

Glenville State University Faculty Senate Meeting Minutes - Final

Date: October 11, 2022

I. Call to Order and Roll

- a. President Elizabeth Matory called the meeting to order at 12:26 pm in MCCC 319 and via Teams.
- b. Senators in attendance: Liz Matory, Maureen Gildein (online), Schuyler Chapman (left at 12:40 pm), Leslie Ward, Pai Song, David Lewis (online), Donal Hardin (online), Kristen Mullins, Kevin Evans, Josh Squires (online), Nabil Nasserri (online)
- c. Others in attendance: Brian Johnston (Jen Wenner's proxy), Bert Jedamski, David O'Dell, Mark Sarver

II. Approval of Minutes

- a. Motion by Leslie Ward to approve 9/27/22 meeting minutes. Pai Song seconded. All ayes. No nays. No abstentions. Motion passes.

III. Reports

- a. Officers
 - i. No reports
- b. Board of Governors (Kevin Evans)
 - i. The BOG will meet on Thursday.
 - ii. The BOG requests that we have a review of the President completed by November 1.
 1. They request that it address three questions.
 2. Ideally, we could collect data within one week and then write a report via a task-force and then have the Senate approve the overview at the next meeting.
 - a. Previously Senate conducted the survey over the summer. Ideally, conducting it during the semester will get more results.
 3. Maureen Gildein and Kristen Mullins will work to get the survey posted and then have it set up so that there will be one week for people to get their submissions in.
 - a. Kevin Evans asked if we needed to use Survey Monkey.
 - b. Kristen Mullins said it might be quicker.

- c. Leslie Ward said that it might mean we lose some information.
- d. There was discussion about structure of the questions.
- e. The survey will need to address and build on the previous survey.
- f. Leslie Ward moved that a task-force including Maureen, Kristen, and Marjorie Stewart write the survey and report of President Manchin. Kristen seconded. Schuyler Chapman offered to assist with the writing of the report. Leslie Ward moved to amend her motion to include Schuyler in the collation of the data. Liz allowed it.
 - i. All ayes. No nays. No abstentions. Motion passes.

c. ACF (Kristin Mullins)

- i. ACF will not do anything re: Amendment Two, which is on the ballot for the November election (related to taxes which might affect funding of education). There was too much disagreement on how to move forward.
 - 1. Liz Matory thanked Josh and Maureen for work on digging up information regarding this issue.

d. Administrative/Academic Updates (Gary Morris)

i. Bert Jedamski

- 1. Liz Matory invited Mr. Jedamski time to speak about the overload pay policy.
- 2. He began by noting that staffing issues has created a backlog in the work of their office. They are in the midst of doing their audit and they are behind.
- 3. He provided his perspective on the situation re: the overload policy. There had been a mandate from the BOG to the previous interim president to cut costs, which led to the raising of overload from occurring after 12 to 15 credit hours. The BOG and current president went back to 12 credit hours. The overload pay occurs once per year. This change occurred in part to defer cashflow, which is ideal. Highest risk time of year is winter and summer. Contracts currently base payment on a year (for overload), so no changes will occur.
 - a. Floor opened for questions. Leslie Ward asked for clarification re: the timing of cashflow since payments occur now at a time towards the end of the period

when we would be in leaner financial shape (that is, Jedamski noted that one reason to postpone was because if we were to pay at the end of fall semester that would be during a period when the university's cashflow is slower due to it being the end of the semester—hence fewer tuition monies coming in—and Ward noted that pushing payment to later in the spring amounts to the same situation). Jedamski said deferment is always better. Leslie asked why. He said the liquidity is better with deferment.

- b. Donal Hardin recalled that the original intent was to get payment sooner.
- c. Kevin Evans asked if we were to go back to paying overload pay once a person hit 12 credit hours (instead of 24) and a faculty member teaches only 11 credit hours based on how scheduling breaks down in their department could you legally pay them for 12 credit hours. Bert Jedamski said that would be an issue that would need to get resolved with the auditor's office at the state. He also asked logistically how much work it is once the paperwork is completed. Jedamski said it depends but that once it comes to them it's not too bad.
- d. Liz Matory asked about data analysis that former staff person did of faculty loads. Bert Jedamski did not know where it was but assumed it was somewhere. Matory also asked whether we having higher cashflow since faculty are being tasked with adding students or sections of classes. Bert Jedamski noted that with increased enrollment there's increased cashflow. He said that enrollment was not as high. We had an increase in 50 students over last fall.

IV. Old Business

- a. FAR Taskforce Update
 - i. Tabled until next meeting.
- b. Department Secretaries
 - i. Tabled until next meeting, though Liz Matory said she hopes we can discuss with the secretaries themselves to gather further information.

V. New Business

- a. Academic Policy Committee By-Laws
 - i. Brian Johnston motioned to approve changes to their by-laws (addressing University nomenclature instead of College). Leslie Ward seconded. All approved. No nays. No abstentions.
- b. Promotion Process for Lecturer to Senior Lecturer
 - i. Next meeting we will follow up on where things stand with this.
- c. Provost Evaluation Task-Force
 - i. Maureen Gildein sent out draft language and Liz Matory said to postpone until next meeting since the survey would not need to be done until the spring.

VI. Departmental Updates

- a. No updates

VII. Adjournment

- a. Liz Matory adjourned the meeting at 1:15 pm.