

# Glenville State College Faculty Senate Meeting Minutes

Date: May 5, 2020

## I. Call to Order and Roll

- President Brian Perkins called to order the Glenville State College Faculty Senate at 12:25 p.m. via conference call.
- Senators present: Brian Perkins, Kevin Evans, Kandas Queen, Wenwen Du, Duane Chapman, Jeffery Bryson, Maureen Gildein, John McKinney, Dana Wilson, Marjorie Stewart, and Jonathan Minton.
- Also in attendance: Kathleen Nelson and Gary Morris

## II. Approval of Minutes; Reports

- Motion to approve the minutes for April 28, 2020 meeting from Kevin Evans, seconded by Maureen Gildein. All approved. Motion carries.
- Reports:
  - President's report: Brian Perkins noted he had reviewed the Faculty Senate Constitution regarding meetings and that there would be no meetings until the college resumes in the fall, when meetings would occur at least once monthly.
  - Board of Governors (BOG) Representative Kevin Evans: Noted that BOG had not met, but he had submitted a letter to BOG on new senate. ACF had not met, but noted that most colleges seemed to be planning to open in the fall, with one planning to be online.
  - Administrative/Academic Updates Kathleen Nelson noted they would be sending out a copy of the letter sent to students yesterday regarding higher education relief grant money that was being released to students. Residential students not returning will be receiving \$1,250 grant too. They have created an emergency fund to students and the URL was sent to students around 9 a.m. Monday, May 4, 2020. As of today, only one student had applied. Maureen Gildein asked when the money would be applied. Kathleen Nelson explained how money would be applied.
  - Talked about the rolling plan for return to work. GSC is working with Minnie Hamilton for the screening process, which is not a testing procedure.
  - Gary Morris stated they had received 45 of the 58 contracts sent out. May 29 is deadline for all contracts. Some had questions related to the contracts was the reason why some had not returned. Those questions are being addressed.

- Virtual graduation, Kathleen Nelson and Gary Morris asked what senate knew about how it would work, Jeff Bryson said he knew it would be held on Saturday, May, 9. Gary Morris commented that we can watch it on Facebook. Kathleen Nelson agreed and noted they needed to make sure Dustin Crutchfield sends out information by the end of the week to inform everyone about it. Gary Morris stated the plan is for it to roll out about the time regular graduation would occur. Still in the process of putting it together.
- Gary Morris – Fall return – We are just now starting to talk about it. Coming up with 3 different scenarios for how it would apply to us. Kathleen Nelson noted plans could mirror what others are doing around the country. Gary Morris noted a Green, Yellow, Red plan approach and they would use the scenario that would apply depending on where we are at that time. Wants a forum with faculty late June, or early July, to discuss. We (faculty) need to be ready to apply any of the three depending on what is needed. Kathleen Nelson talked about a rolling return for students and not have a big roll-in day for students returning, they want to spread it out, make sure of a safe return. Still just discussion at point.
- Brian Perkins questioned about the remaining 13 faculty who still needed to sign their contract and if it was anticipated that all would sign. Gary Morris remarked that some were looking at other options and biding time to see what happens, some were comparing contract from this year to last. His sense was that the majority would submit their contract, but a couple might not return.

### III. Old Business

- Nothing reported at this time.

### IV. New Business

- Recommendations of Retired Faculty Members to BOG – Desire to have retired faculty member. Kevin Evans said he would submit to BOG to communicate that someone with knowledge in academia and Glenville State College would be a good perspective to have on the board. Good addition. Duane Chapman asked if Faculty Senate would make that recommendation. Brian Perkins stated we would be sending a letter to BOG asking them to consider it. Brian Perkins noted one of the things he had talked to Kevin Evans about was to get permission from someone willing to accept, maybe put together a bio to introduce themselves to BOG. Jeffery Bryson commented that was not a bad idea. BOG would select who they wanted, but let them know our position. Maureen Gildein personally feels that it should be a former faculty member to help enlighten BOG members on things from a faculty viewpoint. Brian Perkins asked if we support moving this to

BOG? Motion was made to send letter to BOG with a recommendation to select retired faculty as next BOG member by Jeffery Bryson, Kevin Evans seconded the motion. Discussion. All agree. Motion carries. Brian Perkins will work with Kevin Evans on the letter and information. Please send Brian Perkins names of people we recommend who have agreed to perform this duty, along with small bio as soon as possible to share with BOG.

- New item – Qualifications and requirements of new Dean of Education and the new position of Assistant Vice President of Academic Affairs (AVPAA). Discussion related to higher education experience and tenure requirements. Gary Morris noted he appreciated the information and noted both should have had similar language, it was a previous draft that might have been posted and they would work on revisions. Kathleen Nelson noting it was posted on our website, but was planning on updating it with a new language when they submitted a broader posting. Kevin Evans questioned the AVPAA position and tenure. Discussion followed regarding hiring two administrator, looking for people with Masters, not closing doors to the number of applicants, seeking more qualified candidates. Brian Perkins asked about the requirements for these positions. Gary Morris commented on interest regarding experience. Accreditation bodies were looking for quality of programs. Discussion on CAEP and dictating a Dean. Commented there was a department chair since John Peek, rather than a Dean. Brian Perkins asked how our job requirements compared to the institutions, if looked at others. Gary Morris noted ours is similar to what others post, credentials are varied among institutions.
- Possible Executive Session related to Personnel Under the Authority of W.Va. Code... Kevin Evans made the motion to move into executive session, Dana Wilson seconded. Kathleen Nelson and Gary Morris stated leaving conference call. Faculty Senate went into executive session at 12:58 p.m. Motion was made, seconded, and carried to not take minutes.
- At 1:40 p.m. Faculty Senate came out of executive session. Jeffery Bryson made a motion; Kevin Evans seconded the motion to draft a letter to BOG on information as discussed in executive session. Kevin Evans will be sending out draft of letter to Faculty Senate members for review Wednesday, May 6, 2020. Following which the letter will then be sent on to BOG.

#### V. Departmental Representative Concerns

- Brian Perkins asked if there were other concerns, none mentioned.

Meeting adjourned at 1:42 p.m.