

Glenville State College

Staff Council Minutes

June 16, 2020

TEAMS MEETING/REPRESENTATIVES IN-PERSON

- I. Call the Meeting to Order
 - a. Chair, Chelsea Stickelman, called the meeting to order at 8:31 am.
- II. Attendance
 - a. Members Present, in-person: Chelsea Stickelman, Michele Lang, Conner Ferguson, Dustin Crutchfield, Cheyenne Carr, Bridget Carr, Ashley Nicholas, Mandy Wiant, Jason Gum, Jim Tatman, Eric Marks, and Cody Moore.
 - b. Members Present, via Teams: Casey Moore and Saleena Montalvo
 - c. Other Attendance, via Teams: Jazaray Clark-Casto, Brittany Benson, Sara Rollins, Robin Cottrill, Joanne Rutherford, Adrian Duellley, Trae Sprague, Katie Morris, Tim Underwood, and Tisha Underwood.
- III. Review of Minutes from Last Meeting
 - a. There were no changes to the minutes from May's meeting. Conner motioned to approve the minutes, Cheyenne seconded. Motion passed.
- IV. Chair Comments
 - a. The Staff Council Officers will be nominated during July's meeting. Sub-committees will also be discussed in July.
- V. Committee Reports
 - a. Human Resources – Cheyenne Carr
 - i. The HR office is still missing a lot of Performance Reviews from staff. Make sure to do your review, and contact your supervisor if they have not talked to you about it.
 - b. Board of Governor's – Jason Gum
 - i. Dr. Manchin has been selected as President of GSC. The majority of the staff voting were in favor of Dr. Manchin.

- ii. The BOG has selected Mike Rust to be the new BOG Chair. Tim Butcher will remain Vice Chair. There has not been a discussion about replacing two other members that need replaced.
- iii. FY21 budget was approved.
- iv. Some programs have low enrollment, and it is hard to justify keeping all programs. More information will be presented by Academic Affairs at a later meeting. This will also be discussed with faculty, and recruiting activities will also be discussed. The College will have to look into costs for new programs in the future.
- v. Dr. Manchin should start working on the new Strategic Plan.
- vi. Athletics has had good retention rates.
- vii. Employee Holiday Schedule was discussed.

c. Treasurer's Report – Chelsea Stickelman

- i. No report.

d. Professional Development – Chelsea Stickelman

- i. There is no money left in the Staff Professional Development account. The new budget will start in July. No word on how much money will be budgeted.

e. Ginny Grottendieck – Chelsea Stickelman

- i. No update on this scholarship. If anyone wants to donate to it, let Chelsea know.

f. ACCE – Michele Lang

- i. Most campuses across WV still do not have staff on campus.
- ii. Has not been much of an update, since ACCE has not met much during the COVID shutdowns.

VI. Old Business

a. Staff Council Chair Election

- i. Chelsea Stickelman was voted in as Chair for the 2020-2021 year. Chelsea accepted the position.

VII. New Business

- a. Storage/Archive of past SC items
 - i. Various Staff Council items are stored in different areas/offices across campus. The Council should find a common area on campus to store these items. Jason said he could provide an area in Archives for items, and we could digitize most items. Jim also suggested using a room in Pickens Hall to store items. Chelsea will send out an email to all staff to see if anyone else has documents or items that need stored away.

- b. Campus Committee Appointments
 - i. Academic Affairs should know how many faculty, staff and students should be on each committee, and should have a list of all committees. Jason and Chelsea will talk with Gary Morris about this.

- c. Constitution Committee Update
 - i. The Council should try to follow WV Code regarding voting and elections, even though staff members aren't Classified. Other institutions have elections every two years, whereas GSC holds SC elections every year. Representatives should be elected on odd-numbered years. The Council wants to have a re-vote next year, and terms all be changed to two year terms. The Constitution sub-committee will edit the SC Constitution with these changes and provide it by the August meeting, and then all staff can vote on the changes made. Jim motioned to make the changes to the Constitution, Mandy seconded. Motion passed. The sub-committee will also look into adding Athletic staff (except head coaches) to Staff Council.

VIII. Next Meeting

- a. July 21st, 2020 TBD

IX. Adjourn

- a. Conner motioned to adjourn the meeting, Bridget seconded. Meeting was adjourned at 9:45 am.

Respectfully submitted,

Ashley Nicholas, Secretary

Date June 17, 2020

Chelsea Stickelman, Chair

Date _____