

## **Academic Policy Committee**

### **Minutes**

**March 24, 2022**

**Present:** Amanda Chapman, Shelly Ratliff, Chris Cosner, Kevin Evans, Tim Konhaus, Kenneth Lang, Nabil Nasseri

**Absent:** Kevin Cain, Breanna Morgan, John Chambers, Gary Morris

**Guests:** None

**Approval of Minutes:** Dr. Chapman motioned to approved the March 10<sup>th</sup> minutes, Mr. Cosner seconded. Motion passed.

### **Old Business**

Class Attendance Policy in Course Syllabus

- The committee discussed proposed changes to the attendance policy in the course syllabus
- The amended attendance policy will guide instructors in disclosing their attendance policy and their use of Administrative Withdrawal
- Dr. Ratliff motioned to accept the changes to the attendance policy in the course syllabus, as presented by Dr. Chapman, Mr. Cosner seconded. Motion passed.

**Adjournment:** Dr. Chapman adjourned the meeting at 1:04 p.m.

*Ashley Nicholas*

*March 24, 2022*