

**Glenville State College  
Board of Governors Meeting  
October 13, 2022  
Waco Center, Rooms 227/228**

Members Present: Mr. Mike Rust, Chairperson  
Ms. Ann Green, Vice Chair  
Dr. Kathy Butler, via Zoom  
Mr. Daniel Durbin  
Mr. Tilden "Skip" Hackworth  
Ms. Alexandria Lay  
Mr. Robert Marshall  
Mr. Doug Morris  
Mr. Joe Parsons  
Dr. Kevin Evans, Faculty Representative  
Mr. Cody Moore, Staff Representative  
Ms. Breanna Morgan, Student Representative

Members Absent:

Faculty & Staff Present: Ms. Rikki Butler, Director of Undergraduate and Graduate Admissions  
Ms. Bridget Carr, Associate Director of International Student Services  
Ms. Maureen Gildein, Lecturer of Physical Education, via Zoom  
Dr. Donal Hardin, Assistant Professor of Criminal Justice  
Mr. David Hutchison, Vice President for Advancement  
Mr. Bert Jedamski, CFO  
Dr. Mark Manchin, President  
Mr. Eric Marks, Information Technology Specialist & Staff Council Chair  
Ms. Elizabeth Matory, Asst. Professor of CJ and Faculty Senate President  
Dr. Mark Sarver, Associate Professor of Business  
Mr. Jesse Skiles, Director of Athletics  
Ms. Teresa Sterns, Executive Assistant to the President  
Mr. Jason Yeager, Vice President for Enrollment & Student Life

### **Call to Order**

Chairman Mike Rust called the meeting to order at 2:01 pm.

A quorum was established.

### **Public Comment** – N/A

**Nursing Program Update** – President Manchin reported that there are currently 35 students enrolled in the pre-nursing program at Glenville State seeking to move onto Marshall University’s nursing program. A nursing club has been established on campus for the nursing students. A second track in the health field has been discussed to provide other opportunities for the pre-nursing students who do not make it into Marshall’s nursing program. The students must complete certain relevant pre-nursing courses with a final grade of “B” or better to earn points toward consideration for admission into Marshall University’s nursing program. Concerns have been raised about students’ performance in Chemistry 205 and have been addressed. Dr. Manchin sought clarity with the instructor of the course, Dr. Kevin Evans.

Dr. Evans responded that he plans to send an email to the students regarding their midterm grades and encourage the students who have not performed adequately on the past exams to speak with their advisor about considering withdrawing from the course and taking it again in the spring. There is high probability that students currently with a low C, a D, or F would not earn the percentages needed on the next two semester exams and the final exam to achieve an overall course grade that would not penalize their scores on the point system to be accepted into Marshall’s program. He indicated that four tutors have recently been identified and hired by Academic Success Center to assist the students.

Dr. Gary Morris added that the students’ difficulty is with the material and not the instructor and that if he or Dr. O’Dell were teaching the course that the students would be having the same struggles.

### **Constituent Comments**

**Alumni Council** – David Hutchison reported the following:

- Alumni Center renovations continue.
- Approximately 250 attended the Lamberts Winery event.
- The Curtis Elam Hall of Fame was held on October 1, 2022.
- Robin Chaney is coordinating the Huntington and Kanawha Valley Chapter.
- Nominations are being accepted for the Alumni Awards that will be presented on December 8, 2022.
- The 150<sup>th</sup> year history of the institution is currently on display at the Robert F. Kidd Library.
- There will be an open house at the Alumni Center this weekend.

**Faculty Senate** – Elizabeth Matory, President, reported:

- Faculty are beginning the second session of eight weeks.
- Elected and appointed representatives to various committees.
- Ms. Matory requested extra time to provide the president evaluation feedback to Alex Lay. Alex responded that she will extend the date to November 1.
- President Manchin is now holding the monthly Meet and Confer meetings with individual constituent groups and the faculty are pleased as they prefer the individual meetings.
- Due to losing a number of faculty from the Criminal Justice Department, the current faculty in the Department is carrying a high level of overloaded at this time.

- Department faculty is analyzing whether the consolidation of department secretaries into the Academic Affairs office for the last two years is working versus prior to consolidation. The consolidation occurred due to budget cuts. One of the issues is that when a student needs assistance within the department, there is not always someone in the office to assist them.
- At the Provost's request, the Senate is performing an evaluation of the Provost.

**Staff Council** –Eric Marks, Chair, reported:

- Staff is finalizing elections for open offices.
- Council is sponsoring Halloween activities for the faculty, staff, and students.
- Council is reviewing the current constitution.

**Student Government Association (SGA)** –Breanna Morgan, President, reported:

- SGA hosted a Trunk - or-Treat event on Monday and there was a great turnout.
- Homecoming dance is tonight at 9:00 pm.
- Chili Cookoff and Pep Rally are scheduled for tomorrow.
- Homecoming Parade is at 10:00 am on Saturday.
- SGA is starting a new initiative to make sure students get the food they need throughout the year.
- Student Veterans Association is returning.
- Senator Adkins is working on a proclamation to present to the Women's Golf Team.

### **Consent Agenda**

SKIP HACKWORTH MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.  
JOE PARSONS SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

### **Committee Reports**

#### **Executive Committee/Chair Report**

Mike Rust reported the Committee met on October 5<sup>th</sup> via Zoom and discussed the following:

- The University is working on upgrading the lighting around campus for additional safety measures.
- A College of Health Sciences Task Force Committee is being assembled.
- The President and Chair Rust met with President Brad Smith and Provost Avi Mukherjee at Marshall University. President Smith and Provost Mukherjee are planning to visit GSU in January.
- Dr. Manchin has been visiting students in various WV counties that are part of the Home- Grown program.
- Financial Audit is due by October 15<sup>th</sup> but may be delayed by approximately a week due to staffing situations and a new auditing firm.
- Set today's Board Agenda

Chair Rust requested that an update on GSU's Home Grown and the Grow Your Own program be provided at the next Board meeting.

**Board Governance and HR Committee** - Alex Lay, Chair, reported:

- Tegan McEntire provided a handout that included a list of current active positions, new hires, and employees that retired. She presented a PowerPoint presentation regarding the domestic violence events that were held last week.
- Rita Helmick presented a PowerPoint that included clips from the recent grand openings of the dining hall, freshens, and Starbucks. The Crisis Response Team plans to do an emergency drill with the community in

the near future. Public Safety is getting new uniforms. The next Housing Corporation meeting will be held in November.

- David Hutchison provided updates on workforce development, disseminated information regarding the Women's Leadership Circle, announced that two new Foundation Board of Directors were appointed, brought back Business After Five, and announced that many new major grants are in process.

Elizabeth Matory requested that faculty be provided updates on the Housing Corporation properties more often along with a proposed timeline and priorities list of renovations being planned.

Alex Lay reported that the Committee is working on the president's annual evaluation. The Committee recommends approval of Policy 47 revisions as presented.

**Enrollment and Student Life Committee** - Ann Green, Chair, reported:

- Rikki Butler presented a PowerPoint presentation regarding issues that Admissions is facing and strategies they are going to utilize moving forward. She discussed enrollment projections.
- Jason Yeager announced that Conner Ferguson has been appointed as the new Director of Student Life.
- Bridget Carr provided an update on International Programs. To date, she issued I-20's to 49 students in the following countries: Kenya, Ghana, Guyana, Iraq, Bangladesh, and Nepal.
- Jason Yeager announced that there are currently over 600 students in housing. Appliances, furniture, paint, and flooring has been added to some of the dorm rooms. He also provided FTE numbers for years 2017 – 2022. The current FTE is 970-980.

**Academic Affairs Committee** - Joe Parsons, Vice Chair, reported:

- Gary Morris presented an update on academic progress, and retention. He reported that the University is working on implementation of the strategic plan. A taskforce has been established to explore and create options to create a College of Health Sciences to be housed at the Waco Center in the unused area. The University is still awaiting the initial report from HLC.

Joe announced that the Committee recommends approval of the intent to plan a MSCJ and approval of the MBA program proposal.

**Business and Finance Committee** – Doug Morris, Chair, reported that work continues on the University's audit; however, it will be delayed due to scheduling and timing challenges. The University has been frequently communicating with the auditors and HEPC regarding the delay so as to not hinder the HEPC Fund Audit which is due October 31. The Committee recommends approval of the funding formula weight missions and surplus property sale.

**Athletics Committee** – Bob Marshall, Chair, described the role of the newly established committee and the information it plans to share. MEC Commissioner Reid Amos spoke to the Board during its lunch session today.

Jesse Skiles reported on athletic enrollment management, the academic profile, and depicted a map of the MEC footprint.

**President's Report**

Dr. Manchin provided his report with the nursing update and noted that that the University continues to work through issues it faces. He commended the athletes on their outstanding GPAs and reminded all that it is of the utmost importance that all the students receive a quality education.

## **Discussion/Actionable Items**

### **Board of Governors Bylaws**

ALEX LAY MOVED TO APPROVE THE PROPOSED BOARD DRAFT POLICY 47 FOR FINAL FILING WITH THE HIGHER EDUCATION POLICY COMMISSION IF NO COMMENTS ARE RECEIVED AFTER THE THIRTY-DAY COMMENT PERIOD. ANN GREEN SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

### **Funding Formula Weight Missions**

DOUG MORRIS MOVED TO APPROVE THE PROPOSED FUNDING FORMULA MISSION WEIGHTS FOR THE UNIVERSITY AS PRESENTED. BOB MARSHALL SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

### **Master of Science in Criminal Justice (MSCJ) – Intent to Plan**

Elizabeth Matory and Donal Hardin had to leave to teach class and requested that it be announced that some working professionals may receive tuition assistance through employers; however, tuition may not be the first concern for individuals who seek assistance in completing the MSCJ. They may be more concerned with the amount of time it takes to complete the program.

JOE PARSONS MOVED TO ENDORSE AND APPROVE THE UNIVERSITY'S INTENT TO PLAN FOR DEVELOPMENT AND IMPLEMENTATION OF A MSCJ DEGREE PROGRAM AT GLENVILLE STATE UNIVERSITY. KEVIN EVANS SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

### **Master of Science in Business Administration (MBA)**

JOE PARSONS MOVED TO APPROVE THE UNIVERSITY PROPOSAL FOR AN MBA DEGREE PROGRAM AT GLENVILLE STATE UNIVERSITY. KEVIN EVANS SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

### **Surplus Property Sale**

JOE PARSONS MOVED TO APPROVE FOR THE UNIVERSITY TO HOLD A SURPLUS PROPERTY SALE. CODY MOORE SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

### **Announcements**

Mike Rust announced the following:

- This is Homecoming week and
  - Student Dance is this evening;
  - Tim Carney Golf Tournament begins tomorrow at 9:00 am;
  - Celebration of Life for Gigi Manchin is at 2:00 pm today at the President's Home Lawn;
  - Chili Cook-Off is at 5:30 tomorrow evening;
  - Parade is Saturday at 10:00 am;
  - GSU vs. Alderson Broaddus at 1:30 pm on Saturday.
  
- Next Executive Committee meeting will be November 15, 2022 via Zoom.
  
- Next BOG's meeting will be Friday, December 9, 2022 and December Commencement will follow the day after on December 10<sup>th</sup>.

**Adjournment**

With no further business and hearing no objection, Chairperson Rust adjourned the meeting at 3:07 pm.

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Mike Rust  
Chairperson

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Teresa Sterns  
Executive Assistant to the President