

# **Glenville State University Faculty Senate Meeting Minutes - Final**

Date: September 27, 2022

## **I. Call to Order and Roll**

- a. President Elizabeth Matory called the meeting to order at 12:25 pm in MCCC 319 and via Teams.
- b. Senators in attendance: Liz Matory, Maureen Gildein, Schuyler Chapman, Leslie Ward, Pai Song, David Lewis (online), Donal Hardin, Jen Wenner, Kristen Mullins, Kevin Evans, Josh Squires (online), Nabil Nasserri (online)
- c. Others in attendance: Marjorie Stewart, Gary Morris, Mark Sarver

## **II. Approval of Minutes**

- a. Motion to approve by Maureen Gildein to approve August 30 meeting minutes. Josh Squires seconded. All (except Nabil Nasserri, as not then in attendance) voted in favor. No abstentions.
- b. Motion to approve September 13 meeting minutes by Jen Wenner. Kristin Mullins seconded. All (except Leslie ward) voted in favor. Leslie Ward abstained.

## **III. Reports**

- a. Officers
  - i. Liz Matory
    1. Matory shared cabinet updates.
      - a. Dr. Clements will be announced as associate provost.
      - b. President Manchin will visit Fayette County for recruitment.
      - c. Seven faculty searches will take place starting this fall.
      - d. The President said he would like Faculty Senate to develop a more robust proposal about how to invest more in online teaching. Matory proposes an online teaching sub-committee on Faculty Senate.
        - i. Leslie Ward was uncertain why there would be a Faculty Senate subcommittee since it appears redundant.
        - ii. Matory said that it would be more about giving the existing online education committee teeth. Ward thought that that would be very useful.
        - iii. Matory would like to have members of Senate volunteer so this topic does not leave the radar.

- e. Matory mentioned that research came up in HLC meetings and that there are faculty are interested in doing more research. She stressed that we need to think about these things as we shift from college to university. She wants to figure out how this will look.
- f. Nursing Program was discussed and the way that students are performing in the program and specifically chemistry classes. Matory asked whether we need more support for student preparation.
- g. Matory mentioned that Homecoming week is coming up and during that time there will be a celebration of life for Gigi Manchin during that time. It will occur at the President's House on Friday Oct. 14.

ii. Maureen Gildein

- 1. Maureen has emailed the updated committee list. Some of the committees do not include chairs because they have not yet met. As those meet and new chairs are elected to those committees.
- 2. Conner Ferguson shared a poster at an Alumni Affairs meeting for Homecoming. John McKinney will serve as parade marshal. Percussion ensemble will be recognized and honored.

b. Board of Governors (Kevin Evans)

- i. Board of Governors meeting with HLC went well. One of the reviewers spoke of how highly the students spoke of faculty. Thursday Oct. 13 will be the next meeting.

c. ACF (Kristin Mullins)

- i. Mullins has brought to our attention the property tax amendment. ACF wants to know whether any Faculty Senates are taking a position on this amendment, since property tax allocates monies for schools. Marshall University's legislative affairs committee is wondering how people feel about this. It will affect funding for education.
  - 1. Kevin Evans questioned whether this would impact higher education. He points out that it *could* affect funding. However, it is not clear as to how it would.
  - 2. Mullins informed that some schools are opposing this amendment. She can circulate the emails that ACF.

3. Jen Wenner asked what the senate would do. Evans informed that usually an institution would write a letter to the governor/legislation.
  - a. Matory asked Josh Squires to review a little more closely. Gildein asked Dr. Morris whether Dr. Manchin has spoken of this (he has not).
- d. Administrative/Academic Updates (Gary Morris)
  - i. Academic calendar has gone out. It's not the official one. It's primarily for us to coordinate among departments so that we know when recurring events associated with departments will occur. It will be useful for funding and planning. He asks that if there's anything missing that we provide that information.
  - ii. Dr. Morris asked that senate spearhead an annual review of the provost. He does not receive any feedback at this point. He asks that faculty senate take the leadership role on this task. The provost feels like assessment-wise he's fallen through the cracks. This was on the docket at one point but there's been turnover. If he's to improve in his role, he needs to know where it would occur. He would be open to it occurring in the spring alongside the annual review of the president.
  - iii. We have seven searches but not all are faculty. One is for Director of Institutional Research and Effectiveness. Also searches in Business, Science, Criminal Justice (2), and Education. These are carry-over positions unfilled from last year. He hopes the faculty positions will be filled by Fall 2023. The Director of IR and E will be filled ASAP.
  - iv. Dr. Clements has become an instrumental stand-in for Dr. Morris, so adding the title of Associate Provost makes a lot of sense. She's spearheading all faculty searches. It does not come with a salary bump but it is a new title to come into line with her responsibilities and performance.
  - v. Morris met with Matory to discuss the way that people will move from lecturer to senior lecturer. Academic Policies is reviewing the faculty handbook and appropriate Board of Governors policies. Once they have a proposal it will come to Senate. Since Tenure and Promotion oversees promotion, they should oversee this promotion. Morris recommends that Senate make a recommendation about how to reform the by-laws of the Tenure and Promotion committee as well as its make-up.
    1. Kevin Evans noted that committees usually revise their own by-laws.
    2. Matory asked whether we could create a subcommittee to address this issue and coordinate with Tenure and Promotion

Committee. Promotion and Tenure would revise their by-laws, but they would want input from lecturers.

3. Gildein mentioned that over the summer there was work done one.
4. Since Tenure and Promotion reports to the Provost, Morris asked if he should convene that committee and task them with updating their by-laws and then bring their suggestion to us.
5. Evans asked that we motion that we request Dr. Morris to bring this to Tenure and Promotion. He also asked that motion on support/unsupport for the senior lecturer position.
6. Wenner asked if Senate could circulate the language that we have currently.
7. Morris said that there are two issues. Academic Policies looks at the Faculty Handbook and the BOG policy related to tenure since neither mention this particular type of promotion. Tenure and Promotion though would need to consider their own make-up. He thinks these things should be handled simultaneously.
8. Matory asks that at the next meeting that we address this as an agenda item.

#### **IV. Departmental Updates**

- a. Business
  - i. No updates
- b. Criminal Justice
  - i. Presenting Master's degree to Curriculum next week
- c. Education
  - i. No updates
- d. Fine Arts
  - i. No updates
- e. Land Resources
  - i. No updates
- f. Language and Literature
  - i. Curriculum approved the Communications Minor at most-recent meeting
  - ii. Language and Lit has a poet on October 13 and a play in November
  - iii. Wenner also noted that meeting minutes are not being updated yet

- g. Science and Math
  - i. A student scholarship for NASA is due tomorrow. Student does need to study STEM under the scholarship but they do not need to be a STEM student. Two students from Science and Math have applied.
- h. Social Science
  - i. On next Tuesday they will host an election security workshop. It's from 6-8 pm in the Mollohan Ballroom.

## **V. Old Business**

- a. Committees
  - i. Already discussed
- b. Far Task Force Update
  - i. No updates—HLC overtook us.
- c. Department Secretaries
  - i. Matory asks that each department put together a memo with three to five bullet-points by the next meeting that indicate current needs/issues.
  - ii. She also asks people to include what works well now as well as what could be improved if we stick with the current structure.
  - iii. Ward proposed developing a document that we can add our three to five points. She will develop.
- d. Overload Policy Subcommittee Update
  - i. The President asked for a meeting on this issue following the most-recent Meet & Confer.
  - ii. Matory mentioned that the term overload seems to mean to different things currently. It's been difficult to track what has happened in Senate to lead to this issue. Matory thinks that we describe ourself as 4-4 course load but what we really are is an 8-course load (per year). She does not think that the contract quite addresses the heart of the issue that overloaded faculty are facing. It affects different departments. Matory requests that we remain vigilant to try to address this.
    - 1. Wenner said the current BOG statement is that we are on a nine-month credit. Faculty Handbook says we are typically limited to six hours of overload for the academic year and then an additional six hours in the summer. It bases it on semester, not on total hours taught. We have been waiting 6-

- 10 weeks to get overload pay when we know at the start of one semester whether we are on overload overall.
2. Ward mentioned that Business Department wants to survey the whole faculty.
  3. Gildein recommends bringing in Bert Jedamski to discuss what we can legally do.
  4. Matory thinks a survey is a good idea. However, she thinks we need to hear from people in administration.
  5. Morris said that the contracts have used the same language for the last few years.
  6. Ward pointed out that we have a hodge-podge of language related to this issue.
  7. Evans said that the contract can change and that Senate does not dictate that. He says the issue that pay does not come in quickly is valid.
  8. Ward and Matory said that there's inconsistency in the language of the Faculty Handbook. There is a distinction between 12 credit hours per semester and 24 hours per year. There is discussion of this. There was a debate involving this issue among several members.

## VI. **New Business**

- a. Liz Matory shared an informational item from the recent cabinet meeting. She asked that people remind their departments that faculty in faculty housing cut grass. Further, faculty in faculty housing should share information about faculty housing with Senate to report back to the Housing Corporation.

## VII. **Adjournment**

- a. Liz Matory adjourned the meeting at 1:28 pm.