

Curriculum Committee Meeting

Minutes

April 4, 2023

Present: Gary Morris, Dwight Heaster, Larry Baker, Jason Barr, Adam Black, Kevin Evans, Kaitlin Ensor, Schuyler Chapman, Cheryl McKinney, Sara Sawyer

Absent: Jonathan Minton, Gerda Kumpiene, Tim Konhaus, Emily Hoyt, Rachel Adams

Guests: Ann Reed, Leisa Dean, Elizabeth Matory

Approval of Minutes: Dr. Evans motioned to approve the March 14th meeting minutes, Dr. Chapman seconded. Motion passed.

New Business

Degree Works Changes

- Mrs. Reed presented information on changes to Degree Works:
 - Double majors now have separate audits for each major (Gen Eds will be reflected on both audits)
 - Curriculum changes have been entered into Degree Works. If anyone sees something that doesn't look correct, let Mrs. Adams know
 - Elective Credits Allowed: Degree Works won't display this block until the student registers for an elective course. Make sure to double-check electives

Elections

- Chair: Dr. Heaster nominated Mr. Black, Dr. Barr seconded. Mr. Black elected as Chair, by acclamation
- Vice-Chair: Dr. Heaster nominated Dr. Ensor, Dr. Chapman seconded. Dr. Ensor elected as Vice-Chair, by acclamation

Meeting Schedule

- Dr. Morris drafted the memo as a starting point
- Dr. Heaster brought up technology-based courses/programs and how they may need to be updated more often than every five years
- From an accreditation standpoint there should be a good/valid reason for changes made
- It is more attainable to review changes as a committee if not every department/program makes changes each year. It also makes it easier for students to know their requirements and not have to possibly take extra courses
- Dr. Morris will update the memo based on the committee's discussion

Adjournment: Dr. Sawyer adjourned the meeting at 1:15 p.m.