

Academic Policy Committee

Monday, October 9, 2023

12:00 – 1:00 p.m.

AB 213A

Present: Larry Baker, Amanda Chapman (chair), Mari Clements, Kevin Cosner, Alyssa Gibson, Bob Hutton, Jeremy Keene, Elizabeth Matory, David McEntire, Brian Perkins, Kandas Queen, Ann Reed

Absent: Devan Gauldin (class conflict)

Call to order—12:00 p.m.

Approval of Minutes

- Minutes from September 25, 2023 (motion Baker, second Queen; motion carried)

Old Business

- Policy 28 (previously tabled until SGA discusses and HEPC meets with provosts)
 - Still tabled pending HEPC meeting.
 - SGA requests further discussion and a copy of the policy passed last year.
 - Crux of discussion is about re-separating admission requirements for two-year and four-year programs and dropping the test score requirement for entrance to the two-year programs.
- Policy 28A
 - Queen previously proposed addition of wording to allow international graduate students to take online coursework from their home countries. This wording was circulated to Graduate Council members, and the revision was endorsed by Education, Business, and Criminal Justice representatives.
 - Academic policy 28A approved as amended, pending Graduate Council approval as well (Baker motion, Cosner second; motion carried).
 - Policy will be sent to Senate upon confirmation of Graduate Council.
- Academic Dishonesty Policy – AI section
 - Hutton raised a question about specifics “included but not limited to ChatGPT”: was this wording too specific? Consensus was that the example was helpful if likely to become dated.
 - SGA requested specific syllabus wording and template/location for AI language. Academic Affairs will add to syllabus template. Individual faculty can provide additional guidance.
 - Discussion of app versus software versus program in the policy; suggestion to replace “tools”: “Submitting work created using artificial intelligence (AI) tools...”
 - Motion to approve as amended (Cosner motion, Matory second; motion passed).

New Business

- Practicum/Work Experiences/Internships
 - Curriculum Committee working on definitions and clock hour requirements for these experiences.
 - Students often ask to retroactively register either (a) for more hours after completing more clock hours or for (b) fewer hours if the agreed upon hours were not available at the site.
 - Proposal from registrar's office to disallow retroactive registrations, particularly for more hours. There was willingness to work with students whose sites were unable to provide the agreed upon hours.
 - Keene noted that the same problem exists with research hours (e.g., BIOL 499).
 - Suggested change: Retroactive adjustments of credit hours will not be processed; students are free to complete additional hours but will not receive additional credit for those hours.
 - Cosner queried if internship was repeatable, and it was clarified that this depends upon the program and that there are different levels.
 - Queen pointed out that WV Rocks should be WVROCKS.
 - Tabled until the committee has time to review proposed changes.
- Registration and Multi Semester Registration
 - Suggestion to update catalog with FAQs for multi-semester registration:
 - Students who withdraw will be withdrawn from future semesters.
 - Students placed on academic and/or financial aid suspension will also be removed from future semesters.
 - Additional requested change:
 - Students cannot retroactively withdraw from the semester once completed.
 - Queen suggested having Graduate Council also review these for possible inclusion in the Graduate Council.
 - Tabled pending departmental reviews.
- Attendance Policy
 - Rolled forward to a future meeting.
- Students wanting to add additional majors, degrees or certificates after graduation
 - Rolled forward to a future meeting.

Adjournment

12:48 pm

Mari Clements 9 October 2023