

Glenville State University Faculty Senate Meeting Minutes - Draft

Date: August 30, 2022

I. Call to Order and Roll

- a. President Elizabeth Matory called the meeting to order at 12:24 pm in MCCC 319 and via Teams.
- b. Senators in attendance: Liz Matory, Maureen Gildein, Schuyler Chapman, Leslie Ward (online), Pai Song, David Lewis (online), Donal Hardin, Nabil Nasser (online), Jen Wenner (online), Kristen Mullins, Kevin Evans
 - i. Josh Squires was absent
- c. Also in attendance: Bob Hutton (Josh Squires' proxy), Gary Morris

II. Approval of Minutes

- a. Motion to approve minutes from 8/16/2022. Donal motion. Kristen second. No negative votes. Bob Hutton abstained. Motion passes.

III. Old Business

- a. Faculty Committee Confirmation
 - i. All positions that are Faculty Senate appointed are full. Leslie Ward indicated that she is no longer secretary on the Assessment Committee. Spreadsheet requires updating.
 - ii. Senate requests vote on the membership. Liz Matory requests that committees select/elect chairs and vice chairs and update the Senate on these matters.
 - iii. Senate will scrap chairs and vice chairs listed (as out of date) and only vote to approve the new membership of the faculty senate committees. Committees will be tasked with selecting the chairs and vice chairs.
 - iv. Motion to confirm appointed members of the committees by Kristen and seconded by Donal as of 8/30 with corrections to chair/vice chair which to be made. No discussion. All in favor. No negative votes. No abstentions.
- b. Election Updates
 - i. Survey ballots out and the voting period ends by 4 pm on Friday. People who have not voted by today will receive a reminder.
 1. Jen Wenner noted that the survey went to their "other" folder instead of the main inbox.
 2. Liz Matory said she will email a reminder from the Senate to inform people that it may be in a junk folder.

IV. Committee Reports

- a. Officers
 - i. Survey Monkey has been renewed.
 - ii. Liz Matory will email cabinet meeting notes
- b. Board of Governors (BOG)
 - i. Special Meeting is scheduled for 9/20 at the same time with HLC.
 - ii. There is no agenda yet.
- c. Advisory Council of Faculty (ACF)
 - i. No updates and no meetings.

V. Dept. Representative Concerns

- a. Nabil Nasseri brought up that in their department there was a concern with having full-time secretaries back into the department because of faculty workload.
- b. Nasseri noted how much work they do for accreditation and indicated that having secretarial support in the department would be helpful.
- c. Nasseri asked whether it falls under the purview of the Senate.
- d. Liz Matory said that for now can try to negotiate how the support can be given and will report back about whether that is something that falls under Senate's view.
- e. Bob Hutton mentioned that the Faculty Senate Constitution includes the word "Glenville State College" and not "Glenville State University."

VI. New Business

- a. HLC Presentation by Dr. Gary Morris in preparation for HLC visit 9/19-20
 - i. Presentation addressed GSU Civics specifically because they wish to meet with the different committees
 - ii. Dr. Morris reminded us that they're not here to catch us out in lies.
 - iii. We have pushed a discussion on civics because people often have a difficult time understanding how the university structure is involved in decision making, etc. We want to make sure that all faculty remember how information flows on campus.
 - iv. Dr. Morris reinforced the idea that shared governance means, in higher education, that information moves through the institution in a specific manner.
 - v. Faculty, staff, and students have committees and organizations who can recommend and report up to the University Leadership Council (ULC).

- vi. Committees use method that asks departments to review before they vote on it. Concerns can be sent back up to the ULC where the vote would occur.
 - 1. ULC has representation of all constituencies: administration, staff, students, faculty, and athletics.
 - 2. They have final review of materials that go to the President. Often it's policy that goes through here. But other things like the Academic Calendar.
 - 3. By the time it gets to ULC should be polished. ULC is mostly focused on fine-tuning.
 - 4. Financial or policy issues goes up to the Board of Governors.
- vii. Faculty Senate is codified and required by state law. All other committees are best practices that are recommended.
- viii. Senate committees are overseen by the Senate because has responsibility to appoint membership to them and to request reports from those committees. Senate also can make recommendations about by-laws of the committees.
 - 1. Dr. Morris highlights the different types of policies—some go to Board of Governors and affect whole institution and some go to just the ULC.
 - 2. Some committees have not been as active as others and Faculty Senate has reviewed whether or not they should be continued.
- ix. We also have ad hoc (usually created by Senate) and task force committees (usually created by administration). These are short-term and focused.
- x. Dr. Morris reminded as well that all committees make recommendations. They do not make decisions. Only the president of the University can make decisions.
- xi. Dr. Morris suggests Criteria 1 and 2 are essential. Senate plays a role in ensuring that the university conducts itself in an ethical manner. All recommendations from Senate committees comes through Senate. Senate needs to make sure policies are ethical and relate to the institution's mission.
- xii. Dr. Morris reminded us that HLC Assurance team is here for a conversation. They're looking for a response. Be sure to know what falls under Faculty Senate's concerns so that you can answer questions.
- xiii. Leslie Ward followed up with a question: Where is the Senate Constitution.
- xiv. Maureen Gildein asked how they conduct the meetings and Dr. Morris informed that they will sometimes group organizational units together.

xv. Liz Matory asked that we sign up for the mock interviews.

VII. Executive Session

- a. Donal Hardin moved to go into executive session. Schuyler Chapman seconded.

VIII.

IX. Adjournment

- a. Liz Matory adjourned the meeting at 1:33 pm.