

Academic Policy Committee

Minutes

September 1, 2022

Present: Gary Morris, Chris Cosner, Kevin Cain, Tim Konhaus, Amanda Chapman

Absent: Kenneth Lang, Brian Perkins, Jeremy Keene

Guests: Ann Reed

Approval of Minutes: Dr. Cain motioned to approve the August 11th minutes, Mr. Cosner seconded. Motion passed.

Old Business

Student Payment on Courses for Which They Receive Credit *(This topic was tabled 10/28/21 so that the Administration could draft a policy for the Committee's review)*

- No update at this time

New Business

Election of Chair and Vice Chair

- Dr. Konhaus motioned to table the vote until more members are present, Dr. Cain seconded. Motion passed.

Update Late Registration Policy

- Wording needs to be more clear, to define when "late registration" is
- The first week of class is meant to be drop/add week, not for new students to come in with no registration
- Need to define enrollment/admission process vs. registration process
- Per current policy, Monday & Tuesday of the first week of class is Late Registration. After Tuesday of that week, a new student would have to complete an Academic Petition in order to begin the admission/registration processes
- Dr. Morris asked Mrs. Reed to define admission vs. registration for the next meeting, and Dr. Morris will work on a draft policy for the next meeting

Lecturer to Senior Lecturer

- Committee members were asked to take documents back to their departments for input for the next meeting

Adjournment: Dr. Chapman adjourned the meeting at 1:11 p.m.

Ashley Nicholas

August 12, 2022