

Online Course Support Committee

Minutes 9-22-22

Present:

Robin Meadows, Jacob Bonds, Jason Gum, Mari Clements, Liz Matory, Kandas Queen, Mark Starver, Gerda Kumpiene, Robert Regalado

Absent:

Jonathan Minton, Patrick McMunn

Minutes:

- Welcome new members
- The retention and graduation rate of online students should be tracked
- Luke Bendick will no longer be part of the committee, he has served his two years
- Currently 127 online degree seekers enrolled
- The team reviewed the recommendations from the end of year report
 - Online courses limited to an enrollment of 30
 - Graduate courses conduct a self-review using the course design rubric
 - Graduate instructors should be QM trained
 - Definition of an online course
 - Mari would like the group to follow through with this definition and compare it to the one written for the MBA and review policy 32 at the next meeting

Other Goals

- Scheduling of online courses for online degrees
- Formulation of best practices for online courses
- Peer or other types of online course design review
- Buddy system for new online faculty
- Faculty Training
- Creation of a standard course layout for faculty to follow