

Academic Policy Committee

Minutes

January 22, 2024

Present: Mari Clements, Kandas Queen, Donal Hardin, Larry Baker, Chris Cosner, Dave McEntire, Brian Perkins, Amanda Chapman, Bob Hutton, Sandra Crites and Alyssa Gibson

Absent: Jeremy Keene

Guests: Ann Reed

Approval of Minutes: There was an edit to the date on the minutes. Chris motioned to approve the January 8th minutes, Dave seconded. Motion passed

Old Business

Policy 28

- Waiting for HEPC to update Policy 23

Registration/Multi-Semester Registration

- Ann edited policy after the last meeting
- Larry motioned to approve, Kandas seconded. Motion passed

Administrative Withdrawal

- Stephany Amos and Maureen Gildein have been invited to the next meeting (February 5th). This policy will remain tabled until the next meeting

New Business

Student Complaint Process

- We have developed processes for other complaints (Title IX, Academic Appeals, etc.) but we don't have a formal outlined process for other general student complaints. Mari would like the committee to work on a policy/process for these
 - A possible committee to review complaints
 - This committee would determine if another appeal committee needs to review complaint, and would make recommendations to the Provost
 - Would need rotating membership to cover the different issues that may arise
 - Could add a summary of complaint forms and processes to one page on the website
- Mari asked committee members to discuss this with their departments before the next meeting

Semester Credit Hour Policy

- The policy is currently worded towards face-to-face classes, and needs more information regarding online classes
- Amanda asked committee members to share with departments before the next meeting

Adjournment: Amanda adjourned the meeting at 12:46 p.m.

Ashley Nicholas

January 22, 2024