

# Glenville State University Faculty Senate Meeting Minutes

Date: October 10, 2023

## I. Call to Order and Roll

- a. President Maureen Gildein called the meeting to order at 12:25 pm in MCCC 315 and via Teams.
- b. Senators in attendance: Liz Matory, Maureen Gildein, Schuyler Chapman, Leslie Ward, Pai Song, Donal Hardin (online), Josh Squires, Jennifer Wenner, David Lewis (online), Shelly Ratliff, Kandas Queen, Nabil Nasser, Duane Chapman
- c. Others in attendance: Luke Bendick (online), Mari Clements (online), Jason Gum (online), Tracy Chenoweth (online), JD Carpenter (online), Gary Arbogast(online), Brian Johnston (online), Melody Wise (online), Scott Beatty (online), Jason Phares, Eric Marks, Tim Konhaus (online)

## II. Approval of Minutes

- a. Wenner moved to approve the meeting minutes from the 9/26 meeting. Queen seconded.
- b. All voted in favor of accepting the minutes for both meetings.
- c. Ward abstained.

## III. Reports

- a. Officers
  - i. Gildein wanted to mention something that did not come up at cabinet—that the University's band was invited to Parkersburg as the featured band.
  - ii. Gildein will make a presentation to the Board of Governors on 10/18 and needs input on what we would like her to share. Information on interesting things related to student recruitment and retention would be helpful. Please email her with any ideas or information.
  - iii. Squires reminded us to keep our reports limited to most essential information.
- b. Board of Governors (Duane Chapman)
  - i. Chapman said the BOG committees met and he has shared powerpoints. FTE was up. 91% occupancy in the residence halls. He also had updates from Jesse Skiles : 472 student athletes. 396 live on campus. Morris family picked up scholarships for Alderson Broaddus students coming here.
  - ii. Chapman requested that any concerns should come to Faculty Senate before going to him (he requested that we not contact him individually, as he does not represent individuals but the faculty).
  - iii. He said that as individuals you bring it up in your department, then the department reps would bring them to Senate executive committee, and then the Senate would discuss. He affirmed that he's happy to bring anything that Senate mentions.

- c. ACF (Kandas Queen)
  - i. Queen said that as ACF rep she sometimes needs to get feedback. They have a couple concerns for the legislative session. An email has been sent to faculty. There are concerns about funding and funding policies at the institution. There are legislative concerns about tenure policies and faculty political service.
  - ii. Queen said they will be discussing these issues in their November retreat.
  - iii. D. Chapman asked that we put faculty responses on the agenda to the next meeting.
  
- d. Administrative/Academic Updates
  - i. Clements shared a document of updates with Gildein who forwarded to faculty (10/10/23); highlighted below are items Clements presented to the Senate in the meeting.
  - ii. Clements' updates went out as part of notes from Cabinet meeting. Clements indicated that Braxton, Calhoun, Webster County high schools need to be official sites of Glenville State University as students can take more than 50% of AA degree at these schools through GSU. They will also need to do this for Nicholas and Gilmer County and Midland Trail High Schools. She requested that Faculty Senate offer their assessment of this plan. She reminded that faculty teaching in high school need to meet the same criteria as on-campus faculty, and they also use the same syllabuses.
    - 1. Ward requested to take this back to departments before Senate weighs in. Gildein asked that we discuss with departments ASAP and conduct a vote electronically (leading to a memo penned by Gildein) re: Senate's disposition in this matter. She requested we do so in order for Clements to share Senate's feelings at the next BOG meeting.
  - iii. MS in CRJU went through the board but it was pulled due to changes in personnel. Therefore it is back before the board in the same format. CRJU is working on rotations.
  - iv. BA in Math but it was not submitted to HEPC and HLC and has received approval there; this will go before the board.

#### **IV. Old Business**

- a. Gildein asked us to skip old business for new due to having speakers.
  
- b. Faculty Handbook Sections II and III
  - i. n/a
  
- c. Constitution Amendment Updates
  - i. n/a

## V. New Business

- a. 2027-28 Academic Calendar
  - i. n/a
  
- b. Faculty Development Committee Presentation (Sarver)
  - i. Faculty Development funds have not covered full cost of faculty development, even though the funding spent on development exceeded the allocated budget for development.
  - ii. Faculty Development has been trying to figure out how to address this issue. They are trying to arrange it so that faculty get \$1000 and determine how to use that money. Faculty members can share this money. Money does not roll over. The funds would still need to be approved. They are trying to put as much as they can ahead of time. Same requirements for documentation are still there. You still need to provide receipts. This proposal will go through the Academic Affairs Office for next BOG meeting. This would go to 66 full-time faculty.
  
- c. IT Monitoring Question/Clarification
  - i. Phares and Marks came to clarify a question. Squires reiterated the question re: external emails. How are external emails vetted. WV Net pulls things out automatically. Then Microsoft also tests it. Microsoft learns over time patterns of suspicious emails. Certain key-words common in spam emails are flagged and get quarantined. Sometimes Microsoft asks for IT personnel to provide their information. *If you know that you're supposed to receive emails and are not, then you should ask IT to check for you. The quarantine will only keep something for 30 days and then it's deleted so if you're expecting and do not receive an email, you should contact IT in a timely manner.*
  - ii. Squires asked if there is a policy about how we can know what would get quarantined and what would not.
  
- d. Advising, Registration, and Academic Intervention Policies
  - i. n/a

## VI. Adjournment

- a. Queen motioned to adjourn the meeting at 1:17. Ward seconded.

Note: I have included items from the agenda that were not discussed. These I have marked "n/a" where summaries would typically appear.