

## Curriculum Committee Meeting

### Minutes

April 26, 2022

**Present:** Gary Morris, Dwight Heaster, Ken Lang, Jason Barr, Rico Gazal, Jonathan Minton, Kevin Evans, Kaitlin Ensor, Schuyler Chapman, Cheryl McKinney, Sara Sawyer, Will Vann, Rachel Adams

**Absent:** Connie Stout, Nic McVaney

**Guests:** Ann Reed

**Approval of Minutes:** Mrs. McKinney motioned to approve the April 12<sup>th</sup> minutes, Dr. Heaster seconded. Motion passed.

### Old Business

Action on Curriculum Committee bylaws – name change and Membership section

- In Article 5 Section 4, the word secretary should not be capitalized
- In Article 9, “Council” should refer to the “University Leadership Council”
- Mrs. McKinney motioned to approve the bylaws with changes, Dr. Chapman seconded. Motion passed.

Action on course proposal form

- There were minor revisions to the form (striking “Provide” from #4 of the list of attachments; outlining what needs to be attached for program changes, and course changes)
- Dr. Heaster motioned to approve the form, with changes. Dr. Barr seconded. Motion passed.

Discussion on action items by Curriculum Committee moving forward as outlined in bylaws

- Dr. Lang recommended tabling the discussion
- Dr. Chapman motioned to table this topic, Dr. Sawyer seconded. Motion passed.

Discussion in interpretive memo regarding submission process & action items

- Dr. Lang recommended tabling the discussion
- Dr. Heaster motioned to table this topic, Dr. Barr seconded. Motion passed.

### New Business

Catalog cleanup

- BUSN 330 is no longer an active course. The course was still listed in the RBA section and list of electives within the Dept. of Land Resources section, so these were removed from the catalog

Officer elections for fall 2022

- Mrs. McKinney nominated Dr. Lang for Chair. Dr. Lang accepted.

- Mrs. McKinney nominated Dr. Sawyer for Vice Chair. Dr. Sawyer accepted.

General Education Taskforce Recommendations

- Dr. Morris recommended tabling the discussion, and for departments to discuss the changes and then bring feedback to the fall meeting
- Dr. Barr motioned to table the discussion, Dr. Heaster seconded. Motion passed.

**Adjournment:** Dr. Lang adjourned the meeting at 1:18 p.m.

*Ashley Nicholas*

*May 2, 2022*