

# **Glenville State University Faculty Senate Meeting Minutes - Draft**

Date: September 13, 2022

## **I. Call to Order and Roll**

- a. President Elizabeth Matory called the meeting to order at 12:25 pm in MCCC 319 and via Teams.
- b. Senators in attendance: Liz Matory, Maureen Gildein, Schuyler Chapman, Leslie Ward, Pai Song, David Lewis (online), Donal Hardin, Nabil Nasser (online), Jen Wenner, Kristen Mullins, Kevin Evans, Josh Squires (online)
- c. Others in attendance: Marjorie Stewart, Shalika Silver, David O'Dell, Robert Regalado

## **II. Approval of Minutes**

- a. Kristin Mullins moved to approve. Schuyler Chapman seconded. Kristin Mullins moved to remove the motion. Leslie Ward and Maureen Gildein moved and seconded to table the approval of minutes until the next meeting. Unanimous approval of tabling the vote on minutes. Motion passes.

## **III. Reports**

- a. Officers
  - i. Liz Matory announced the draft schedule from Academic Affairs re: the HLC visit.
    1. She specifically highlighted the open forums and encouraged us to attend. She suggested that 3-4 pm open forum would be particularly useful for faculty. She urged people to share with the department.
    2. Matory reminded they wanted to take a tour on Monday at 4 pm. Therefore, she encouraged people to be in particular buildings for tours.
    3. Conversation involving several people highlighting the general idea that we should attend open sessions so that there are people who will answer. Kevin Evans and Liz Matory stated that the biggest concern will be that there is silence in response to the HLC reviewers' questions.
    4. Jen Wenner asked who would attend the Strategic Plan Task Force committee; Liz Matory noted that this would include the people who were on the task force and that they'll be notified by Academic Affairs.

- ii. Liz Matory also announced a reminder that people should complete their defensive driving training by 9/15.
  - iii. Maureen Gildein mentioned that we consider professional dress during the time that the HLC reviewers would be here.
  - iv. Josh Squires wanted to note that committee reports should be limited to around two minutes. He noted it has not been an issue yet but to be aware.
- b. Board of Governors (Kevin Evans)
  - i. Special board meeting for 9/20 to discuss the funding formula has been canceled because HEPC has given an extension and will allow the BOG to address at regular October meeting.
- c. ACF (Kristin Mullins)
  - i. ACF is meeting 11/4-5 in person.
- d. Administrative/Academic Updates (Gary Morris)
  - i. None

#### **IV. Dept. Representative Concerns**

- a. Business
  - i. No updates
- b. Criminal Justice
  - i. They are working on their Masters program. They have been working with Academic Affairs. They have a timeframe to work within, but they are facing some obstacles.
  - ii. They also have an issue with understaffing.
- c. Education
  - i. They have a faculty member who is leaving on Thursday of this week. They are opening two searches. The faculty member leaving will teach the online classes for the rest of the term.
- d. Fine Arts
  - i. None
- e. Land Resources
  - i. They are working with Academic Affairs regarding teaching loads for faculty instructors as it relates to the language of contracts. Faculty handbook has language of credit-hours taught, but it should

be based on contact hours. They are not sure where this will go. It's in discussion with Academic Affairs but it may need to get recorded in the faculty handbook and that may require working with Academic Policies committee.

ii. Liz Matory noted that if there is anything we can do we will do so.

f. Language and Literature

i. Communications Minor has been submitted to the Curriculum Committee.

ii. There is a Little Kanawha Reading Series and that they would like people to encourage students to attend.

iii. The first play will have auditions next week (week of 9/19)

g. Science and Math

i. Kevin Evans suggested using departmental updates as the title for this section

h. Social Science

i. They are celebrating the Constitution week and the political science instructors are doing a Q & A in the Mollohan Ballroom on Thursday (9/15). They encourage students to bring questions.

## V. Old Business

a. Election Updates

i. ULC and Promotion and Tenure elections are concluded and seats filled.

ii. Because Will Vann is leaving, his committee appointments need filled. Larry Baker will take his position on Academic Policies Committee and Shelly Ratliff will take over his position on Assessment Committee. Jen Wenner made a motion to approve the replacements for Professor Vann. Leslie Ward seconded. No discussion. Unanimous approval, no abstentions. Motion passes.

1. Liz Matory will make the edits and send out the updated version.

b. Department Secretaries

i. Liz Matory reminded that Nabil Nasserri referred to this in previous meeting. She asked whether we should do some kind of study to determine what departments need as far as administrative staff. That is, how is the current structure of administrative assistance affecting each department.

## VI. New Business

### a. FAR Task Force

- i. Liz Matory informed that ULC bounced the revised version back to the Senate and it was not addressed or resolved. Two of the three people on the previous task force are no longer on the Senate. Maureen Gildein was on the task force.
- ii. Liz Matory requested other people being on a reconstituted task force. Maureen Gildein, Schuyler Chapman, and a third person to be named later will serve on the task force.

### b. Overload Policy

- i. This issue came up at Meet & Confer. Dr. Manchin would like people to meet with him. Last Faculty Senate addressed this issue. Liz Matory would like to be a part of the group meeting with the president. Leslie Ward and Jen Wenner would like to take part in the meeting as well. Matory believes that the issues may result from implementation. Jen Wenner emphasized how it works more slowly that it seems like it should. Kevin Evans agreed that it's something that should be sped up but that it's also something that requires a lot of paperwork that is contributing to the delays. Nabil Nasserri tied this issue to the lack of departmental administrative assistants.

### c. Athletics

- i. Liz Matory reminded that athletics would like to have increased attendance at some athletic events.

## VII. Adjournment

- a. Liz Matory adjourned the meeting at 1:16 pm.