

Glenville State College

Staff Council Minutes

July 21, 2020

TEAMS MEETING/REPRESENTATIVES IN-PERSON

- I. Call the Meeting to Order
 - a. Chair, Chelsea Stickelman, called the meeting to order at 8:40 am.

- II. Attendance
 - a. Members Present, in-person: Chelsea Stickelman, Mandy Wiant, Michele Lang, Jason Gum, Cody Moore, Eric Marks, Bridget Carr, and Ashley Nicholas
 - b. Members Present, via Teams: Dustin Crutchfield, Casey Moore and Cheyenne Carr
 - c. Members Absent: Jim Tatman
 - d. Other Attendance, via Teams: Patty Snyder, Sherry Jenkins, Lexi Gay and Sara Rollins

- III. Review of Minutes from Last Meeting
 - a. There were no changes to the minutes from June's meeting. Dustin motioned to approve the minutes, Jason G. seconded. Motion passed.

- IV. Chair Comments
 - a. Chelsea had no comments.

- V. Committee Reports
 - a. Human Resources – Cheyenne Carr
 - i. COVID testing guidelines will be sent to faculty and staff. Email or call Tegan with questions. If you haven't done or received evaluations, let them know you need to do one.

 - b. Board of Governor's – Jason Gum
 - i. The Board has not met since the last Staff Council meeting. The Board wants to know how faculty and staff communicate, and want to be more involved. The new chair wants to hear from faculty and staff.

c. Treasurer's Report – Chelsea Stickelman

- i. No report.

d. Professional Development – Chelsea Stickelman

- i. There is \$15,000 (\$7,500 each semester) available in the Professional Development account for 2020-2021. Applications can be sent to SC representatives or to Chelsea. People can go ahead and submit applications, with grades pending. One application per person every 6 months will be accepted.
- ii. The Auditor's office wants the start and end date of classes to either be on the form, or on grade report.

e. Ginny Grottendieck – Chelsea Stickelman

- i. No update on this scholarship. If anyone wants to donate to it, let Chelsea know.

f. ACCE – Michele Lang

- i. ACCE was supposed to have retreat in July, but couldn't due to COVID. They normally meet in July to do elections.
- ii. Their last meeting was to discuss how institutions were doing with COVID problems.

VI. Old Business

a. Staff Council Executive Committee Nominations

- i. Cheyenne Carr nominated Bridget Carr for Vice-Chair, Michele seconded. Bridget accepted. Motion passed.
- ii. Ashley Nicholas volunteered to be Secretary again for this year. Jason motioned to accept, Michele seconded. Motion passed.
- iii. Mandy Wiant volunteered to be Treasurer. Michele motioned to accept, Bridget seconded. Motion passed.

b. Campus Committee Appointments

- i. Chelsea has not met with Dr. Morris to discuss this. The committee will work on this after students are back on campus.

- c. Constitution Committee Update
 - i. The information is ready and could be presented at Executive Committee meeting and brought to next regular meeting.

VII. New Business

- a. Staff Survey for BOG meetings
 - i. The BOG wants a better way to communicate problems/ideas with staff and hear what problems staff have. This is a separate survey from faculty.
- b. EEO Comments
 - i. Chelsea wants to have a place on the agenda going forward to discuss comments representatives receive from staff members.
- c. Welcome Back Week
 - i. The schedule for Welcome Back Week should be finalized this week.
 - ii. Should Staff Council do a video showing representatives, to be sent to all staff?

VIII. Next Meeting

- a. TBD

IX. Adjourn

- a. Jason motioned to adjourn the meeting, Michele seconded. Meeting was adjourned at 9:35 am.

Respectfully submitted,

Ashley Nicholas, Secretary

Date August 19, 2020

Chelsea Stickelman, Chair

Date _____