

Glenville State College

Staff Council Minutes

April 20, 2021

IN-PERSON/TEAMS

- I. Call the Meeting to Order
 - a. Chair, Chelsea Stickelman, called the meeting to order at 8:39 am
- II. Attendance
 - a. Members Present: Mandy Wiant, Bridget Carr, Eric Marks, Jim Tatman, Ashley Nicholas, Chelsea Stickelman, Dustin Crutchfield, Michele Lang, Jason Gum, Cody Moore and Cheyenne Carr
 - b. Members Absent: Casey Smola
 - c. Other Attendance, via Teams: Adrian Duellley, Katie Morris, Sarah Hollen, Jenny Boggs, Sherry Jenkins, Alecia Martin, Trae Sprague, Hannah Rexroad, Cameron Woods, Jason Phares, Jeremy Carter and Olivea Norris
- III. Review of Minutes from Last Meeting
 - a. Cody motioned to approve the minutes from March, Bridget seconded. Minutes approved.
- IV. Chair Comments
 - a. Chelsea had no comments.
- V. Committee Reports
 - a. Human Resources – Tegan McEntire
 - i. Performance Reviews have been sent to supervisors. Make sure your supervisor completes your review.
 - ii. Michele asked about the ACCE budget. There is currently \$500 in the budget for ACCE. Michele said the budget is normally \$1,500, so Tegan will check with Bert about this.
 - iii. There are still fraud unemployment claims being submitted. If you receive one, let Tegan know.

b. Board of Governor's – Jason Gum

- i. The Board of Governor's have not met, until the meeting occurring today
- ii. The Board will be looking at projected enrollment, graduation rates, Marshall MOUs and academic teaching loads
- iii. The Board will also be discussing new majors for next year
- iv. Low-enrolled stand-alone minors will be removed from curriculum
- v. There will also be a FY22 draft budget review
- vi. Staff Council and Faculty Senate meet with the BOG Wednesday afternoon. Send any suggestions for topics to Chelsea

c. ACCE – Michele Lang

- i. ACCE has not met since the last Staff Council meeting, but will be meeting next week
- ii. The legislative session has closed, and Michele has not heard of many updates yet
- iii. Michele hopes the Compensation Plan will be discussed at the next meeting

d. College Leadership Council – Chelsea Stickelman

- i. CLC met last Friday
- ii. Faculty have been working on overload pay language
- iii. Attendance policy was discussed. The Administration wants the policy to be uniform across campus, but there were no major changes to it
 1. The wording for hybrid course attendance was changed
- iv. SGA is revising their constitution (removed Riverfront Residence as a residence hall – DMAPS will be moving there)
 1. Jason P. asked if the wifi will need to be moved out the Riverfront Residence to Pickens Hall, Chelsea will ask but also recommended that Jason talk to Rita Helmick about this issue
 2. Jason also said the Pickens move would change the Shentel contract
 3. Pickens Hall should not be needed for next year

e. Assessment Committee – Jason Gum

- i. The Assessment Committee should meet next week, and Jason will have an update for the next Staff Council meeting

- f. Treasurer's Report – Mandy Wiant
 - i. Ginny Grottendieck \$1,495.41
 - ii. Staff Council \$555.91
 - iii. Professional Development has paid out around \$7,500 this year. Chelsea doesn't think the Professional Development pay-out is correct on the budget, so she will talk to Bert and Caren about it.

- VI. New Business
 - a. Staff Awards
 - i. Chelsea met with Dr. Manchin about what is awarded. He will pay for desk ornament and is helping with the cash award
 - ii. Chelsea is working with Dave Hutchison to plan a staff reception to award the staff person of the year award. Bridget will work with Teresa to order desk ornament.
 - iii. Ashley will be meeting with the Staff Award committee on Monday to declare a winner
 - b. EEO Nominations
 - i. Chelsea is waiting on nomination confirmations, then she will send out again for voting, and will send out the BOG and ACCE representative vote today

- VII. Other
 - a. Bridget mentioned that after the Campus Beautification event, someone suggested getting "no littering" signs, more trash cans, and dog signs
 - b. The next meeting will be May 18, ~~and a Meet & Confer meeting will take place May 16~~
 - i. The Meet & Confer originally scheduled for May 16 (a Sunday) will not be rescheduled, and there will be no Meet & Confer meetings held until at least August.

- VIII. Adjourn
 - a. The meeting adjourned at 9:44 am

Respectfully submitted,

Ashley Nicholas, Secretary

Date May 5, 2021

Minutes edited

Date May 18, 2021