

**Academic Policy Committee Meeting
October 28, 2021**

Present: Kevin Cain, Shelly Ratliff, Chris Cosner, Nabil Nasseri, Amanda Chapman, Kevin Evans, Tim Konhaus, John Chambers, Breanna Morgan, Ann Reed

Absent: Gary Morris, Ken Lang

Approval of Minutes – Dr. Ratliff motioned to accept the October 14th minutes, Dr. Cain seconded. Minutes approved.

Old Business

Student Payment in Courses for Which They Receive Credit

- Dr. Cain motioned to un-table this item, Mr. Chambers seconded. Student Payment in Courses for Which They Receive Credit was un-tabled.
- Dr. Morris uploaded additional files on this topic to the Teams site
- Dr. Ratliff shared that Education students are required to do an internship. Some students are able to be Teachers in Residence, which is paid, while other students are not paid.
- If paid vs. unpaid would be constituted by the name of the course (internship vs. work experience) then all program requirements would need to be updated (per Dr. Nasseri)
- Mr. Cosner stated that the wording needs to be clear so students understand they may or may not be paid
- The College can't control payment if it is set by the employer that the student interns with
- Ms. Morgan asked if each department could have their own policy
- Mr. Cosner recommended asking for a policy to be drafted, and brought to the Committee for review
- The Committee agreed that they would prefer all students be paid
- There needs to be a scalable model to apply to all departments
 - Have policy for each department or a general policy?
 - Since each department is so different, a policy for each department may be better
- Mr. Cosner motioned to ask the administration to draft a policy for Committee's review, Dr. Nasseri seconded. Motion passed.

Probation and Suspension Policy

- Dr. Cain motioned to un-table this item. Dr. Ratliff seconded. Probation and Suspension Policy was un-tabled.
- Mrs. Reed provided more information:
 - Over the past summer 2 students were suspended and did not take 6 credits or return
 - In Spring 2021 37 students were suspended for the first time, 32 did not take 6 credits but 5 did. Of those 5 students, 3 could return and 2 could not. Of the 3 students that were able to return, all 3 returned.
 - In Fall 2020 11 students took advantage of the 6 credit option. There were 23 students on suspension. 11 students were residential. Out of the 11 students, 4 did well. 19 of the 23 students did not return for the spring semester.
 - Mrs. Reed asked if we should continue offering the 6 credits. If students completely sit out and return, they can take 15 credits if their GPA is high enough. If students take the 6 credit option, they can return and take up to 18 credits if their GPA is high enough, but if not, they can take 15 credits. Being part-time also messes with students' Financial Aid.
- Still need to address the issue of when the suspended students return
- Dr. Konhaus motioned to discontinue the 6 credit hour option after a student's first suspension. Dr. Ratliff seconded. Mr. Cosner opposed. Motion passed. Mrs. Reed will amend the policy and bring to the next meeting for review.
- Remediation: will they work with the ASC?

- Ms. Morgan suggested having one person in each academic department be the point of contact for these students, and do grade check-ins
- Academic suspension is required due to Financial Aid requirements. Financial Aid won't pay for students who don't progress academically
- Dr. Konhaus stated that he would like to see the ASC create a process/protocol for remediation

Inclusion of Disciplinary Notes on Transcripts

- Dr. Manchin is in support of this
- Dr. Konhaus motioned to un-table this item, Mr. Chambers seconded. Inclusion of Disciplinary Notes on Transcripts was un-tabled.
- Mrs. Reed provided information on this topic in Teams
- Dr. Chapman stated the second option that Mrs. Reed provided would be better because names of committees and such would not have to be updated frequently
- Dr. Evans recommended to review the wording options that Mrs. Reed provided, and the Committee will make a decision at the November 11 meeting.

New Business

Awarding Degrees Posthumously

- The Committee ran out of time to discuss this topic, so this will be included on the November 11 agenda

Dr. Evans adjourned the meeting at 1:19 p.m.

Ashley Nicholas

November 2, 2021