

Glenville State College Faculty Senate Meeting Minutes

Date: November 9, 2021

I. Call to order and Roll.

- Maureen Gildein called to order the Glenville State College Faculty Senate at 12:25 p.m. in MCCC 319 and via Teams.
- Senators present: Maureen Gildein, Kevin Evans, Kandas Queen, Wenwen Du, Duane Chapman, Ken Lang, Tim Konhaus, Jeff Bryson, Adam Black (serving for Brian Perkins), and Amanda Chapman (serving for Jonathan Minton).

Also in attendance: Gary Morris, Mark Manchin, and Brian Hill.

II. Approval of Minutes; Reports

Motion to approve the minutes for October 26, 2021 meeting by John McKinney; seconded by Ken Lang. All voted; motion approved. Jeff Bryson, Adam Black, and Amanda Chapman abstained.

- Reports:
 - Maureen Gildein presided over the meeting and noted changes to Faculty Senate members. She requested ideas for Faculty Senate Vice-Chair (position recently vacated) and that Senate should be ready to move forward at the next Faculty Senate meeting on November 30.
 - Maureen Gildein referenced that Marjorie Stewart had recently stepped back from some of her committee duties and stated that she felt Marjorie Stewart needed to be recognized for all the contributions she had made over the years and to acknowledge the wealth of experience Marjorie Stewart had brought to Faculty Senate and the committees she served. Maureen Gildein further stated that she had recently spoken with Marjorie Stewart, who had commented she was available and willing to share her knowledge and experience any time she was needed. Discussion among faculty present concurred.
 - BOG – Kevin Evans noted BOG had a zoom meeting Oct 29. Three agenda/action items: a) approved the nursing program MOU, b) approved the request for GSC to move forward with university status, and c) approved request to have an auction on some of the surplus items at the barn.
 - Advisory Council of Faculty Representative (ACF): Jeff Bryson, new ACF representative, noted there was nothing to report at this time.
 - Maureen Gildein recognized Mark Manchin who addressed Faculty Senate on the importance of diversity, multiculturalism, and inclusion at GSC. Mark Manchin stated he wanted to continue to grow the presence of these topics on the GSC campus and introduced Brian Hill, who was hired in the

- summer as the GSC Director of Multicultural Affairs (first priority) and as a coach (second priority). Mark Manchin stated that Brian Hill's main job was to help students deal with issues (examples: race, bullying, transgender, etc.) they might be facing during a difficult period in their life. He further noted the possibility of an issue involving faculty and Brian Hill contacting faculty to resolve the issue with a student. Mark Manchin stated he would like for faculty to work with Brian Hill, but noted faculty have the right to say no if they do not want to discuss the issue. However, Mark Manchin further commented that in some cases faculty might not be aware there was a problem or issue until Brian Hill brought the matter up with them. Discussion followed during which Brian Hill noted his title as Chief Diversity Officer, and Mark Manchin noted that we were the last college in West Virginia to have this office. Mark Manchin stated that he was the direct report for Brian Hill. Discussion followed on working with Brian Hill to help assist students.

Mark Manchin wants GSC to be an inclusive and safe campus and a place where students feel comfortable. He further commented on Brian Hill's role to help students deal the problems they face in today's society. Duane Chapman commented on the importance of working together and noted he had already worked with Brian Hill. Mark Manchin commented he wants faculty to be interactive with Brian Hill. Mark Manchin further noted that Brian Hill will be the liaison between students and faculty (and staff) at GSC. Discussion followed that noted Brian Hill's enthusiasm, his prior connection to GSC as an athlete and student, some of his goals (including academics) and initiatives (including diversity events), and ongoing training.

Brian Hill thanked faculty for the meeting and asked for faculty to reach out to him if we noted a problem where he could help. He further commented that this was a chance for him to give back to GSC, which had been a goal of his since he attended GSC in 1986. Brian Hill noted that diversity to him was bringing people together. Maureen Gildein welcomed him and noted we looked forward to working with him. She further asked how students know about the service Brian Hill and his position on campus offer them. Mark Manchin commented on getting brochures made promoting Brian Hill's role and that he was moving his office to be closer to students and SGA. He further commented that students seemed comfortable with Brian Hill and that he could do great things. Maureen Gildein commented on the power of word-of-mouth. Kandas Queen noted another way to get the word

out could be for Brian Hill to come and present in the classroom to students. She further noted that many of the topics, such as diversity and multiculturalism, related to content taught in courses. Brian Hill noted he also wanted to have a webpage to help make him more accessible to students. Kandas Queen noted this would also help him to connect with and offer support to the students in the online programs. Mark Manchin thanked faculty and commented he was looking forward to support on this endeavor.

- Maureen Gildein recognized Gary Morris who noted they were working on training for the three days in January when faculty return. He noted they were looking for feedback from faculty on what type of training faculty would like to have during those days. Maureen Gildein asked what dates they were looking at for those three training days, response was January 5, 6, 7.
- Cabinet – John McKinney noted he would write a report regarding the meeting. He stated they talked about turning the previously discussed space back over to SGA. John McKinney further commented on some highlights from the cabinet meeting included:
 - Progression to university status for GSC was planned to be announced on February 22. Talked of cancelling that day and having busses available to transport as many people as possible to Charleston to support the legislative announcement. Faculty should plan accordingly for the spring syllabus. (Discussion)
 - GSC only has two active COVID-19 at this time; after Labor Day had 62 cases.
 - GSC President wanted faculty to remember that GSC campus was still open to students after Thanksgiving break and hoped faculty would maintain office hours and be available to students.
 - Hopes are that Goodwin Hall will be open by next semester.
 - GSC was applying to host The Governor's Honor Academy in the summer (2022).
 - Billing will begin on November 15 for next semester, with a due date of January 14.
 - BOG is having a surplus auction on December 4; call Dale Cochran or Tom Ratliff if there is something you want to put in the auction to verify available space. If there is something you might be interested in to go into your office, contact them before the auction date to set a time to go through it.
 - There is a new grant person, Leslie Mason.

- WVU Medicine is taking over the medical center. Minnie Hamilton Center will remain there serving general local medical needs, and WVU will be providing more specialty medical needs for now.
- A lot of student groups have on campus (recruiting).
- Esports was rapidly growing on campus.
- A question was brought up on BOG Policy 25B (Overload Policy) and it was noted that if we wanted any changes or revisions, or if approved or disapproved, to be considered at the next BOG meeting it needed to be done by November 18 for the BOG Executive Committee and November 29 was the deadline to get things to Teresa Sterns to put together the BOG packet. (See additional information under New Business.)
- SGA was excited about their new space and are growing; noted began the semester with only seven voting members attending meetings and at the last meeting had 46 voting members attending, with up to 60 attending counting interested students.
- Noted GSC interests if anyone wanted to host events, meetings, or seminars. Interested in bringing more people to campus.

III. Old Business:

- Faculty Development Funds – Marjorie Stewart had asked that it be noted the committee will elect a chair and focus on the Faculty Development bylaws/policy. Gary Morris noted that Mark Sarver was the new chair as he had been the vice chair when Jason Barr stepped down as president of the committee. He noted there were some concerns about the alignment between the documents for the committee, BOG and GSC policy, and expectations. That would be something the committee would be working on moving forward. Jeff Bryson asked if there needed to be new members selected following Marjorie Stewart and Jason Barr leaving the committee to make sure each department was still represented. Discussion followed on how department members were selected. It was noted that the practice this semester had been departments selected members, but that bylaws might need reviewed to confirm, and that Fine Arts and Language and Literature still needed representatives. Kevin Evans reviewed bylaws and noted that Faculty Senate appoints the Faculty Development Committee members and an election would need to be held to vote on members for those two departments. Emails need to be sent to these departments for volunteers. He further noted HLC stated elected by parliament.
- FAR (Faculty Accomplishment Report/Faculty Accomplishment Reflection) Duane Chapman noted only two departments had given any responses back on the proposed FAR. Discussion followed with a deadline of November 30 (next

Faculty Senate meeting) to have final updates/feedback so the sub-committee can move forward.

- Assessment Committee Bylaws – Discussion on the bylaws regarding staggered terms resulted in comments from the Assessment Committee that doing so might be confusing and they felt it was fine as written. There had not been any issues with how members had been transitioning on and off the committee. Maureen Gildein asked if we were ready to vote and move on to CLC. Kandas Queen motioned to accept the updated bylaws for the Academic Assessment Committee. Wenwen Du seconded. All voted. Amanda Chapman abstained. Motion passed.

IV. New Business:

- GSC Day @ Legislature – Feb 22, 2022. Maureen Gildein noted that Mark Machin had asked for faculty input on canceling classes that day as he would like to send busloads of students and faculty to Charleston to show support. Kandas Queen stated she thought it sounded good and could be something students would enjoy. Tim Konhaus asked about how much student participation would there be if we cancelled classes. Discussion followed that included comments that SGA had indicated students would be in favor of cancelling classes and support going to Charleston that day; some faculty thought having a sign-up sheet for those students actually interested in going would work better than just giving faculty and students the day off. Jeff Bryson suggested student organization could get involved and challenge each other to see how many students they could get to go. Discuss continued with faculty questioning what would happen if faculty wanted to go, but not the entire class and how that would work if classes were not cancelled; the need for flexibility to meet faculty and student interests, including nontraditional students; and having everyone wear a matching GSC t-shirt. Maureen Gildein noted it should be discussed with departments and to send comments and suggestions to Brian Perkins.
- Overload Payment Memo – As noted previously (cabinet report), there were November deadlines that had to be met if this was to go before BOG at the December meeting. Discussion included comments as to whether it needed to go before CLC again before going on to BOG, with statements that it just needed to go back to BOG once we were comfortable with it. Other comments during discussion included concerns regarding the language and that some of what was removed previously left questions regarding overloads and pay. Maureen Gildein asked Adam Black if he had any comments on the language of the policy, who responded one area regarding the language he knew had been an issue in the past was being asked to teach an overload class and then it being switched to another class when pay was determined. Using language that spelled out what faculty wanted in term of overloads would reduce ambiguity and be less open to interpretation. Ken Lang noted similar issues in the past and one option was to not

teach overloads. Amanda Chapman asked if the policy could not be revised to have a supplemental contract. Kevin Evans noted that was in the policy, and that 5.3 was the section under debate regarding the issue, but 5.4 included language about a written agreement on what would be the overload prior to the course. Discussion followed regarding the language that was originally proposed by Faculty Senate that was changed by CLC and the BOG giving faculty a second chance to review it. Maureen Gildein asked if we needed more input on the matter and Kevin Evans noted it was up to the group. He noted BOG had two concerns with the first being the issue regarding the language in 5.3 and what was an overload, and the second issue was to recommend acknowledging contact hours rather than credit hours. Discussion followed on clarifying contact hours rather than credit, referencing it in the Faculty Handbook, and that under current contracts there were no overload (and overload pay) until the spring semester for the academic year. Discussion on how to move forward resulted the matter being tabled due to further discussion needed on the matter.

- Final Exam – Tim Konhaus talked about the final exam structure and concerns from his department. They had asked for clarification from administration and if final exams could be opened and left open all week during finals week. His understanding was that they were told no, they would have to be at the exact time slot originally scheduled for the course. This caused concerns in the event there were issues involving an online exam, and what would be the protocol to handle issues (Internet access, etc.). Discussion followed about why exams had to be managed that way with comments of fears that some faculty would open final exams up too early and not properly meet requirements for finishing the semester, other comments focused on concerns for the students and doing what was best for them regarding online exams, meeting students' needs with accommodation considerations, and working students.

V. Adjournment:

Kandas Queen motioned to adjourn the meeting. Jeff Bryson seconded the motion. Motion carried.

Meeting adjourned at 1:30 p.m.