

# Glenville State College Faculty Senate Meeting Minutes

Date: March 22, 2022

## I. Call to order and Roll.

- President Brian Perkins called to order the Glenville State College Faculty Senate at 12:25 p.m. in MCCC 319 and via Teams.
- Senators present: Brian Perkins, Kevin Evans, Jeffrey Bryson, Jonathan Minton, Kandas Queen, Wenwen Du, Duane Chapman, Ken Lang, David Lewis, Maureen Gildein, and Tim Konhaus.

Also in attendance: Gary Morris and Dwight Heaster

## II. Approval of Minutes; Reports

Motion to approve the minutes for March 8, 2022 meeting by Jeffrey Bryson; seconded by Wenwen Du. All voted; motion approved.

- Reports:
  - Board of Governors (BOG): Kevin Evans noted there was nothing new to report.
  - Advisory Council of Faculty Representative (ACF): Jeff Bryson noted there was nothing new to report.
  - Cabinet –Dwight Heaster - Reported the following:
    - Nursing Program now has 85 applicants.
    - Noted that Mon Power had announced a planned power outage on March 28 from 8 a.m. 2:30 p.m. in the Glenville area.
    - Starbucks will not be finished before the end of the semester.
    - Still working on getting funding for the clock tower.
    - GSU has 29 graduate applications.
    - Women’s basketball team win moves them into the Elite Eight.
    - On April 23 Faculty Row is teaming up with Veterans and doing an event to honor Veterans.
    - Tiffany Huffman, former player for GSU Women’s Basketball team, is the first female in the police force to fly a helicopter.
    - Bert Jedamski has a candidate for the Manager of Accounting position that has been open since December 2020.
    - Overload payment process was discussed.
    - WV Storytelling Guild is partnering with our Appalachian Studies program and the Folk Festive.
      - WV Storytelling Guild gave a \$20,000 grant.

- Mentioned the Amazon University webservice courses.
  - Gary Morris discussed the removal of the mask mandate for classrooms.
  - Students in our Education Department have the highest pass rate for the first attempt on the PRAXIS among WV HEPC schools.
  - The Department of Business and the Criminal Justice departments are working on developing master programs.
  - Gary Morris and Academic Affairs are working on calendar events and sharing information.
  - Noted the importance of tracking attendance and exploring ways to accomplish the task effectively.
  - Discussion on the number of Meet and Confers. Staff Council mentioned doing one at the beginning and the end of the semester. Brian Perkins asked if it was ok to just change it or was a motion needed and a vote to recommend a change to policy. Gary Morris noted he was fine with whichever way Senate wanted to handle it. Brian Perkins stated Senators should discuss in departments and bring back input.
- Academic Affairs – Gary Morris stated the mask mandate in classrooms was removed effective Wednesday, March 23. Noted we should be respectful to those who wanted to wear one.

Further discussed the need for attendance tracking the need for faculty to help with accurate data to help identify at risk students. Support groups across campus cannot do their part if at-risk students are not identified. Trae Sprague was working with Ann Reed, but they had not found the right technology that would serve everyone’s needs. They need to figure out best process to get information and are exploring options through Brightspace and Banner. Noted that the process/technology needed to be faculty friendly and easy to use.

Gary Morris commented on faculty overload payments and issues related to the new process used for the first time this academic year. He noted they were making tweaks to the Faculty Handbook to make the process clear. Kandas Queen questioned about faculty that were missed following this new process. Gary Morris noted that one was missed and noted apologizes to the faculty member. He further commented on setting calendar dates, and the process of adding courses as needed for students.

### III. New Business:

- CLC Update - Brian Perkins noted CLC had met on Friday and commented on the items that had passed from Faculty Senate to CLC for approval as part of Shared Governance. Questioned updating the name to ULC to reflect our new university status.
- Election Procedure – Brian Perkins had asked Senators to review the election process in the Faculty Senate bylaws. He noted that on the first of April the GSU President should request Faculty Senate to initiate the process for new Faculty Senate members. Departments would need to select departmental representatives to serve as Senators. The remaining faculty members are placed up for vote to serve as at large Senators.

Kevin Evans commented on the ACF Representative and the BOG Representative and that the BOG was not up for election this year as he had not completed the three (3) year term for BOG. He was not sure about the term for the ACF since it had been separated from the BOG position. It was noted that the last Faculty Senate meeting in April would be when the new Faculty Senate should be seated.

- Curriculum Committee Report - Ken Lang commented on some big changes in curriculum this academic year. He thanked the Education Department for all the work on their Master programs. He further noted the Nursing program and the work from departments to align curriculum with Marshall University. Ken Lang noted that he had sent a letter of appreciation to departments who had worked on it for all their efforts. He stated that a lot of information had processed through the Curriculum Committee and Senators could review the Curriculum Committee report submitted to Faculty Senate if they wanted further information.

Brian Perkins questioned Ken Lang on the format and functionality of the report Faculty Senate had suggested committees use to report committee information to Faculty Senate. Brian Perkins thought the report was good, but wanted to checking to make sure it was useful for committees to use and report information. Ken Lang commented on the volume of action items that were included in the report. He further stated some items were still WIP and he might have to send an updated report as they finish up. Jeffrey Bryson motioned to approve. Kandas Queen seconded. All voted. Motion carried. Gary Morris commented that Curriculum Committee items were approved by Faculty Senate and then moved to UCL for approval.

- Enrollment Management- Brian Perkins solicited thoughts on the draft of the Enrollment Management Committee bylaws. It was to be a faculty lead

committee with the Dean of Student Success and Retention serving as a liaison and a faculty member as the chair. The committee would focus on data collection and analysis and tasks related to enrollment. The committee would focus less on recruitment.

Duane Chapman questioned the name of the committee and suggested Enrollment Retention Management Committee. Discussion followed with name change suggestions from Brian Perkins and Jeffery Bryson. Duane Chapman suggested to remove all articles related to recruitment since that would not be a primary task of the committee. Discussion followed. Maureen Gildein noted that amendments could be made to the bylaws after the Enrollment Management Committee meets and discusses the committee's identity.

Membership for the committee was designed to include a faculty member from each department. Gary Morris commented on adding someone from admissions to the committee. Duane Chapman discussed changes to the committee that could bring it full circle to what it was originally. Kandas Queen noted the need to gather feedback from departments regarding the committee and proposed bylaws. Ken Lang mentioned including someone from the Financial Aid and the Registrar's office. Gary Morris noted that having the registrar, someone from Financial Aid, and a student would include all key players involved in the enrollment and retention process. Gary Morris further commented that part of the committee's tasks was to identify and address issues across campus related to retention. Dwight Heaster commented on the responsibilities that were part of Trae Sprague's position. Discussion followed.

Jeffrey Bryson asked if this would be a standing Faculty Senate committee or a workgroup/taskforce. Brian Perkins noted it was a standing committee and part of the shared governance organizational chart. Brian Perkins questioned use of target numbers. Gary Morris commented that he liked the holistic approach for the committee and felt we should stay away from being too quantitative. Brian Perkins asked if we wanted to establish subcommittees for the Enrollment Management Committee. Duane Chapman responded no; the committee should form its own subcommittees. Brian Perkins stated he would revise and resend the updated bylaws.

- Faculty Marshal election - Kevin Evans noted that five (5) Faculty Marshals terms were ending this year. A list came from Gary Morris and Department Chairs of faculty who might serve as Faculty Marshals that was ready for Faculty Senate to vote upon. Maureen Gildein said she could set up a poll and do the vote. The names submitted for Faculty Marshals were: Jason Bar, Adam

Black, Cheryl McKinney, Ed Wood, Gary Arbogast, Wenwen Du, David Lewis, and Sara Sawyer. Kevin Evans noted the GSU President extends the offer to faculty to be marshals' and the new Faculty Marshals would begin in the Fall 2022.

- Maureen Gildein reminded Senate that April 18 was the deadline for reports from Senate committees so they are available before last Faculty Senate meeting before the end of the semester.

#### IV. Adjournment:

Duane Chapman motioned to adjourn the meeting. Kandas Queen seconded the motion. Motion carried.

Meeting adjourned at 1:09 p.m.