

Academic Policy Committee

Minutes

September 11, 2023

Present: Mari Clements, Kandas Queen, Elizabeth Matory, Larry Baker, Chris Cosner, Brian Perkins, Amanda Chapman, Bob Hutton, Alyssa Gibson

Absent: Dave McEntire, Jeremy Keene

Guests: Ann Reed, Jason Yeager

Approval of Minutes: Kandas motioned to approve the August 31st minutes, with the amendment to wording regarding the HEPC lawyer, Brian seconded. Motion passed

Old Business

Policy 54 Changing to Internal Procedure

- Edits were made to the Teams version of the document after the last meeting
- A lot of other institutions have a procedure similar to this
- Ann provided the document to Conner, HR & IT for input, and has not received anything. She will follow up with them
- This should go through SGA and Staff Council as well before going to ULC
- Brian motioned to approve as amended, Bob seconded. Motion passed

New Business

Policy 28

- Would have to petition HEPC to change this, unless HEPC also changes Series 23
- Could go back to having different requirements for 2-year and 4-year programs (2-year programs wouldn't require test scores)
- The Language & Literature Department doesn't think test scores identify if students need ENGL 101 or ENGL 101L. would need to make sure placement tests are in order and taken by students in a timely manner
 - Would need to implement tests and how/when schedules would be/need to be changed
- Jason said Admissions could administer the test during campus tours
- Concord & West Liberty are test-optional, but their websites do not reflect this. High schools are not recommending students to take ACT or SAT
- This would fall under provisional admission, but we can only admit 10% of all students as provisional, per HEPC Series 23
- This discussion will be tabled until after HEPC meets in October

Policy 28A

- The Graduate Studies Council meets Friday and will review this

Statement of Catalog Policy

- The HEPC lawyer recommended new language for this policy, which will go into both the undergraduate and graduate catalogs. This wording has already been put into the most recent graduate catalog
- Ann had concern that some of the wording from the current version is not in the new version (can't go back to an old catalog, can go to newer catalog but don't have to go to the newest)
 - It was recommended to change "newest catalog" to "newer catalog"
- Mari will update the document

Academic Dishonesty Policy – AI Section

- Faculty Senate did not approve this policy, and wanted Academic Policy Committee to review again and edit
- Amanda provided information from Marshall for comparison

Academic Policy Committee Bylaws

- Currently the committee only reports to Faculty Senate, but there are times when policies must also go to SGA or Staff Council
- Amanda will draft language for the bylaws for the next meeting

Adjournment: Amanda adjourned the meeting at 12:53 p.m.

Ashley Nicholas

September 14, 2023