

# Glenville State College Faculty Senate Meeting Minutes

Date: February 8, 2022

## I. Call to order and Roll.

- President Brian Perkins called to order the Glenville State College Faculty Senate at 12: p.m. in MCCC 319 and via Teams.
- Senators present: Brian Perkins, Kevin Evans, Jeffrey Bryson, Jonathan Minton, Kandas Queen, Wenwen Du, Duane Chapman, Ken Lang, Tim Konhaus, Maureen Gildein, and David Lewis.

Also in attendance: Gary Morris

## II. Approval of Minutes; Reports

Motion to approve the minutes for January 25, 2022 meeting by Ken Lang; seconded by Maureen Gildein. All voted; motion approved.

- Reports:
  - Board of Governors (BOG): Kevin Evans stated the next meeting was scheduled for February 16. He noted he would report after that meeting and send out an update.
  - Advisory Council of Faculty Representative (ACF): Jeff Bryson stated that ACF met on Friday, February 4. He noted they discussed several bills but none of them were moving through the legislature. He further commented that Senate Bill 498, which is part of Article 2 – WV State Education-Antiracism Act of 2022, related to possible bans towards Critical Race Theory and censoring or restricting what educators could teach. This bill was sponsored by Senator Rucker. Jeff Bryson further noted discussion that college presidents of state higher education institutions were not allowed to close campuses. They can cancel classes, but state institutions can only be closed by the Governor. Jeff Bryson also commented on ACF discussion that noted faculty were not allowed to run for a state office as it was considered a conflict of interest, but that county BOE employees could run for office. He noted there was talk about making changes that would allow faculty to hold public office. Other ACF topics he commented on were the soft drink tax; the closing of Ohio Valley University, and that Alderson and Broadus might be taking control of those records and transcripts; and changes to student teachers' requirements on the length of student teaching going down to one semester rather than one year, and how that might affect some the Ohio Valley University students. In some institutions, policy required these students to move into the current catalog, and that WV

HEPC had provided guidance for institutions to be flexible with this process so students could stay on track. Maureen Gildein noted the Department of Education would honor the catalog that Ohio Valley students were under and the one semester. Kandas Queen asked about the Bill 550 and the funding formula. Jeff Bryson commented that on Friday ACF had noted that bill had not been passed onto committees yet. Kandas Queen referenced a recent article provided by a faculty member from the Department of Business that stated the bill had been passed by the committee and was moving forward and expected to pass the West Virginia Senate on Thursday. Brian Perkins noted that higher education presidents had been involved with it. Jeff Bryson noted that it had been tied to the decision for institutions who want independent status and that it was dead for now. Jeff noted that Bill 498, the Anti-Racism Act, was a topic of interest for ACF.

- Cabinet –Dwight Heaster – Reported to Brian Perkins that there had been no meeting at this time as it had been cancelled.
- Academic Affairs – Brian Perkins recognized Gary Morris who noted that they had scheduled a CLC meeting and hoped that things passed on by Faculty Senate could now be approved. Monday, February 14, the Vice Chancellor for Academic Affairs from WV HEPC would be at GSC; all faculty were invited to attend.

### III. Old Business:

- FAR– Brian Perkins hoped all had reviewed the FAR and thanked the FAR Subcommittee (Duane Chapman, Maureen Gildein, and Kandas Queen) for all the work on gathering input and updating the FAR. Kandas Queen noted only minor updates on scholarship in some departments based on the latest round of feedback. Kandas Queen asked Gary Morris if updates worked from the perspective of Academic Affairs and noted previous Faculty Senate discussion regarding the signature page. Gary Morris requested a copy of the updated FAR so he could review it. Kandas Queen noted she would send a copy of the latest draft to Gary Morris. Brian Perkins noted the FAR would move on to CLC after Faculty Senate approved it and asked about approving it today. He noted that suggestions from Gary Morris could be added in later. Jeff Bryson moved to accept the latest edition of the FAR. Wenwen Du seconded the motion. Brian Perkins noted if approved it would be used for the AY 2022-2023. All voted. Motion carried. Brian Perkins will forward the FAR on to CLC.

### IV. New Business:

- Director of ASC Position – Brian Perkins commented the Dean of Retention position and that it was cover the ASC. However, now a new position was

being created to run ASC and questioned the rationale for this decision. Gary Morris noted the main job of the Dean was to focus on all tasks that were retention related. At the time when the Dean position was filled it was hoped that it could cover ASC too. Jamie Paulhamus had applied and accepted a position in the Off-Campus Department, which resulted in an open position in ASC, at a time when Trae Sprague had commented that he needed help with the day-to-day work of ASC. This led to the idea to create a Director of ASC position to help with the day-to-day operations of ASC. The SIP grant contained funding for a director on things related to SIP and retention that could help to fund the new ASC Director position by merging the two into one. This resulted in no new FTE for the program. In fact, ASC used to have six counselors, but now only had five and were operating at a deficit. Maureen Gildein questioned the time span the grant would fund the Director position for the program, which Gary Morris confirmed was for five years.

- SharePoint folders – Brian Perkins noted an issue presented by Kandas Queen regarding SharePoint folders. She noted a recent incident with Faculty Senate information in SharePoint being deleted by a student. Kandas Queen commented that it appeared accidental on the part of the student, but noted that students should not have access to Faculty Senate SharePoint folders. Based on the setting applied when the SharePoint folders were created the Faculty Senate folders were open to the public.

After conferring with the Department of Technology, Kandas Queen learned the issue was that many of the folders in SharePoint were created by faculty rather than the Department of Technology. This caused an issue with settings related to who had access to the folders and their content, and the ability of the Department of Technology to properly monitor and maintain the content, especially in cases where the person who created the folder were no longer part of GSC and no longer had or knew how to access the folders. In this case the content was discovered in the Delete folder before it was permanently deleted, which was an automatic process for content in the Delete folder. This was a topic previously discussed in Faculty Senate. The Department of Technology has created new SharePoint folders for Faculty Senate to use to house documents. Kandas Queen will work on transferring the information over. She further noted this might be a topic for faculty development or to share with others regarding SharePoint folders that need to have a level of permanency (ie. Faculty Senate, HLC, and Assessment) folders. SharePoint folders such as these need to be created by the Department of Technology. Brian Perkins thanked Kandas Queen for catching the problem before information.

- Next meeting – Brian Perkins noted the next meeting was for February 22, which was GSC Legislature Day in Charleston. He questioned whether Senators wanted to cancel that meeting and just meet again at the March 8 meeting. Duane Chapman noted there were no scheduled agenda items for the February 22 meeting and motioned to cancel the meeting and come back as a Senate on March 8. Jeff Bryson seconded that motion and noted that if something should come up in the meantime that Brian Perkins could email Senators. All voted. Motion passed.
- Overload Payment Time Frame – Brian Perkins noted overload payments and the timeframes in which they were paid. Kandas Queen noted that faculty had questions on when they were going to be paid, especially for overloads taught in the fall semester. Gary Morris noted it was discussed at the chairs meeting and that it was a manual process. He commented that there was no easy automated way to calculate it due to the variations applied to labs, internships, etc. and they were working on it. The information would go to payroll as soon as possible to get faculty paid. Kandas Queen questioned if part of the delay was related any issues that might arise from eight-week courses and the fact that the add/drop date had not passed yet for the second eight-week courses. Gary Morris replied that was already calculated in and not causing any delay for payment of overloads. Ken Lang asked if we were going to use the contracts that were developed to specify payment of overload(s) and identify overload(s) course(s). Gary Morris commented that was the plan. Ken Lang responded that we were now in week four and faculty had remarked that no forms were sent to them identifying which course was identified as the overload course. Brian Perkins questioned if any faculty had received the form to know what course would be the overload. Faculty Senators noted they had not received any forms. Brian Perkins asked Gary Morris when the forms would go out to faculty. Gary Morris stated the forms would go out as soon as the overloads were calculated, and noted most faculty concerned about which course was going to be prorated, if needed. He hoped to have the process completed by the end of the week. Brian Perkins commented that faculty had completed their agreement by teaching the overload and that it had been a concern of faculty over the past few years. He noted that faculty appreciated moving it forward.
- Brian Perkins noted the letter he had drafted to CLC to show Faculty Senate support for the Faculty Librarian position Jason Gum had presented at the last Faculty Senate meeting. Discussion followed.
- Duane Chapman commented that he would send out information related to fees and tuitions that might be needed before the next meeting since we were not

meeting on February 22. Kevin Evans noted he would send out updates from BOG.

- Maureen Gildein asked for reminders to departments to respond to the Faculty Senate survey sent out regarding the ACF issue on conceal and carry. Thanks was expressed to Maureen Gildein, Ken Lang, and Jeff Bryson for work on the survey. Kandas Queen commented on sending out an email reminder to faculty about the survey. Discussion followed on the survey, and the process of bills moving through legislature.

#### V. Adjournment:

Kandas Queen motioned to adjourn the meeting. Brian Perkins seconded the motion. Motion carried. Meeting adjourned at 1:03 p.m.