

Glenville State College Faculty Senate Meeting Minutes

Date: September 15, 2020

I. Call to Order and Roll

- President Brian Perkins called to order the Glenville State College Faculty Senate at 12:25 p.m.
- Senators present: Brian Perkins, Marjorie Stewart, Kevin Evans, Kandas Queen, Wenwen Du, Donal Hardin, Ken Lang, Maureen Gildein, John McKinney, and Tim Konhaus.
- Also in attendance: Schuyler Chapman, Mark Manchin and Gary Morris (arrived later in meeting).

II. Approval of Minutes; Reports

- Motion to approve the minutes for September 1, 2020 meeting from Marjorie Stewart, seconded by Wenwen Du. All approved. The motion carried.
- Reports:
 - President's report: Brian Perkins noted the College Leadership Committee (CLC) was looking for nominations by the end of the week. Brian will resend the email. Maureen Gildein is working with Larry Baker on elections via SurveyMonkey. Ken Lang will also help with elections. Brian noted he had contacted Ann Reed regarding the Academic Appeals Committee to discuss by-laws. He had also communicated with Jason Gum on library hours, along with Melissa Gish, to consider resources and hours.
 - Board of Governors (BOG) Representative Kevin Evans: Noted there was nothing to report at this time for BOG. Brian Perkins asked if Kevin Evans had shared the recruiting information with them yet, Kevin had not yet, waiting till closer to the next BOG meeting.
 - Advisory Council of Faculty (ACF) Representative Marjorie Stewart: Noted two quick things about dual enrollment and requirements. The Department of Education did not do anything to roll it out, so it stays the same as it was. ACF is meeting on Friday, Marjorie asked if there was anything we wanted her to discuss, if so email her by Thursday. Defined what ACF is and what they do as it relates to faculty at the state level, and that she serves as our representative on ACF.
 - Administrative/Academic Updates (GSC President, GSC VPAA, Others): Brian Perkins noted schedule changes would follow the one proposed to Faculty Senate earlier. Brian Perkins noted it had been brought before CLC.

III. Old Business

- Discussed Faculty Survey. Brian Perkins noted Kevin Evans and Marjorie Stewart had this on the agenda from last year. Kevin noted BOG is interested in faculty moral, and he thinks it would be good to do annually and share results with BOG. Brian asked when the last one was done. Marjorie thought it has been a couple of years when Tracy Pellett was here. Discussed if old survey could still serve or does it need revised? Kevin noted it needs to be consistent to measure, but maybe add a few additional items directed towards the condition/situation of the college currently (example: 15 credit hours). Maureen Gildein asked if current members needed to review old one and see if it needed further revising. Marjorie will send email of it out. Brian asked if anyone wanted to take the lead and review. Marjorie will and run it by Kevin to review. Mid October is the next BOG and would like to get the new survey results before then. Brian solicited discussion/questions from departments. Covered that the survey was already set up in SurveyMonkey. Brian asked for departments to be informed this is coming.

IV. New Business

- Ad hoc Financial Committee: Brian Perkins sent out documents for review. Checking to see if there was any interest in having this committee involved with college finance. Kandas Queen noted Gary Arbogast from the Department of Business was interested in being part of the committee. Discussion on the committee noted it would be good to help faculty understand the financial struggles better and could provide a voice in this area. Tim Konhaus asked what would be the goals of the committee. It was noted this not a permanent committee, but an Ad Hoc, and referenced faculty interest in the financial forms and charts reviewed showing the college's financial position. Kevin Evans thought there would be interest, but noted that the snapshot Brian provided did not match what was in the BOG report. He will share the information with Senate. Focus of Ad Hoc would be to make recommendations, but would need support from staff and administration to make it useful. CFO should be part of committee.
- WV Public Workers Union: Brian Perkins commented a lot of university have included bargaining with a union. Interest could stem from response to 15 credit hours. We are a public institution and have the ability to join. It could address faculty and staff issue, referenced past changes with staff, and noted it could benefit all, including students. Marjorie Stewart needed solid ideas about what would be the best move. Donal Hardin noted it has been recommended before, and recommended including adjunct faculty to have more numbers. Brian noted prior talks about adjunct being included with Faculty Senate. Tim Konhaus asked if we are still a right to work state, and if they would recognize collective bargaining. If not, does it do us any good? Discussion about consulting someone, maybe Adam Black, to learn more about the legal aspect. Brian noted should consider unions

that are part of a national branch. Schuyler Chapman noted there were national unions that work with education. Schuyler asked about having experience in working with and organizing higher education institutions. Kevin Evans noted we needed to be careful working with the union, if we are the only one in state going with a union it could work against us. It needs to be all public schools and not single us out. ACF needs to address it with all other colleges. Brian noted there appears to be interest, and agreed it should be promoted at ACF. Brian asked if we could add a question to the faculty survey. Tim Konhaus noted we need to find out about the legal aspect and power it would provide before asking faculty. Brian asked for suggestions on where to look for that information and Tim stated he would find out what the ruling on the union in right to work states. Tim will report to Senate his findings.

- Honors program Update: Schuyler Chapman provided update on the Honors Program. Noted in Fall 2019, we had 28; beginning Fall 2020 had 28 students, but lost one due to transfer to Marshall University. Retention remaining steady last two years, but Argos report is not reporting correctly. Using his own files to track retention. All academic departments are involved. Seven of the eight are active this semester due to time conflict. Five have members on the committee for at least a full year. Good consistency on committee, three faculty have taught honors classes. However, this year just Schuyler is teaching due to lost courses and the need for everyone to teach 15 credit hours. Student progress, everyone in good standing for all 28, one on probation. Need to maintain a 3.5, unless first time freshmen. All are making progress on GPA and honors work. Big thing from academic year 2018/2019 due to lack of instructors, some courses were not available and had two cohorts where students fell behind, but they have now caught up. We have two sets of honors students, Freshmen and Sophomore, and Junior and Senior. Includes additional activities besides courses such as seminars. Only one student still needs to complete, looking at spring. Have three stand alone courses for honor students used to help complete honors coursework. Hope to have one or two more offered in spring. Events, two in Fall 2019, a pizza party and a dinner for fall graduates. Spring 2020, organized a trip to DC, but government cancelled travel due to COVID-19. Annual honors banquet was not held due to students not being on campus. Offered to host event via Teams, but no one accepted offered. EF tours planned and looking at a trip to England, Scotland, and Ireland Summer 2021. Still looking at rescheduling trip to DC, maybe during Cherry Blossom. Thursday at the golf course, meeting to honor donors and welcome students. Other things planned for fall include looking at ways to honor students and have fun activities planned. Recruitment for Spring 2019 went smoothly, but Spring 2020 was not as smooth. Not all Spring 2020 issues were due to COVID-19, ran into issues with cooperation on the program. Later in the spring and early summer worked with ASC, who helped to identify potential students for the program. Nick Spino worked with Schuyler using honors as a recruitment tool.

Have an honors lounge, but still need key. Schuyler noted he would also send an electronic version (see attached to end of minutes).

- President Manchin and Gary Morris arrived and Brian Perkins asked if they wanted to address Senate. Manchin said just wanted to share thoughts from cabinet meeting that morning as it relates to beautification of campus and programmatic things. Gary commented that the spring schedule looks like it has a consensus to pass. Gary noted that in terms of student spring break the concern was that it poses the same problem of why we changed schedule this semester. At this time it does not look like we will have break. Manchin looking at maybe doing something for spring. Manchin wanted to come by to see if there were any issues; noted COVID-19 still 0, but continue to monitor. Did look at money for Rico and maybe getting a vehicle. Maureen Gildein asked how community was on how handling of COVID-19. Manchin stated we have continued to monitor and Gary has done a good job at keeping us informed. Gary had one request for people showing up when selected for COVID-19 screening. Have been people declining. Please keep before faculty that this is an important practice to keep the campus safe. Gary appreciated all done to help. Manchin noted the FTE was the highest it has been since 2012. No dramatic drop. 1275 FTE rate. Good job to everyone.
- Elections -
- Academic Appeals Committee Bylaws Update
- Possible Executive Session related to Personnel Under the Authority of W.Va. Code § 6-9A-4(6), (10) & (12).

V. Departmental Representative Concerns

- Brian Perkins asked if there were other concerns, none were noted. Marjorie Stewart motioned to adjourn and Maureen Gildein seconded. The motion carried. Meeting adjourned at 1:15 p.m.

Honors Program Update

FA 19 Cohort: 8

FA 20 Cohort: 9

Total Enrollment FA 19: 28

Total Enrollment FA 20: 28

AY 19-20 retention: 27 of 28 students who started the year have continued on at GSC or graduated (one student transferred to Marshall)

Faculty teaching Honors Program courses AY 19-20: Three (Myself, Donal, Melissa Gish)

Due to failure to offer Honors Program courses in, majority of Sophomore and Junior-level Honors Program students were not in good standing (through no fault of their own). All are in good standing as of right now.

All of the FA 19 cohort that remain are in good standing and are making adequate progress (honors seminars as well as honors-enriched coursework—I think only *one* student has not addressed that latter part yet).

Honors gen eds are on the books (3). I would like to offer 1-2 in the SP 21 semester for the two cohorts we have that need them.

Events and Activities: Small pizza party (FA 19), dinner for fall graduate (FA 19). Organized trip to DC, study abroad opportunity to Peru (both canceled due to COVID). Annual honors graduate reception canceled due to lack of interest (offered to host virtual event via Teams, all but one student *did not* reply to the invitation and the student who did reply said they couldn't make it).

There is a summer 2021 abroad opportunity that is happening. We'd like to reschedule the DC trip for SP 21. Obviously that is up in the air with the canceling of Spring Break (that's when we scheduled it last year).

Recruitment last year was a pain. Ran into some institutional obstacles that impeded our ability to recruit. COVID really did a number on it too. Working with ASC over the summer to identify some students to fill out the incoming class really did work wonders, though. I cannot commend them enough. I also worked with athletics to bring one student here who was trying to decide between a couple schools.

Honors Lounge is in progress. Maintenance has not yet determined what key fits the lock on the door, so moving in computer equipment is not happening until the space can be secured. We do have couches and chairs. We'd like to have the floors fixed in there and have a new paint job. We'd also prefer a locking mechanism that students could use their ID cards for. I budgeted it out and it looks like between \$2000-\$3000 (likely less). That is not something our budget could withstand and also offer banquets/trips to students in the program.