

PROPOSED SUBCONTRACTORS & EQUIPMENT/MATERIAL SUPPLIERS

West Virginia State Code §21-11-2

“It is hereby declared to be the policy of the State of West Virginia that all persons desiring to perform contracting work in this state be duly licensed to ensure capable and skilled craftsmanship utilized in construction projects in this state, both public and private, fair bidding practices between competing contractors through uniform compliance with the laws of this state, and protection of the public from unfair, unsafe and unscrupulous bidding and construction practices”.

West Virginia State Code §21-11-11

“Any architect or engineer preparing any plan and specification for contracting work to be performed in this state shall include in the plan, specification and invitation to bid a reference to this article informing any prospective bidder that the person’s contractor’s license number shall be included on any bid submission. **A subcontractor shall furnish his or her contractor’s license number to the contractor prior to the award of the contract.** If an apparent low bidder for a public improvement project, as defined in article one-d, chapter twenty-one of this code, fails to submit a license number in accordance with this section, the public authority, as defined in article one-d, chapter twenty-one of this code, shall promptly request by telephone and electronic mail that the low bidder and the second low bidder provide the license number within one business day of the request. Failure of the bidder to provide the license number within one business day of receiving the request shall result in disqualification of the bid”.

Instructions

The Contractor must complete the Sub-Contractor List. List the RFB/RFP number, the Project Name, the Sub-Contractor’s name, the Sub-Contractor’s WV Contractor’s License number, the Division of Work number (Division Number) and a Description of the Work/Materials/Equipment to be performed or provided for the work. List “Contractor” if the work is to be completed solely by the Contractor for a branch of work.

The Contractor must note if the acceptance of an alternate proposal changes a subcontractor or an equipment/material supplier. The contractor is responsible for selecting or changing a subcontractor or an equipment/material supplier.

The Contractor will have up to one (1) business day to submit the sub-contractor list. Any change of proposed subcontractors or material suppliers shall be at no additional cost to the Owner, as the Contractor has full responsibility for satisfactory execution of all work in accordance with the contract documents. Glenville State College has final approval of any subcontractors.

SUB-CONTRACTOR LIST		
RFB/RFP NUMBER:		PROJECT NAME:
(1) SUB-CONTRACTOR NAME		WV CONTRACTOR'S LICENSE NO.
DIVISION NUMBER	DESCRIPTION OF WORK/MATERIALS/EQUIPMENT TO BE PERFORMED/PROVIDED	
NOTES		
(2) SUB-CONTRACTOR NAME		WV CONTRACTOR'S LICENSE NO.
DIVISION NUMBER	DESCRIPTION OF WORK/MATERIALS/EQUIPMENT TO BE PERFORMED/PROVIDED	
NOTES		
(3) SUB-CONTRACTOR NAME		WV CONTRACTOR'S LICENSE NO.
DIVISION NUMBER	DESCRIPTION OF WORK/MATERIALS/EQUIPMENT TO BE PERFORMED/PROVIDED	
NOTES		
(4) SUB-CONTRACTOR NAME		WV CONTRACTOR'S LICENSE NO.
DIVISION NUMBER	DESCRIPTION OF WORK/MATERIALS/EQUIPMENT TO BE PERFORMED/PROVIDED	
NOTES		
(5) SUB-CONTRACTOR NAME		WV CONTRACTOR'S LICENSE NO.
DIVISION NUMBER	DESCRIPTION OF WORK/MATERIALS/EQUIPMENT TO BE PERFORMED/PROVIDED	
NOTES		
(6) SUB-CONTRACTOR NAME		WV CONTRACTOR'S LICENSE NO.
DIVISION NUMBER	DESCRIPTION OF WORK/MATERIALS/EQUIPMENT TO BE PERFORMED/PROVIDED	
NOTES		

(7) SUB-CONTRACTOR NAME		WV CONTRACTOR'S LICENSE NO.
DIVISION NUMBER	DESCRIPTION OF WORK/MATERIALS/EQUIPMENT TO BE PERFORMED/PROVIDED	
NOTES		
(8) SUB-CONTRACTOR NAME		WV CONTRACTOR'S LICENSE NO.
DIVISION NUMBER	DESCRIPTION OF WORK/MATERIALS/EQUIPMENT TO BE PERFORMED/PROVIDED	
NOTES		
(9) SUB-CONTRACTOR NAME		WV CONTRACTOR'S LICENSE NO.
DIVISION NUMBER	DESCRIPTION OF WORK/MATERIALS/EQUIPMENT TO BE PERFORMED/PROVIDED	
NOTES		
(10) SUB-CONTRACTOR NAME		WV CONTRACTOR'S LICENSE NO.
DIVISION NUMBER	DESCRIPTION OF WORK/MATERIALS/EQUIPMENT TO BE PERFORMED/PROVIDED	
NOTES		
(11) SUB-CONTRACTOR NAME		WV CONTRACTOR'S LICENSE NO.
DIVISION NUMBER	DESCRIPTION OF WORK/MATERIALS/EQUIPMENT TO BE PERFORMED/PROVIDED	
NOTES		
(12) SUB-CONTRACTOR NAME		WV CONTRACTOR'S LICENSE NO.
DIVISION NUMBER	DESCRIPTION OF WORK/MATERIALS/EQUIPMENT TO BE PERFORMED/PROVIDED	
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