

Glenville State College Faculty Senate Minutes

Date: Sep 24, 2019

I. Call to Order and Roll

- President Tim Henline called to order the Glenville State College Faculty Senate at 12: 25pm in the Mollohan Conference Room, Room 319.
- Senators present: Tim Henline, Amanda Chapman, Marjorie Stewart, Jonathan Minton, Dennis Wemm, Adam Black, Shara Curry (proxy for Shelly Ratliff), Chris Cosner, Megan Darby, Kandas Queen, David O'Dell, Kevin Evans, WenWen Du, Arthur DeMatteo, Dana Wilson, Jeffrey Bryson, Lloyd Bone
- Also in attendance: Kathy Nelson, Gary Morris

II. Approval of Minutes; Reports

- Motion to approve minutes for September 10, 2019 from Marjorie Stewart, seconded by Kandas Queen, carried.
- Reports
 - President's Report: Tim reminds us that the Senators had asked him to look into the HVAC issue. John Beckvold has said that repairs are under way in AB. Science Hall is more complex and challenging, but the Business Office is working with Sara Sawyer, and window units are mitigating the problem, though a more permanent solution will take longer as it will be expensive and complicated by the bidding process. Tim and Arthur DeMatteo note that some rooms in AB have gotten better, but 301 and 308 are still very warm. David O'Dell notes that things have gotten better in Science Hall since hot air is no longer being pumped in to compete with the window units. Even with the lack of hot air coming in through the main system, the labs are hitting 80 degrees by afternoon, which is when the lab classes are scheduled. David also notes that John Beckvold did come by and visit during a class, so he knows how uncomfortable it can get in there. Tim reports some numbers about faculty serving on committees, the upshot of which is that we now have a higher number of faculty not serving on committees, in part because new faculty are not given a lot of committee assignments, and in part because we have people on leave. Those who are serving on committees are serving on more committees at once. Tim would like to even out the load for faculty members as Gary Morris works on reducing the number of committees. Tim has also ranked committees by average work load. We have currently more faculty serving on higher workload committees

than in the past. David O'Dell asks if we know how committee assignments are distributed by rank. He has seen a misperception that lecturers don't serve on committees, for instance. Gary Morris proposes that he will talk to chairs about clearing up that misperception. Tim will complete his data and add information on distribution by rank, then share with us. Kevin Evans notes that we don't want to eliminate so many committees that work doesn't get done. Dennis Wemm notes that we may have created redundancies in committees out of a laudable effort to increase shared governance. He notes that we should keep in mind that committees aren't just a burden but a privilege that allows us to have our voices heard.

- Board of Governors/ACF Representative Dr. Kevin Evans: On Thursday the Nursing Subcommittee from the Board is going to meet. On Friday there will be an ACF meeting. At the next Faculty Senate meeting Kevin will give us updates on those meetings.
- Administrative/Academic Updates: Gary Morris follows up on the issue of evaluations getting to instructors. He has discovered that the evaluations were sent to secretaries in June, but they were not disseminated in some areas. They are working on preventing the problem from arising again.

III. Old Business

- Committee Appointments and Elections: Committees were approved, with one position not filled: Alternate BOG/ACF Representative. David O'Dell notes that it may have traditionally been on the list, but isn't prescribed under the bylaws. As such, we do not have to fill that position. David points out again that we do not have a representative to Academic Policy from Health & PE, despite Dana Wilson's misgivings as expressed in the last meetings. But Dana also moved to approve the proposed arrangement, and so David is unsure whether this is still a problem. Tim notes that since Health & PE merged into the Ed department, they did not have to offer a representative. Kevin Evans proposes that we leave it up to Health & PE to decide whether they want to have a representative or not. Dana says she volunteered for the position, but was under the impression that she had to be approved by the head of the Ed department. David notes that Faculty Senate is the only body that must approve.
 - Motion to approve Dana Wilson for Academic Policies Committee by Chris Cosner is seconded by Jeffrey Bryson. Motion carries.
- Faculty Senate Constitution: Tim distributes copies of the current constitution, with headings he has added for clarity, and suggestions for changes in red. Tim

asks that we review these suggested changes, respond, and suggest our own changes. We are invited to email our comments to Tim, or even write them by hand and return them to Tim. Kevin Evans suggests perhaps we should resist editorializing in our comments. Dennis Wemm asks us to keep in mind the WV Code as we fiddle with the elections section of the Constitution. While we have guidelines we must follow for Faculty Senate elections, we are free to determine our own processes for other elections. On the subject of changes we may need to make to the Faculty Senate Constitution, Kevin Evans points out that most institutions have two separate positions for ACF rep and BOG rep. Talking to previous representatives of this combined position, he has the impression that they would have preferred to split the position for reasons of both large time commitment and differing suitability for the two very different roles, and he recommends we do so. Dennis Wemm, Marjorie Stewart, and Tim Henline concur that it would make sense to split these roles.

IV. New Business

- **Parking Permits:** Tim and Jeremy Keene, as SGA advisors, know this is the number one concern of students, especially commuters who are late to class because parking spots are taken up by freshmen who are supposed to be parking at the Waco. Faculty have reported that people are parking in their spots unlawfully. David asks why we have no permits in Week 6 of the semester. Tim has been told that we have been switching between service providers for the online process and are currently waiting for auditor approval. Kathy Nelson will update us as soon as she knows more. Kevin Evans suggests Public Safety might print temporary parking passes. Dennis Wemm asks if revenues are affected. Kathy Nelson says probably, but its unclear what the ramifications will be. Marjorie Stewart recommends we give folks a week to adjust when we do get a system in place. David asks if the tickets issued to those parking wrongfully in reserved spaces have any teeth; Kevin Evans reports seeing someone get booted. David notes that DMAPs has also been known to park in reserved spaces or even the middle of the road. Kathy will bring that in to her discussion with John Beckvold about other problems with DMAPs.
- **Committee Reports:** Faculty Senate has not been getting reports from Senate committees. Tim is communicating with all committees to instruct them to report as required. Gary Morris suggests we stipulate what information we want in those reports, as well as a timeframe for the reports. Tim will put those instructions together and share them with the Senate.
- **Course Evaluations:** Kandas Queen hopes everyone has gotten their evaluations, and asks that we Senators get feedback from our departments and

report back so that the subcommittee can work on recommendations for best practices regarding evaluations. Chris Cosner notes that one of their faculty is concerned that low participation will hurt the tenure files of faculty seeking tenure. Kandas intends the best practices recommendations to alleviate that problem. We can bring our feedback to Senate or email Kandas directly.

- Faculty Scholarship Program: Jeffrey Bryson is bringing this at the suggestion of Donal Hardin. The program would recognize faculty for achievements such as publication, honoring them at an annual meeting, keeping records of those awards archived, etc. Donal would be happy to come present on how this helped with faculty morale. Tim Henline thinks it's a great idea and would like to invite Donal to speak to the Senate about it. Jeffrey will invite Donal to our next meeting.

V. Departmental Representative Concerns

Meeting adjourned at 1:10 pm