

GLENVILLE STATE UNIVERSITY POLICIES

ACADEMIC POLICY 31

TRANSFER OF CREDITS AND GRADES

31.1. General

1.1. Scope - This policy establishes the guidelines for the transfer of credits and grades at Glenville State University.

1.2. Authority – W.Va. Code § 18B-14-2 and WV Higher Education Policy Commission Series 17 effective December 24, 2015.

1.3. Effective Date – August 16, 2023

1.4. Revision of Former Policy –Repeals and replaces Glenville State University Policy 31 – Transfer of Credits and Grades [2006][2020].

31.2. Purpose

2.1. It is the intention of the Board of Governors at Glenville State University that the transfer of credits among Glenville State University and other institutions of higher education will be consistent with appropriate and legitimate academic program integrity.

31.3. Guidelines

3.1. Students may transfer and apply toward the requirements for a degree a maximum of 72 credit hours earned at an institution that is accredited by a regional, national, programmatic or other accredited body recognized by the U.S. Department of Education with as few requirements to repeat courses or to take additional courses as is consistent with sound academic policy.

3.2. Glenville State University adheres to the Higher Education Policy Commission’s General Studies and Course Equivalency Transfer Agreement. This agreement assures that students who transfer from one state college or university to another will receive credit for specified general studies courses at the receiving institutions. Under the terms of the agreement, a student may transfer up to 35 credits of undergraduate coursework in the areas of English composition, communications, humanities and literature, fine arts appreciation, mathematics, natural science, and social science as general studies credits. A list of courses contained in this agreement may be obtained from the Registrar’s Office.

3.3. If 70% percent of the learning objectives of the transfer course are in alignment with a comparable Glenville course, the course will be transferred as equivalent to the comparable course and will be converted to Glenville State University department and course number.

31.4. Students Transferring to Glenville State University

4.1. Applicants seeking admission to Glenville State University as transfer students with 24 or more earned credits must be eligible to return to the institution from which they intend to transfer. Students who meet this requirement may be admitted, without conditions, upon the submission of an application for admission and an official transcript from ALL previous colleges and universities attended.

4.2. Students who do not meet the requirement in section 4.1 may be admitted to Glenville State University upon the recommendation of the Academic Appeals Committee. If, in the opinion of the Committee, such applicants can successfully complete an academic program, the Academic Appeals Committee may forward a recommendation to the Vice President for Academic Affairs that the student be admitted on probation for one semester at Glenville State University.

4.3. Students seeking admission as transfer students who have earned fewer than 24 hours of University work must also submit a high school transcript and ACT/SAT scores, as well as an official transcript from ALL previous universities attended. If the student does not have at least one of the following criteria – (1) 2.0 average on their high school work, (2) ACT composite of 18 or above, (3) a combined verbal/math SAT score of at least 820 the student then must remediate all deficiencies before transferring into a Bachelor’s degree program.

4.4. Any individual who has at least one year of military service, regardless of academic standing when last registered in a college or university, may be readmitted either in good standing or on academic probation, whichever was the standing status when last registered in a college or university.

4.5. Students who transfer to Glenville State University from another university must have an overall GPA of at least 2.0 on all course work completed at Glenville State University as one of the criteria for graduation.

4.6. Credits for graduate coursework at the master’s level earned at an accredited institution are transferable to Glenville State University. Credits must meet the Department of Graduate Studies requirements and degree program requirements. Transferrable credit hours will be limited to a maximum of 12 credit hours and cannot be more than seven years old.

4.7. A student may request a re-evaluation of their transfer credits by submitting the required form and documents to the Registrar’s Office. If a student is not satisfied with the outcome of the second evaluation, the student may appeal to the Academic Appeals Committee. If the student is not satisfied with the outcome of the appeal, the student may appeal to the President of Glenville State University. The president or designee will issue the final decision.