

# Glenville State College Faculty Senate Minutes

Date: May 7, 2019

## I. Call to Order and Roll

- President Tim Henline called to order the Glenville State College Faculty Senate at 12: 25pm in the Mollohan Conference Room, Room 319.
- Senators present: Tim Henline, Marjorie Stewart, Jason Barr, Dennis Wemm, Adam Black, Kandas Queen, James Bradley, Jason Yeager, David O'Dell, Amanda Chapman, Kevin Evans, Dana Wilson, WenWen Du, Shara Curry (proxy for Shelly Ratliff).
- Also in attendance: Matthew Thiele

## II. Approval of Minutes; Reports

- Motion to approve minutes for April 16, 2019 from Dennis Wemm, seconded by Marjorie Stewart, carried.
- Reports
  - President's Report: Tim Henline will have more to say later.
  - Board of Governors/ACF Representative Dr. Kevin Evans: Kevin announces that all Faculty Senate members are invited to tomorrow's Board of Governors meeting to give them feedback on this academic year. Kevin and Teresa Sterns will send out an email to let us know when the meeting opens up for non-Board members.
  - Administrative/Academic Updates: Victor Vega was meant to be here, but has not arrived yet. (Victor arrived later: see "Information Items for Review from VPAA Victor Vega" below.)

## III. Old Business

- Faculty Senate Constitution: Share proposed revisions with your department and document their feedback as well as your own. We'll get to work on the Constitution as soon as we get back from summer break.

## IV. New Business

- APC Action Report: Tim Henline shares copies of the memo with the Senate members. The APC has sent these proposed revisions for Senate comment. James Bradley asks about the list of students with institutional absences. They have not been distributed since September. Tim Henline notes that instructors are FIWing students only to find that their absences were institutional. Dennis

Wemm points out that baseball's busy season creates a lot of absences. Victor Vega notes that the lack of communication has been an issue since he got here. He'll be meeting with Jesse Skiles and Stacey Adkins soon to create a better process for institutional absences. Dennis Wemm asks about the conditions for Incomplete grades. Students must be in good academic standing and must have attended past the final date for withdrawal. If approved, this policy will go into place next semester. Previously there were only informal guidelines for Incompletes. Kevin reports that Ann Reed has had requests for Incomplete grades four weeks into the semester. Kevin reports that the FIW form will be revised assuming the new policy is approved. Tim Henline asks for a motion to approve the Academic Policy Committee's revisions.

- Dennis Wemm motions to approve the APC revisions, Marjorie Stewart seconds, motion carries.
- Information Items for Review from VPAA Victor Vega: The documents regarding Workload and Compensation and Terminal Degrees are still working documents. The discussion about all of these issues is ongoing, and Victor invites the Senate to work on the current form of the documents. Paul Peck will be honored with emeritus status. Rico Gazal and the Land Resources department want to request emeritus status for James Witte. Adam Black distributes the letter of request and speaks to Mr. Witte's reputation as a surveyor and a teacher.
  - Jason Barr makes a motion to add discussion of emeritus status for James Witte to the agenda, Marjorie Stewart seconds, motion carries.
  - Adam Black makes a motion for James Witte be nominated for emeritus status, Marjorie Stewart seconds. Tim Henline asks for discussion. Marjorie asks for guidelines for emeritus status. Victor Vega says right now the only requirement is ten years of service, though he suggests we should add more guidelines as emeritus status is an honor. Motion carries.
- Issues, Concerns, Recommendations for May 8 Board of Governor's Meeting: Tim invites us again to attend the Board meeting. State statute mandates that we meet with the Board once a year, and we should take advantage of this meeting. Tim asks what items we want to address with the Board, especially those Senators who cannot attend tomorrow. Tim, for instance, has been concerned that some faculty have not received their Faculty Development funds in a timely manner. Faculty are expected to do faculty development, to travel and to take time out of their work life to do so, but not being paid in a timely manner will discourage them from further pursuit of academic development. Marjorie Stewart points out that one issue is often that paperwork gets hung up in the Business Office. Another problem is that Faculty Development is underfunded overall. Jason Barr, who served on the Faculty Development

committee for many years, says the committee has always been aware of the problem that faculty are expected to do faculty development but with full knowledge it might not be funded. Jason reports having waited six months for reimbursement after a conference. Jason adds that some faculty attend very pricey conferences, when we could spread our funds out more if we focused on more local conferences. Tim has been unable to determine why some faculty get paid immediately, and others have to wait months. Victor Vega offers his perspective: the process is twofold, so that multiple stages of approval slow things down. Marjorie Stewart notes that in the past faculty got emails updating them on the processing of the paperwork, which was helpful for tracking things. Kevin Evans notes that it might be that approved requisitions are now being sent to department chairs. Tim Henline recalls that Senate addressed this problem previously and we were promised reimbursements would take two weeks to process. Tim asks whether we are getting funds for teaching materials and classroom equipment that should be covered by course fees. Dennis Wemm reports that the processing of these requisitions too has been slowed down, so that Theatre has turned to asking the student theater organization to fund equipment needs. Jason Barr adds that something similar is going on in Music. Dana Wilson reports that the exercise science lab was supposed to be completed last summer, but is still an empty room. Victor Vega reports that the HVAC system in that space has to be completely revamped to meet code. Dana Wilson adds that there has been conjecture that money committed to this project by a donor was spent elsewhere. Amanda Chapman and Jason Barr speak to the fact that invited speakers have not been paid for months. Marjorie points out that all these problems have the same root: things that have been committed to be paid are not being paid. Victor Vega comments on his frustration with extremely late budget reports, which makes it impossible for him to approve requisitions for large amounts. Marjorie Stewart notes the lack of communication that also lies behind these problems and almost all of our other most pressing issues. Dennis Wemm notes that there seems to be confusion about the difference between PR and communication, so that some offices on campus fail to communicate pertinent information for fear that it will make them or the college look bad. Kandas Queen adds that there's not a clear process for helping students attend conferences. Victor Vega replies that we cannot use Faculty Development funds for student attendance of conferences, but we can pursue donors or grants to fund these activities. Marjorie points out that often faculty are using their Faculty Development funds to pay their way to a conference that is not in their own field but that they are attending for the purpose of taking students. Tim plans to talk to the Board about the fact that he finds our faculty some of the most dedicated he's ever seen, and that students report the faculty is always at the top of their list for why they stay at GSC. Tim

also points out that we have huge efficiency problems, and seem to be operating ten years behind the times. Faculty should not spend so much time and effort on administrative matters. Dana Wilson adds that she's never been at an institution where assessment was so cumbersome, and that previously she's always had a Director of Institutional Effectiveness dedicated to assessment; we could really use something similar. Marjorie notes that she's seen shared governance crumble. For instance, the faculty's role in the hiring process has been reduced greatly. Tim summarizes that much of this boils down to budget issues, and as a business person he relates that we cannot go on as we are.

- Finally, Tim Henline asks us to commit to working via email over the summer as necessary.
  - Marjorie moves that the Senators communicate via email during the summer when necessary, Dennis seconds, motion carries.

## V. Departmental Representative Concerns

Meeting adjourned at 1:13 pm

