

Glenville State University Faculty Senate Meeting Minutes - Final

Date: October 25, 2022

I. Call to Order and Roll

- a. President Elizabeth Matory called the meeting to order at 12:24 pm in MCCC 319 and via Teams.
- b. Senators in attendance: Liz Matory, Maureen Gildein, Schuyler Chapman, Leslie Ward, Pai Song, David Lewis (online), Donal Hardin, Kristen Mullins (online), Josh Squires (online), Nabil Nasserri (online)
- c. Senators absent: Jennifer Wenner, Kevin Evans
- d. Others in attendance: Brian Johnston (Jennifer Wenner's proxy), Gary Morris, Mark Sarver, Mari Clements, Marjorie Stewart, David O'Dell (Kevin Evans's proxy)

II. Approval of Minutes

- a. Motion by Maureen Gildein to approve 10/11/22 meeting minutes. Donal Hardin seconded. All voted in favor. No abstentions.

III. Reports

- a. Officers
 - i. Liz Matory
 1. There was a cabinet and ULC meeting between the last Senate meeting.
 - a. Issues related to the pre-nursing program have come up in cabinet.
 - b. Last session of the ULC, there was discussion about keeping the Enrollment and Retention Committees as separate committees, as the previous Faculty Senate had wanted to merge them. They do not want to merge them since they relate to different constituencies.
 - i. They are working on creating formal by-laws to instantiate
- b. Board of Governors (Kevin Evans)
 - i. Board Policy 47 was distributed and Liz Matory asked that we share with our departments.

- c. ACF (Kristin Mullins)
 - i. They will meet next weekend.
- d. Administrative/Academic Updates (Gary Morris)
 - i. Gary Morris and Mari Clements ceded time to address the agenda.

IV. Old Business

- a. President's Evaluation Update
 - i. It ended yesterday at 4:00 pm. They compiled all the results and sent it to BOG member Alex Lay.
- b. Provost Evaluation Task-Force
 - i. Marjorie Stewart agreed to help out. We will move forward on that.
- c. FAR Taskforce Update
 - i. Business Department had feedback on how to measure scholarship in the FAR. Specifically, they suggest using the Boyer's model of scholarship, which would provide more flexible way to think about what constitutes scholarship given a wide variety of disciplines.
 - ii. Liz Matory asked for feedback from departments on this topic.
- d. Promotion Process for Lecturer to Senior Lecturer
 - i. Draft of how to account for this has gone to Academic Policies and they have approved it. Tenure and Promotion Committee has met early to adjust language to by-laws. David O'Dell is overseeing that process. He noted that they are reviewing the documents to see how things might be complicated. This committee will meet again soon to update. They are discussing how the presence of lecturers on the committee will work logistically.
- e. Department Administrative Support Analysis
 - i. Departments have asked for further guidance. Senate has gathered data. Liz Matory wants to remove identifying features from the data so that none of the administrative support staff will see particular criticisms as directed at them.
 - ii. Nabil Nasserri noted that Dr. Gazal has called a meeting with Dr. Morris and some of the administrative staff to discuss things further.
 - iii. Leslie Ward asked that we get the job descriptions from Human Resources to see what falls under the purview of these positions, as

well as the old job descriptions for department assistants, to determine better what falls to them.

- iv. Donal Hardin asked whether there is a discussion about whether we require further administrative staff.
- v. David O'Dell noted that their department has not had issues with the administrative staff completing tasks they requested. Maureen Gildein affirmed that the Education Department has had similar experiences.
- vi. Liz Matory mentioned that some people reflected on the loss of departmental assistants led to the loss of the department face.

V. Overload

- a. Liz Matory asked that she be informed about when there are overload meetings (or other faculty-related issues) so she has an opportunity to prepare for them when she has to represent the faculty voice. She expressed that she does not want to be the only person answering for the whole faculty. She explained that she would like to not be asked to represent the faculty in its entirety in meetings about any faculty-related matter without having time prior to the meeting to gather a sense of the general faculty sentiment. As she is one of dozens of faculty members, she cannot speak to all of their perspectives about the overload policy or other faculty-related issues without consultation with the faculty.
- b. Dr. Manchin asked whether we can look at the policy again and see whether there was anything overlooked in the discussion of the language.
- c. Matory asks to get data from Academic Affairs regarding faculty overload (who has overloads and how much).
- d. Matory noted that faculty don't take this matter lightly and want to make sure that we are all making these decisions.

VI. **New Business**

- a. Faculty Development Committee (New Request Forms)
 - i. Sarver said there is a new form to request funds. The Faculty Development Committee approved it at the last meeting. They have revised it partially because there's a new IRS rule about whether the monies are taxable.
 - ii. There is a qualifier that one needs to submit an abstract within 30 days of the faculty development event. This would keep people in line with actual policies we have.
 - iii. David O'Dell asked whether it would be possible to retrieve info for HLC accreditation from the form.

- iv. Ward raised issues about when and how the reimbursement works. Sarver said that Dr. Manchin was supportive of paying ahead of time but there are issues with how that would work.
- v. Liz Matory asked what the current budget for the faculty development is. It is \$20,000. Matory asked that maybe we consider adjusting that because HLC clearly asked about opportunities for faculty research. Dr. Hardin noted that we are doing a good job funding compared to other institutions where development funds are even more limited.
- vi. Dr. O'Dell wanted to note that while we have 60 faculty members not all will seek those funds because they might have limited need. He also noted that HLC accepted in the assurance document.
- vii. Ward is recommending major changes to the form. Sarver asked if they're live links.
- viii. David O'Dell motioned to approve and Josh Squires seconded with caveat that it include live-links. All approved. No nays. No abstentions.

VII. Departmental Updates

- a. Business
 - i. No updates
- b. Criminal Justice
 - i. No updates
- c. Education
 - i. Connie Stout O'Dell and Larry Baker are working on the Title II reports
- d. Fine Arts
 - i. They hosted a nice gallery show and they will have upcoming recitals for graduating seniors.
- e. Land Resources
 - i. Environmental Science club will have an event on Thursday from 7-9 pm to build bat boxes. They are trying to make a partnership with WV Americorps; people who work with Americorps for one or two years receive tuition remission. He asks how the university would honor the tuition waiver. Americorps would provide up to eight semesters of tuition waivers. The department was not sure who would address this issue.

1. Liz Matory said that we should reach out to the Business and Finance Department.

f. Language and Literature

i. The department is wrapping up its open call for writing and artwork related to Halloween.

g. Science and Math

i. No updates

h. Social Science

i. Library of Congress workshop on campus this weekend in MCCC 315. Friday night there will be a screening of a new Harriet Tubman documentary in the auditorium

VIII. Adjournment

a. Liz Matory adjourned the meeting at 1:18 pm.