



APPROVAL TO ANNOUNCE/ADVERTISE JOB VACANCY

TYPE OF POSITION:

Faculty Staff - Pay Grade _____ Temporary/Part-time

PROPOSED SALARY: _____

Title: _____

ACCOUNT/UNIT NUMBER: _____

New Position

Replacement: _____
(Name of person being replaced)

POSITION NUMBER: _____

Recommended Posting Locations:

CHAIR OF COMMITTEE _____

RECOMMENDED SEARCH COMMITTEE MEMBERS:

<u>NAME</u>	<u>TITLE</u>

APPROVED BY:

Signature: _____

Date: _____

Division Chair/Director: _____

VP Academic Affairs (as appropriate): _____

Human Resource Office: _____

VP Business and Finance: _____
