

Curriculum Committee Meeting

Minutes

August 22, 2023

Present: Mari Clements, Dwight Heaster, Donal Hardin, Larry Baker, Jason Barr, Adam Black (Chair), Jonathan Minton, David O'Dell, Kaitlin Ensor, Gerda Kumpiene, Schuyler Chapman, Cheryl McKinney, Sara Sawyer, Tim Konhaus, Rachel Adams

Absent: None

Guests: Connie Stout, Kevin Evans, Ann Reed, Elizabeth Matory

Approval of Minutes:

- Minutes from April 18, 2023: Cheryl asked if the Chair could be added to the minutes going forward so that the committee knows who chaired the meeting. Sara motioned to approve, Kaitlin seconded. Schuyler abstained. Motion passed
- Minutes from August 10, 2023: Dwight motioned to approve, Jason seconded. Schuyler and Sara abstained. Motion passed

Old Business

- Hours Required for Practicum Discussion
 - Adam spoke to a Physical Therapist to see their definition of practicum vs. work experience. They said a practicum is a hands-on extension of the classroom to observe and learn; work experience is more like job shadowing
 - Fairmont has a Practicum/Internship class instead of splitting into 2 courses
 - For the business department, interns are with a company or business (ex: Accounting firm) and work experience is for students who had a job (ex: Subway)
 - A question was raised about why Land Resources required so many hours per credit
 - The education department has Residency classes, which is based on state requirements. This is stated in the course description
 - Kevin will discuss this with his department faculty and will bring recommendation to the next meeting
- Process/Procedure to Review Potential Credits for Prior Learning
 - Policy 33 currently states that "Department Chair or faculty will approve" and we can add to the list of approved Potential Learning Credits. Ann would like a process to be put into place for reviewing and approving new credits
 - Dwight recommended sending to Chair for them to discuss with departments
 - Ann has been recommending portfolios be done to show work for credits
 - Ann will share what she has now with Chairs to review and discuss
 - Tim brought up the credibility of these, and that we need to verify they're meeting our standards for courses
 - Jason said with his experience grading music theory exams for AP, it would not match our criteria
- Update to bylaws – membership section

- Adam, Ashley and Dr. Clements will edit the bylaws and provide them for the next meeting

New Business

- Criminal Justice Department
 - Donal added their assessment report to the Teams group for more evidence towards switching the sequencing of courses
 - There were minor edits to be made to the submitted documents
 - This also affects the NRMT-Criminal Justice major. Adam will work with his department to make changes
 - The committee asked that prerequisites on upper level courses be checked to see that there are no repeated prereqs
 - David asked about the amount of hours required in each semester on the plans of study (18 vs 12) and if they could be reviewed as well (such as 15 vs 15)
 - The committee also brought up to check objectives and outcomes

Adjournment: Adam adjourned the meeting at 1:24 p.m.

Ashley Nicholas

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