

Glenville State College Faculty Senate Minutes

Date: Dec 3, 2019

I. Call to Order and Roll

- President Tim Henline called to order the Glenville State College Faculty Senate at 12: 25pm in the Mollohan Conference Room, Room 319.
- Senators present: Tim Henline, Amanda Chapman, Marjorie Stewart, Wenwen Du, Arthur DeMatteo, Chris Cosner, Kevin Evans, Jonathan Minton, Kandas Queen, Dennis Wemm, Adam Black, Shelly Ratliff, Dana Wilson, Jeffrey Bryson, Lloyd Bone
- Also in attendance: Kathy Nelson, Gary Morris

II. Approval of Minutes; Reports

- Motion to approve minutes for November 19, 2019 from Marjorie Stewart, seconded by Jeffrey Bryson. Motion carried.
- Reports
 - President's Report: President Tim Henline will address what he has to say under Old Business.
 - Board of Governors/ACF Representative Dr. Kevin Evans: On Dr. Evans's behalf, Tim Henline announces the following: The next Board of Governor's meeting will be Dec 4. Dr. Evans will attend the HEPC Board of Governors meeting. The ACF meets Friday, Dec 13 in Charleston; Kevin will attend via Zoom.
 - Administrative/Academic Updates: Kathy Nelson reminds us that the faculty, staff, and administration will collaborate on a Reader's Theater production Wednesday at 7PM in the President's Auditorium, with a performance by a clarinet quartet, and she thanks Dennis Wemm for his leadership.

III. Old Business

- Departmental Reorganization: We need to formalize the reorganization initiated in the end of the Spring 2018 meeting. Gary Morris proposes we keep the model of seven chairs and seven administrative assistants, with as many divisions within as each department likes. Criminal Justice and Social Science will share a chair and an administrative assistant. Gary asks that Faculty Senate review this model and share any concerns before he forwards it to the January meeting of the College Leadership Council. Tim Henline proposes that we carry on a general discussion now, take the proposal back to our departments,

and bring any feedback to the first January meeting of the Faculty Senate. Jeffrey Bryson asks whether Health and Physical Education would still have a representative on the Faculty Senate; it would share a representative with Education, as those two departments would merge. Marjorie Stewart notes that she would prefer to have each department represented, regardless of the number of chairs, but in the merger HPE would lose their representation. Dennis Wemm reminds us that as we revise the constitution, we could parse representation by discipline rather than department, which would allow HPE to keep a representative. Jeffrey Bryson notes that a representative for each discipline could mean 50% of faculty serving on the Senate. Dennis reminds us that we have discussed limiting Senate membership to twelve. Jeffrey Bryson asks whether we could base representation on the size of the department. A few Senators respond negatively to that suggestion. Marjorie notes that the term discipline is a problematic one; for example, Language and Literature includes at least four disciplines, but we operate as one department. But if we were to merge with another department, L&L would still want to keep its own representative. Chris Cosner asks whether we could consider organizing the college by schools, university-style. Gary Morris notes that we shouldn't get ahead of ourselves. Tim asks whether we have any objections to allowing merged departments to keep their discrete representation on the Senate. No one objects. Tim asks what we think of the merger of Education with HPE. No objections have been voiced by HPE, but Dana Wilson, our Senator from HPE, says they were not asked, though she also notes that HPE is a bit disjointed at the time due to office locations. She would like to maintain Faculty Senate representation. Tim Henline notes that we can handle that by revising the constitution carefully. He also asks that Dana have a discussion with the others in HPE and report back regarding their wishes.

- December 4th Board of Governor's Meeting: Tim Henline will be presenting to the Board, and asks what concerns we would like him to bring. Right now he plans to present a report on what we've been discussing as a Senate. Marjorie asks if we can email concerns to Tim, and he affirms that as an option. Dennis asks that Tim find out whether we have planning for funding deferred maintenance. Tim will report back to us after the Board meeting. Kathy notes that though Tim will only get five minutes, the fact that a representative of the faculty gets face-to-face time with the Board at every meeting is extremely important. We want to make sure that the Board gets firsthand information about the college. Tim agrees that the Board needs to see constituent groups. Kathy adds that the Board has accepted a series of agenda items for the year from the HLC perspective, mostly to do with academic matters like changes in programs, assessment, assignment of credit, etc.

- **Committee Reports:** Tim is working on a fillable form to put on Sharepoint that committees can use to submit their reports, automating the process as much as possible. The committee will report relevant actions or motions, including time frames. He is considering adding a field where they can report upcoming matters of consideration for the committee. He asks whether we would like to know anything more. Dennis Wemm asks who would report to the Senate on the reports, especially given that the Secretary will be busy taking notes during the meeting. He suggests adopting a position of Administrative VP who would be responsible for gathering, digesting, and reporting on committee reports. Marjorie supports Dennis's suggestion, and adds that we might appoint a Senator to the position at the same time that we make committee assignments. Chris Cosner asks whether we would add the position into the constitution, and Tim replies that we would need to in order to make it an official position. Tim will add it to the list of changes to be made to the constitution.
- **Faculty Senate Constitution:** We will need to work again on departmental representative later. We have agreed on a few items already, and tabled our discussion of splitting the BOG/ACF position into two positions. Tim directs our attention to the addition of a representative on the Senate for our thirty-nine adjunct/ part-time faculty members. Comments have included some support, but also some questions as to whether the adjunct/part-time faculty have the necessary information/understanding to serve on the faculty. Marjorie underlines how much more supported and included adjuncts and part-time faculty when they are given a voice and participation in shared governance. Kandas concurs. Jeffrey Bryson reiterates that adjuncts don't share the full-time faculty's stakes in the college. Tim Henline's found that all other institutions he looked into included an adjunct representative on the Senate. Chris notes that they have a department representative, but that the departmental representative might not be able to speak to adjunct-specific concerns. The adjunct representative could correspond with other adjuncts via email to collect concerns and report the doings of the Senate. Chris Cosner points out that corresponding with thirty-nine people is a lot of work, but Kandas notes that it's a volunteer position, a privilege not an obligation. Gary Morris notes that the position would be offered on a volunteer basis, as adjuncts are not contractually obligated to perform service, and are not evaluated on service. Gary also explains that we have part-time instructors (full-time staff who are teaching) and adjuncts (non-staff who are teaching 3-9 hours). We have run out of time, so Tim asks that we discuss it with our departments and report back before or in our next meeting.

IV. New Business

V. Departmental Representative Concerns

Meeting adjourned at 1:20 pm