

Academic Policy Committee

Minutes

September 15, 2022

Present: Kevin Evans, Kenneth Lang, Larry Baker, Brian Perkins, Amanda Chapman, Jeremy Keene, Nicole Hopkins, Cheyenne Wine

Absent: Gary Morris, Chris Cosner, Tim Konhaus

Guests: None

Approval of Minutes: Dr. Cain motioned to approve the September 1st minutes, Dr. Perkins seconded. Mr. Baker, Dr. Keene, Dr. Perkins, and Dr. Lang abstained. Motion passed.

Old Business

Election of Chair/Vice-Chair

- Dr. Chapman will remain Chair, by acclamation
- Dr. Keene will become Vice-Chair, by acclamation

Update Late Registration Policy

- Mrs. Reed updated the policy after discussions at last meeting
- The committee discussed the topic, but did not want to continue discussion or a vote until certain questions were answered by Dr. Morris and/or Mrs. Reed
 - Need clarification on waiver for FAFSA
 - Will \$100 fee need to be paid in cash?
 - Will the Academic Petition be the correct form or will there be a specific form for this?
- Mr. Baker motioned to table the discussion, Dr. Lang seconded. Motion passed
- Dr. Chapman will meet with Dr. Morris prior to the next meeting to go over questions raised today

Student Payment on Courses for Which They Receive Credit (*This topic was tabled 10/28/21 so that the Administration could draft a policy for the Committee's review*)

- No update at this time

New Business

Lecturer to Senior Lecturer

- Mr. Baker recommended updating #7 under Review Procedure to state that it follows current approved bylaws, instead of specifically listing information so that it doesn't have to be updated often
- HEPC Series 9: Dr. Perkins stated that he was not sure we are using Lecturer positions correctly
- "5th Year" vs. "6th Year" is not consistent throughout document

- Bylaws will have to be updated for Promotion & Tenure Committee once there is a Senior Lecturer
- “Performance expectations at the department level” was questioned, as there aren’t specific expectations
- The committee will discuss further at the next meeting, with Dr. Morris

Other

- Dr. Chapman gave an overview of other topics on the agenda for new committee members
- Dr. Chapman will update the committee bylaws to reflect University, and add to the agenda for the next meeting

Adjournment: Dr. Chapman adjourned the meeting at 1:15 p.m.

Ashley Nicholas

September 19, 2022