June 10 if we have been given the okay to have gatherings again.
 - Board of Governors/ACF Representative Dr. Kevin Evans: Kevin Evans reports that the ACF has been extremely quiet over email since the COVID crisis began and colleges went online. The next Board of Governors will be April 21 via conference call. The presidential candidate interviews have been postponed till May, but we may have to go to an online interview process.
 - Administrative/Academic Updates: Kathy Nelson has been keeping everyone updated via email, and will answer any questions when we get to New Business. Kathy and Gary Morris had their first brainstorming session about alternatives for commencement. They have two more sessions scheduled this week. Gary Morris appreciates our responses to his email inviting our comments on the move to online instruction. He relates that the WV provosts met virtually today. They discussed what to

do about AP placement and about ACT/SAT scores. They have not made any final decisions yet, but need to have a plan in place soon because the decision will have an effect on enrollment in classes with co-reqs. Our HEPC program review submission date has been pushed back. We've pushed back the last date to withdraw already, and may push it back again depending on feedback from the Registrar. The provosts have also discussed moving to pass/fail or credit/no credit to help our students who have not made the transition to online instruction seamlessly. Everyone has been doing a great job of being flexible with students who don't have reliable internet access. Some students are doing coursework through the mail. Gary Morris needs a better sense of how students are doing lab work. The cabinet is discussing student refunds. Faculty can opt to add a year to the tenure clock if this crisis has been disruptive to building tenure files. We are also still working on solutions for student evaluations. Some institutions are advising tenure and promotion committees not to consider negative student evaluations due to this disruption. GSC has recently promoted three faculty members to associate professor, and two faculty members to full professor. Jeffrey Bryson asks how going to pass/fail or something similar will affect students' GPAs. Gary relates that one possibility is to allow students to elect to go to the pass/fail model in particular classes, under advisement regarding how the change will affect their GPA. Gary is discussing the logistics of this possibility with the Registrar. Marjorie Stewart has been following colleagues at other institutions and offers to share their plans. Gary Morris thanks her and invites her to do so.

III. Old Business

- Faculty Senate Constitution: Tim Henline relates that 31 out of 57 faculty members voted, and the amendments passed with 67% voting yes. We did face issues with at least one faculty member not getting the invitation to participate. We've had this issue before with our survey systems, and we need to figure out how to avoid it in the future. Dennis Wemm adds that the faculty member was eventually able to vote. Tim Henline notes that our email system sometimes filters out mass emails, such as emails through Blackboard, and we may be seeing the same with Survey Monkey emails. Tim will talk to the IT department about mitigating this problem. Tim thanks the faculty for participating in this important process of updating the Senate constitution.

IV. New Business

- COVID-19 Update: Tim invites Kathy Nelson to update us on new developments. Kathy has distributed updates via email, but adds that we will be getting federal stimulus funds, and the administration is talking about how to get those funds to students. Tomorrow they will update the residential students regarding how they will receive a grant that will cover about a third of the semester's fee for room and board—once GSC receives the funds, that is. Kathy relates that we still don't have solid numbers on how much GSC will receive. The WV Department of Education has not been very forthcoming. Kathy notes that about sixteen students are still on campus. Aramark services have been suspended for the semester, and local restaurants are feeding the remaining students, with support from donors. Three students are in quarantine at the moment. Those quarantines should be ending soon. These students appealed the order not to return to campus. They were required to be quarantined in order to stay. Due to tech issues at home, some faculty members are still working from their offices, with permission, but most are working from home. Kathy asks if we feel we are feeling sufficiently informed. Duane Chapman notes that students are able to enter the Fine Arts Center by swiping their card, and says we might want to disable that. Marjie Stewart notes that we just need to keep telling everyone to stay home. Kathy did a walkthrough yesterday asking anyone on campus whether they could possibly work from home. The ones who are on campus have to be. Tim Henline notes that his department has had great success using Microsoft Teams, and offers to help anyone who is interested in using this tool.
- Faculty Senate Elections: First we need to elect department representatives. Dennis Wemm sent out an email to department reps this morning, asking them to talk to their department about deciding on the department representatives. The rest of the elections depend on that process happening in a timely manner, and asks that we make our decisions by Friday. Dennis can set up a Survey Monkey vote if needed, but notes that generally departments usually simply discuss it amongst themselves. Dennis reminds us that we have split the ACF/BOG rep into two positions, and will need to have a special election for ACF rep. (Kevin Evans will be finishing out his term as BOG rep.) Kathy Nelson notes her support for Dennis's plans for working through the process of electing an ACF rep. We will have nine department representatives, and will need to elect one at-large member to bring us up to twelve. Dennis will email us requesting nominations for the ACF position, and that election will follow the naming of department representatives.
- Possible Executive Session related to Personnel under the authority of W. Va Code § 6-9A-4(6), (10) & (12)

 - Marjorie Stewart moves that we move into executive session. Kandas Queen seconds. Motion carries.

- At 1:04 pm we move into executive session.
- Jeffrey Bryson moves that we do not take minutes of the executive session. Duane Chapman seconds. Motion carries.
- Jeffrey Bryson moves that we move out of executive session. Dennis Wemm seconds. Motion carries. We exit executive session at 2:10 pm.

V. Departmental Representative Concerns

Meeting adjourned at 2:10pm