

Glenville State College

Staff Council Minutes

November 17, 2020

TEAMS MEETING/REPRESENTATIVES IN-PERSON

- I. Call the Meeting to Order
 - a. Chair, Chelsea Stickelman called the meeting to order at 8:34am.

- II. Attendance
 - a. Members Present, in-person: Mandy Wiant, Jason Gum, Bridget Carr, Michele Lang and Chelsea Stickelman.
 - b. Members Present, via Teams: Cody Moore, Dustin Crutchfield, Eric Marks, Cheyenne Carr and Ashley Nicholas
 - c. Members Absent: Casey Smola and Jim Tatman
 - d. Other Attendance, via Teams: Sherry Jenkins, Hannah Rexroad, Brandy Smith, Sara Rollins, Kathy Gilbert, Heather Moyers, Adrian Duellely, Sarah Hollen, Jeremy Carter, Trae Sprague, Katie Morris, Kaleb Curtis, Tisha Underwood, Sheri Goff, Mari Clements, Patty Snyder, Rachel Adams, Ann Reed, Bert Jedamski, Alecia Martin, Brittany Benson, Chris Carver, Stephany Harper, Tegan McEntire and Ashley Knight

- III. Review of Minutes from Last Meeting
 - a. Review of minutes from September 15, 2020: Michele motioned, Jason seconded. Motion to approve minutes passed.
 - b. Review of minutes from October 20, 2020: Dustin motioned, Mandy seconded. Motion to approve minutes passed.

- IV. Chair Comments
 - a. Chair had no comments.

- V. Committee Reports
 - a. Human Resources – Tegan McEntire
 - i. Safe Colleges trainings have been suspended until the spring semester.
 - ii. Per the Governor’s orders, masks are mandatory indoors at all times, even if social distancing can be observed. If you are alone in your office, you do not have to wear a mask.
 - iii. Physical Plant has masks, face shields and cleaning/sanitizing supplies.

b. Board of Governor's – Jason Gum

- i. There was a 2 day meeting last month
- ii. The Alumni Council President updated the board
- iii. ESG had a presentation. The college is exploring partnerships to help with energy saving, etc.
- iv. There was a report on the third-party audit. Jason has a copy of the report, if anyone wants more information. There was not a big concern. Still not monitoring budgets between departments.
- v. Foundations updated the board
- vi. Still actively promoting the teacher-education programs
- vii. Bond update – optimistic. If we stay on track with payments, it could help us in the future.
- viii. Faculty Senate, Staff Council and SGA presented
 1. Faculty are concerned with the changes made last year
 2. Emeriti faculty want to form a liaison group
 3. Faculty feel afraid
 4. The Vice-Chair has attended all BOG meetings, but the Chair has not. Faculty don't attend BOG meetings to voice concerns.
- ix. There is a high amount of student debt (bills not paid) this semester
- x. There will be a new member of the BOG. Waiting on confirmation from the Governor.
- xi. Bert provided an update and voiced his concerns with how accounting was done in the past. May be approving a revised budget in January.
- xii. Dr. Morris discussed the Strategic Plan
- xiii. There will be a new Facilities Master Plan
- xiv. Chancellor Sarah Tucker presented
- xv. The BOG Chair wants to explore new avenues for recruitment
- xvi. Tuition for international students has been lowered to out-of-state rates

c. Treasurer's Report – Mandy Wiant

- i. Foundations \$555.91
- ii. Ginny Grottendieck \$1330.41

d. ACCE – Michele Lang

- i. ACCE met 11/12
- ii. There was a lot of discussion about the legislative session
- iii. ACCE is working on gathering a list of issues from all higher education institutions to take to legislature
- iv. WV State is laying off/furloughing 16 staff
- v. Shepherd is down 12% FTE

- vi. There has not been a new funding model created yet. Sarah Tucker said they are working on fund plan based on FTE.
- vii. Still not a good source of funding for PEIA
- viii. Campus-carry might be brought up in legislature

e. CLC Committee

- i. Dr. Morris provided the CLC Committee with Academic Calendars for 2021-2022 and 2022/2023.
- ii. Chelsea asked staff for feedback on the calendars, by Thursday.

f. Assessment Committee

- i. Melody Wise wants a representative from Staff Council to be a part of the Assessment Committee
- ii. Jason is already part of the committee and volunteered to give updates at future meetings

VI. Old Business

a. Halloween Decorating Contest Winners

- i. The Registrar's Office won the Halloween Decorating Contest and received a \$50 La Fogata gift card

b. Committees

- i. CLC committee should have new staff members elected every 3 years. Dr. Morris has brought the committee back with the previous members, but has not met.
- ii. Faculty Senate is working on committees and their structures, and who needs to be on each one.

c. Constitution Update

- i. Michele provided a copy of the proposed changes to the constitution
- ii. Chelsea asked that everyone review the document and bring comments to December's meeting

VII. New Business

a. Staff Development Applications

- i. Jeremy Carter \$615. Jason motioned to approve, Michele seconded. Motion passed.

- ii. Victoria Francis \$1000. Bridget motioned to approve, Jason seconded. Motion passed.

b. Christmas Decorating

- i. Staff Council agreed to host a Christmas Door Decorating Contest
- ii. Doors will be judged on December 17
- iii. Let Chelsea or your representative know that you have a door to be judged

c. Staff Council Meeting Minutes

- i. The BOG wants copies of the Staff Council meeting minutes
- ii. The group decided to only send minutes that have been approved
- iii. Chelsea will work with Teresa to get the minutes sent to BOG

d. Meet & Confer

- i. There will be a Meet & Confer this Thursday 11/19
- ii. Send in topics for discussion to Chelsea or your representative
- iii. Staff feel that they aren't getting as many updates as they did during last year's Meet & Confer meetings
- iv. Staff Council would like this to be run from the President's office instead of being up to Staff Council to make agendas

e. 41st Year of Staff Council

- i. Jason found that 2020 is the 41st year of GSC's Staff Council, and has a list of original members
- ii. When able, Staff Council would like to have a recognition event for these individuals

VIII. Adjourn

- a. Bridget motioned to adjourn the meeting, Mandy seconded. Motion passed.
- b. Meeting was adjourned at 9:52 a.m.

Respectfully submitted,

Ashley Nicholas, Secretary

Date November 18, 2020

Chelsea Stickelman, Chair

Date _____