

Glenville State College  
Student Government Association

Minutes

October 6, 2016

- I. President Ratliff called the meeting to order at 12:45pm
- II. Roll call was taken by Secretary Carr
- III. Swearing in of new members:
  - a. Bonita Schreckengost
- IV. Review of last week's minutes:
  - a. Colten made the motion to accept the minutes with minor changes
    - i. Logen second the motion
    - ii. All in favor, the motion passed.
- V. Congressional Forum:
  - a. Joe thanked Secretary Carr for sending the minutes of the previous meeting out for review. He inquired as to the sign-up process for the haunted house. President Ratliff stated the Executive Board is still working on that process and will have an update soon. He stated there seems to be a lot of classes without available tutors. He asked if someone could speak to the individual departments and discuss possible needs for the future. A discussion was then held as to where students receive tutoring, which department is responsible for providing tutoring services, students providing tutoring services on their own, and possibly receiving internship or community service credit for providing tutoring. Administrative Liaison Spears stated this issue falls under his program. Academic Support Center and Student Support Services both provide tutoring but are separate programs. If you do not qualify for assistance through SSS, please go to Academic Support and they will assist you. He advises students if you are having difficulty in a particular subject, try starting with your professor first. He/she may be able to assist you and determine what type of assistance you need.
  - b. Joe stated there have been some concerns with food services and asked if an Aramark Committee was any closer to being formed. President Ratliff stated we are getting closer.
  - c. Logen mentioned some concerns with food choices in the Musket. She stated that they don't seem to have a selection for persons suffering from blood sugar issues. She stated concerns have been raised to them but nothing has been done to date.
  - d. Justin Raines stated that individual recycling bins will still be available across campus and if someone is willing to look after bins in the trash rooms at Goodwin Hall, he can get some placed there.
  - e. Colton voiced concern for the trash rooms in Goodwin. He stated they get full and the smell gets bad. He asked if the rooms could be emptied more often. He also said if recycling bins are placed in the trash rooms, they may need to be emptied often to control the smell and overflowing trash
- VI. Advisor Updates/Administrative Liaison Updates:
  - a. Administrative Liaison Spears stated Treasurer Woods will update the group on all the issues that have been discussed relating to parking, parking lots, and vandalism. He then updated the group on the issue with the virtual tour on the website. He spoke with Annaliza Marks and she informed him the software company that had produced the tour was now out of business. She will look into the situation and see what she can do. He updated the group on the question as to why the tassels for graduation are black. He explained the reasoning behind the change and gave the group options for colored tassels they may look into, such as coordinating tassel color with the degree earned. He suggested if we feel strongly about changing the color of the tassel, we need to speak to the Commencement Committee.



- VII. Presidents Report:
- a. President Ratliff stated he spoke with Marcel regarding athletes having issues getting to class on time after practices and he was told the athletes just need to get out of bed earlier.
- VIII. Executive Reports:
- a. Vice President Moore gave an update on the Wi-Fi issues. He spoke with Jason in IT and to his knowledge, no one has been refused a router, but some students will not take them because they are not wireless. They are currently looking at the budget to see if they can purchase additional Wi-Fi units to try and improve the signal in areas around campus. He also spoke with Annaliza about the virtual tour and got the same response Administrative Liaison Spears did.
  - b. Parliamentarian Woods updated everyone on the Homecoming dance committee. He went to the grill and spoke with Casey about having the dance there. A price quote for rental or food has not been received yet.
  - c. Treasurer Woods informed the group that the business department wants to team up with SGA and Hidden Promise to update the pictures for their brochures. They need updated for a more modern look. More information will be provided as soon as possible.
  - d. Secretary Carr updated the group on the status of the parade
  - e. Public Relations Officer Clutter informed the group she will be doing a "Student Spotlight" and it is up and running.
- IX. Public Comment:
- a. Justin Raines asked if there was a grievance process for students receiving parking tickets. He feels the amount of the tickets are excessive compared to other colleges across the state. Administrative Liaison Spears explained the ticketing process and the reasoning behind the amount of fines. It was asked if students could possibly perform community service in lieu of paying a fine and Administrative Liaison Spears stated that if a student asked to work off a fine they would more than likely not be turned down. They will need to speak with someone in Public Safety or Mr. Spears himself.
  - b. Brod stated there have been problems with advisors not advising students properly and then the students not being able to graduate. He asked if this issue could be brought up to the Academic Committee. Advisor Black stated students should check their DegreeWorks to monitor their progress.
- X. Committee Reports:
- a. Treasurer Woods updated the group on the parking committee that met. Over 500 tickets have been written this semester and over ½ have been waived because people have went and spoke with Public Safety and they are willing to work with students. There was a motion passed by the parking committee to make the gravel lot at the North entrance commuter overflow parking only. No overnight parking will be allowed. You must have a permit to park there. For next week's game, students in Pioneer Village will be allowed to park in the upper lot of the Waco, near Minnie Hamilton. This is a trial run for this game only. There will be discussion at the next meeting about an amendment to a policy that will allow adjunct faculty and the Board of Governors to obtain free parking passes. He then updated the group on the Coronation committee. The deal for the flowers will be finalized soon.
  - b. Vice President Moore updated the group on the bonfire and chili cook-off. He stated they got the location taken care of. Requisitions will be made for the supplies and trophies that will be ordered soon. He updated the group on the Curriculum committee. They voted to add courses to the Land Management program and when it came time to vote for the elimination of the social work minor, he abstained from voting because he did not get answers to questions he had asked in regards to the issue.
- XI. Old Business:
- a. Haunted House:
    - i. Secretary Carr informed the group of the theme for the haunted house. It will be "Frightening Flicks". Organizations are asked to base their rooms off of a scary movie.
  - b. Homecoming:

- i. Please just keep homecoming in mind. Get your entries in as soon as possible.
  - c. SGA Day:
    - i. Secretary Carr updated the group on the progress and will be meeting with admissions again soon to finalize a schedule for the day.
- XII. New Business:
  - a. Approval of New Organization – Vocal Velocity
    - i. Treasurer Woods moved to approve the paperwork for Vocal Velocity
    - ii. Colton seconded the motion
    - iii. All in favor, motion passed.
  - b. Pictures for Business Department
    - i. This item was discussed in Treasurer Woods' Executive report.
- XIII. Advisor Comment/Administrative Liaison Comment:
  - a. Advisor Gross asked where the bonfire was going to be held and it was stated it will be held at Pickens Hall
- XIV. Congressional Forum:
  - a. Joe asked that paperwork for new organizations be sent to the senate so they may also review it before voting. He thanked Administrative Liaison Spears for attending the meetings.
  - b. Logen asked if the reason for eliminating the social work minor was low enrollment and Vice President Moore stated he felt it was due to the lack of a true social work professor.
- XV. Adjourn:
  - a. Ali made a motion to adjourn the meeting
    - i. Joe second the motion
    - ii. All in favor, the motion passed.
    - iii. Meeting adjourned at 1:38pm.





Attach to  
10/6/14  
minutes

## Student Organization Recognition

Students wishing to form a new campus organization should complete the attached application. The following information must be provided:

- Name of Organization
- Purpose of Organization
- Classes of Membership, to whom open, and eligibility requirements
- Financial Obligations of Members
- Election and Qualifications of Officers
- College Advisor/Sponsor (must be full time GSC Faculty or Staff)
- Petition signed by students desiring recognition of organization. 10 interested students are required for approval.
- Organization's Constitution

The completed application and related information should be submitted to the Director of Student Activities. After review and action by the Student Government Association, the Dean of Student Life and the President of the College, notification of approval or non-approval will be communicated.

Approved  
~~9/29/14~~ 10/6/14  
BDC



**GLENVILLE  
STATE**

### Student Organization Application for Recognition

1. Name of Organization:

Vocal Velocity

2. Purpose of Organization:

To provide an environment that allows the members to build upon their self-expression, belonging, and character specifically through performing arts

3. Types of Classes of Membership:

a. To Whom Open:

Auditions are open to everyone

b. When Eligible:

Auditions are available to every student

4. Financial Obligations of Members:

Pay the \$25 due fee once in the group

5. Election and Qualification of Officers:

Once a year or semester we shall have elections  
President - must have been in a show choir  
VP - must have been in a show choir  
All other positions have no specific qualifications

6. College Advisor or Sponsor:

Jodi Walters

**\*\*Please attach petition signed by students desiring recognition of organization as well as a copy of the constitution established for the organization.**

Approved  
 Disapproved

\_\_\_\_\_  
President of GSC Student Government

\_\_\_\_\_  
Date

Approved  
 Disapproved

\_\_\_\_\_  
Dean of Student Life

\_\_\_\_\_  
Date

Approved  
 Disapproved

\_\_\_\_\_  
President of Glenville State College

\_\_\_\_\_  
Date



## Constitution of Vocal Velocity

### ARTICLE I: PURPOSE

The purpose of Vocal Velocity, is to allow students to build upon their sense of self-expression, belonging, and character, specifically through the performing arts. Our goal is to provide a fun, and challenging choir setting that goes beyond the vocal performance level by combining it with elements of dance and theatre.

### ARTICLE II: NAME OF VOCAL VELOCITY

Vocal Velocity was decided upon by the Executive Board on the eighth of August during the year 2016.

### ARTICLE III: MEMBERSHIP

All current Glenville State College students are eligible to become members of Vocal Velocity.

- a. Members of Vocal Velocity are determined by an audition process at the beginning of each school year or semester, whichever is needed, presided over by the Executive Board along with the group's advisor. The number of performing members may not exceed 30. These members are required to attend ALL practices and perform at ALL concerts throughout the year, unless given permission by the Executive board
- b. Understudy performing members are to go through the audition process as well. These members will replace those performing members who, due to unforeseen circumstances, would be unable to attend practices or perform at concerts.
- c. The Executive Board members are also eligible to be performing members.
- d. All members must obtain a 2.5 GPA to remain in Vocal Velocity
  - i. If a person wishes to audition or a current member falls below the GPA requirement then they will be put on a Grace Period. Which states that they have until the end of the semester to pull up their grades, or else immediate removal from the group. FACE\*
  - ii. During the Grace Period, the member is responsible for presenting a copy of their grades, signed off by their teachers, every three weeks.
  - iii. Freshman having not obtained a GPA yet, will be put on a probation period until the next grading period.

### ARTICLE IV: AUDITIONS:

Auditions will be conducted by the following year's President as well as the Executive Board. If

the following year's President is no longer active than the Executive board and the advisor will conduct the auditions. Auditions are open to anyone and everyone, but only 26 can be selected to perform and 4 more as understudies. The auditioning process will be over a span of 3 days.

- A. Each student wishing to obtain a place Vocal Velocity must be in attendance of all the auditioning process.
- B. On the first day of auditions, each member must select one song to perform in front of the Executive Board. Song selections are open ended, and those who choose to audition may use any song, show tune, or ballad.
- C. Once the open auditions are over, the Executive Board will do call backs. During the call backs the students that are selected to come back must choose from a list of songs given by the Executive Board to audition with again.

## **ARTICLE V: OFFICERS AND ELECTIONS**

### **I. Elections**

- a. Officer elections take place at the end of each school year, or semester, at the Choir's last meeting. At this meeting, those who wish to run for office state their name, the position they wish to run for, and their qualifications.
- b. A simple majority vote will determine who gets elected to each position.
- c. In the event of a tie vote, the President will then break the tie.
- d. In the event of a tie vote concerning election of the President, the advisor will determine who will be elected.
- e. In the event that someone is not elected to a position, or someone resigns and there is a vacancy, the President will assign the duties of that position to a member of the cabinet or if he or she wishes they can assume the role.

### **II. Executive Board**

1. All members of the Executive Board have equal jurisdiction among the group
  - a. **The President**
    - i. must have been a part of a Show Choir in the past,
    - ii. is responsible for presiding over all meetings and practices,
    - iii. is responsible for conducting and organizing all of the Choir's fundraisers, concerts, and practices
    - iv. is responsible for being the key decision-maker in the event of tie votes concerning policies and business
  - b. **The Vice-President:**
    - i. must have been a part of a Show Choir in the past,



- ii. is responsible for assisting the President in those duties concerning the Choir that cannot be completed by the President alone
  - iii. is responsible for replacing the President and taking over their duties if the President cannot attend meetings or practices, and will be considered President for that year if the original President resigns.
- c. The **Treasurer** is responsible for:
- i. taking care of the financial aspects of the Choir,
  - ii. keeping a record of all the transactions of Vocal Velocity. This record will show what the expenses have gone towards, the amount that was paid, and the amount left in the the account.
  - iii. They will be required to present this record whenever it is asked for by the President.
- d. The **Secretary** is responsible for:
- i. documenting the topics covered at each meeting. They are required to present these records when asked, and must send a copy of these records to each member of Vocal Velocity, both performers and understudies
  - ii. sending a notice when an excuse for absence(s) is not accepted.
  - iii. sending a letter after the first (1st) unexcused absence, informing the delinquent member of his/her removal from membership.
- e. The **Social Media Coordinator** is responsible for:
- i. maintaining any and all Vocal Velocity social media accounts to inform everyone about upcoming concerts, fundraisers, and auditions.
  - ii. keeping record of all passwords and making sure that their successors receive them, as well as the advisor(s).

#### **ARTICLE VI: FINANCES**

Money for Vocal Velocity use shall be obtained through a combination of community fund-raising events and dues and performances.

#### **ARTICLE VII: DUES**



Vocal Velocity dues are set at \$25 dollars per member, including the Executive Board.

### **ARTICLE VIII: ATTENDANCE**

Those who are selected to perform in Vocal Velocity are allowed one (1) unexcused absences. After that, they must attend all other practices unless approved by the Executive Board. If a member happens to have more than one (1) unexcused absence and/or misses a practice without notifying the President and Executive Board, that member will be terminated.

- a. Termination will last for one full academic semester.
- b. If a member is terminated the Executive Board will select one of the understudies to fill that role.
  - i. If said member wishes to rejoin, they must;
    - a. Wait one full academic semester
    - b. Audition before the Executive Board
    - c. Pay Dues

### **ARTICLE IX: SOLOS**

Any performer, and Executive Board member has the chance to audition for a solo. If interested, the performer will audition in front of the acting advisor. The acting advisor will listen to those who wish to try out for a spot at a solo, and afterwards he/she will make their decision. If the advisor is unable to be present, than a vote would be taken by the remaining members who are not trying out for a solo, and the majority rules.

**(Last Revised August 27, 2016)**

Vocal Velocity Interests Sign Ups

Name:

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