

**Glenville State University
Board of Governors Meeting
February 21, 2024
Waco Center, Rooms 227/228**

Members Present: Ms. Alexandria Lay, Vice Chair
Dr. Kathy Butler
Mr. Tilden "Skip" Hackworth
Mr. Robert Marshall
Mr. Doug Morris, via Zoom
Mr. Joe Parsons
Mr. Rick Simon
Mr. Duane Chapman, Faculty Representative
Ms. Leslie Mason, Staff Representative
Mr. Jahzeiah Wade, Student Representative

Members Absent: Ms. Ann Green, Chair
Mr. Daniel Durbin

Faculty & Staff Present: Ms. Rikki Butler, Associate Vice President for Enrollment Management
Ms. Bridget Carr, Director of International Student Services
Dr. Mari Clements, Provost and Vice President for Academic Affairs
Mr. Dustin Crutchfield, Director of Alumni Relations
Dr. Kevin Evans, Dean of Health Sciences
Mr. Conner Ferguson, Director of Student Life
Ms. Maureen Gildein, Lecturer of Physical Education and Faculty Senate President
Mr. Logan Harrison, Coordinator of Outdoor Adventure and eSports
Ms. Rita Helmick, Vice President for Administration and General Counsel
Mr. Tim Henline, CFO
Mr. David Hutchison, Vice President for Advancement
Ms. Tegan McEntire, Human Resources Director, via Zoom
Dr. Mark Manchin, President
Mr. Eric Marks, Asst. Director of Information Technology & Staff Council Chair
Mr. Drew Metheney, Controller, via Zoom
Dr. Kandas Queen, Associate Professor of Business and ACF Representative
Mr. Tom Ratliff, Executive Director of Operations
Dr. Mark Sarver, Associate Professor of Business
Mr. Jesse Skiles, Director of Athletics
Mr. Trae Sprague, Dean of Student Success and Retention
Ms. Teresa Sterns, Executive Assistant to the President
Ms. Emily Turner, Academic Success Counselor
Mr. Jason Yeager, Vice President for Enrollment & Student Life

Others Present: Mr. Brian Crowley, CliftonLarsonAllen LLP, via Zoom
Mr. David Jacobson, CliftonLarsonAllen LLP, via Zoom

Call to Order

Vice Chair Alex Lay called the meeting to order at 9:04 am.

Swearing in of new/re-appointed Board members

Alex Lay administered the Oath of Office to Rick Simon, newly appointed lay member.

A quorum was established.

Public Comment – N/A

Special Presentations

Audit Presentation

David Jacobson from CliftonLarsonAllen LLP presented a PowerPoint and discussed the audit. The auditors focus on areas that include internal control structure, cash and cash equivalents, salary/benefits, tuition, and other expense areas. He noted that the GSU Foundation was audited by another firm; however, it is included with the University's audit.

Brian Crowley, CliftonLarsonAllen LLP, reported that GSU received the highest level of opinion. The financial statements were presented fairly, in all material respects, and in accordance with accounting principles generally accepted in the United States of America (GAAS). There was a material weakness finding in internal control over financial reporting. The University does not record all transactions in one general ledger system. Management agrees with the finding and will evaluate their process.

Tim Henline announced that the one finding is a repeat from the year before due to not having a general ledger system. Tim announced that GSU now has a new general ledger software program in place; however, the state prefers for every institution to use OASIS. He noted that the state does not have resources to get the OASIS program up to standard to be able to use it. Currently, there are only two institutions in the state using OASIS.

eSports Update

Logan Harrison provided an update on eSports and reported the following:

- Three teams are first in the division with some ties; one team tied for fourth in the division; and Fortnite tournaments begin next weekend.
- Players must have 2.5 GPA or higher to compete. The varsity eSports for spring 2023 had a cumulative GPA of 3.15.
- There are currently 43 eSports players. GSU eSports has one of the largest rosters in the nation and it is the largest sport on campus.
- Partnering with Agent Ink who is designing eSports apparel.
- The average eSports scholarship is \$500-\$1500.
- eSports retention is 70% over four years; however, the program will lose about 30% prior to graduation.

Advisory Council of Faculty (ACF) Update

Kandas Queen provided an overview about the establishment and membership of the Advisory Council of Faculty (ACF). She announced that the GSU ACF representative is also a member of Faculty Senate. Kandas referenced the legislative status charts in the Board packet and noted the charts relate to higher education. ACF maintains updating the charts, send charts to the ACF representatives, and the representatives share with their institutions. The 32nd annual West Virginia Great Teachers Seminar (WVGTS) will be sponsored by the WVHEPC

and CTCS and supported by the Faculty Advisory Council. It will focus on innovations and challenges of instruction at the college and university level and is scheduled for June 2024 at North Bend State Park. Faculty members from every higher education institution in WV are encouraged to apply.

Student Life Update

Conner Ferguson presented a PowerPoint and highlighted updates in Student Life. He shared the Student Life mission statement and shared what has been achieved in a year and what the hopes are to achieve in the next year. He reported GSU's current housing rates and options, such as single, double, and quad suites and compared all to GSU's competitors. He further reported:

- Over 300 students moved off-campus for 2023-24 academic year.
- 181 students over 21 live on campus and 100 of those students are athletes.
- Upgrades were currently made to residence halls to include implementation of community kitchens and game rooms, painting and adding artwork, and adding apartment style and traditional style living in Pickens Hall.
- Working with Aramark to bring in convenience stores to residence halls since dining services close at 10:00 pm. Also working to offer a late night on-campus food option 10:00 pm – Midnight.
- Six is the average number of meal plans that other institutions offer students and GSU offers two for on-campus students.
- Plan to implement resource and education centers for diverse culture groups to include African American Students, LBGTO, and International Students.
- A new graduate assistant has been hired to run the High Adventure program. The program is set to have a minimum of eight trips per semester.
- Would like to add back some outdoor recreation and fitness facilities.
- Hope to have another healthcare resource center on campus soon.
- Planning to hold orientation days throughout the summer as a convenience to students.
- A "Week of Welcome" will be held prior to the beginning of the semester to allow for easier transition to GSU.
- Developing a leadership series for students and establishing evidence of learning for assessments, growth and HLC accreditation.
- Working on a better transition from Admissions to Student Life.

Constituent Comments

Alumni Council – Dustin Crutchfield, Director of Alumni Relations, provided an update that included a number of past events and upcoming events. He announced:

- The GSU Alumni Chapter of the National Society of Leadership and Success (NSLS) has had a student chapter since 2022 with nearly 100 members.
- Alumni is working on a history project that will include sharing memories and stories about Glenville State and will be compiled into a print and digital book.
- Alumni Council met on February 10th and selected alumni award recipients. The Alumni Banquet will be held on April 27th.
- The Alumni Center front porch repair and third floor water damage repair has been completed. The windows replacement is currently on hold.

Faculty Senate – Maureen Gildein, President, announced faculty senators and presented a PowerPoint that included the following:

- The Senate approved policies for multi-semester registration, non-degree seeking student, and senior lecturer.

- Senate’s future initiatives are the campus carry implementation, inclement weather policy, and faculty salary study.
- Dwight Heaster and Kristen Tunno attended the 2024 NCAA Convention held in Phoenix, AZ
- GSU Tuba & Euphonium Ensemble performed at the 2024 US Army Band “Pershing’s Own” Tuba and Euphonium.
- Annual War in Waco VIII was held in January and sponsored by Coach Duane Chapman and the boxing program.
- GSU Conservation Center was created by Dr. Jeremy Keene.
- Dr. Nabil Nasser’s focus is on climate change related to phenology.
- Dr. Donal Hardin and Brian Williams attended the International Association of Chiefs of Police Annual Conference in San Diego, CA.

Staff Council –Eric Marks, Chair, reported:

The last time the Council met was in December. A good portion of the staff’s time has been spent on preparing for deferred maintenance projects by getting quotes and meeting with architects and vendors.

Student Government Association (SGA) –Jahzeiah Wade, President, reported:

- SGA has grown from 16 to 40 members. Nearly all open representative openings have been filled.
- The GSU Pioneer Debate Team recently won an award.
- SGA attended GSU Day at the Legislature and toured the Capitol.
- Implemented a new representative seat for International Students.

David Hutchison announced that the SGA members assisted the Foundation with writing “Thank you” cards for Founders Day and also attended the GSU Foundation Legislative Reception in Charleston.

Consent Agenda

SKIP HACKWORTH MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.
DUANE CHAPMAN SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Committee Reports

Executive Committee/Chair Report

In the absence of Ann Green, Teresa Sterns reported the Committee met on February 7, 2024 via Zoom and set today’s agenda.

Board Governance and HR Committee – Kathy Butler, Vice Chair, reported:

Tegan McEntire’s report to the Committee included recent retirements and active/open positions. One concern that effects recruiting faculty and staff is not having adequate housing.

Rita Helmick’s report included updates on lawsuits, grievances, arrests, Title IX, Housing Corporation, technology, and facilities. Highlights included:

- Architects have been hired to begin on the amphitheater project and LBH demo.
- A mandatory pre-bid meeting was held on February 15th for the Health Sciences build-out.
- Two new broilers were installed in the Administration Building.

- Housing Corporation approved a five percent rental increase beginning July 1, a fee for failure to comply with lawn maintenance, and an annual \$50 per pet fee.
- A new screen, projection system, and sound components were installed in the Presidents Auditorium from SIP grant funds. The old projector and screen were transferred to the Cedar Creek State Park Foundation.

David Hutchison's report to the Committee included updates on scholarships, grants, and the Founder's Day of Giving and Gala. 921 donors contributed to the \$1.15 million dollars raised during Founder's Day.

Dr. Butler announced that Rick Simon's name was previously submitted to the Governor as a recommendation to fill an opening. She asked everyone to review W.Va. Code §18B-2A regarding Board membership qualifications and send recommendations to fill future openings to Alex Lay and Ann Green. Kathy reported that the Presidential Evaluation Committee is working on the President's current evaluation.

Enrollment and Student Life Committee – Skip Hackworth, Chair, reported overall enrollment has increased since 2019. The total enrollment for spring 2024 is 1527.

Academic Affairs Committee – Kathy Butler, Chair, reported highlights from the last committee meeting that included:

- Articulation agreements with WV State Police, WV Division of Corrections and Rehabilitation, FCI-Gilmer, and New River Community and Technical College.
- Submitted substantive change proposals to HLC for additional high school locations.
- The following new programs will be effective in fall 2024:
 - Master of Science in Criminal Justice
 - Bachelor of Arts in Math
 - Bachelor of Science in Land Surveying
- Faculty overload hours were discussed.
- Three faculty positions were filled for spring 2024 and there are searches taking place for additional open positions.
- Academic Affairs is currently inviting input from the Deans, Department Chairs, and Faculty Senate regarding the University Organization. Eventually, University wide input will be invited, so everyone may be part of the discussions regarding how many colleges within the organization will need to be implemented.

Business and Finance Committee – Tim Henline presented and discussed a similar PowerPoint that was provided at the last committee meeting. He clarified one of the slides regarding spring 24 enrollment. The data was obtained directly from Banner and someone pointed out that one student had not been counted. The one student not counted by Banner was due to the student taking a three-hour course at high school and nine hours at the University. The student was coded in Banner as a dual enrollment student but should have been coded as a full-time student.

Athletics Committee – Jesse Skiles announced:

- The wrestling team won the MEC Tournament which was a first ever for the University. Nine of ten weight classes made the finals.
- The Athletic Department produced a 2.98 grade point average as a department. The leader was Women's Cross- Country team at 3.73.

- Women’s Basketball is 16-8; Men’s Basketball is 12-12; and Acrobatics & Tumbling recently had its biggest win.
- Senior Night will be held tomorrow at the Waco Center.

President’s Report

Dr. Manchin provided a copy of a news article relating to the need for more providers for West Virginia Health Care to all. He mentioned how the article reflects the importance of healthcare and the need for rural healthcare in WV. He asked Dr. Kevin Evans to provide an update on Health Sciences.

Dr. Evans announced that Lycricia Criss has been hired to work with pre- nursing and nursing students. He provided an overview of the first year of College of Health Sciences that included:

- The Program will have pre-requisites built-in that will be needed to go to graduate school.
- Working on a program with an emphasis in counseling.
- Thomas Moore, former director of Alderson Broaddus physician assistant program, has been hired to do a feasibility study to offer a physician assistant program at GSU.
- The Health Sciences Taskforce meets monthly.
- The Health Promotions major will move to Health Management due to currently having only two students in the program.
- Working on Health Sciences with an emphasis in Chiropractic, Med School, Occupational Therapy, etc.

Discussion/Actionable Items

Auditor’s Report for FY23

JOE PARSONS MOVED TO APPROVE THE FY2023 AUDIT REPORT AND FINANCIAL STATEMENTS AS PRESENTED. SKIP HACKWORTH SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Master of Science in Criminal Justice

Mari Clements announced that the Master of Science in Criminal Justice (CJ) is a full thirty-hour online degree and it has been brought to the Board several times but lacked information. This is the entire proposal that includes hiring of new faculty and a budget. The CJ program is the most vibrant of the graduate programs on campus. The date on the proposal needs to be corrected to 2024 and it will be fixed prior to being submitted to HEPC.

KATHY BUTLER MOVED TO APPROVE THE PROPOSAL FOR A MASTER OF SCIENCE IN CRIMINAL JUSTICE DEGREE PROGRAM AT GLENVILLE STATE UNIVERSITY. BOB MARSHALL SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Bachelor of Arts in Mathematics

Mari Clements reported that there are students who want to obtain a degree in mathematics. The program will only add 2-3 more courses each year into the faculty load. She suggested adding the extra courses to the summer schedule in the event teachers want to enroll.

DUANE CHAPMAN MOVED TO APPROVE THE PROPOSAL FOR A BACHELOR OF ARTS IN MATHEMATICS DEGREE PROGRAM AT GLENVILLE STATE UNIVERSITY. LESLIE MASON SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Bachelor of Science in Land Surveying and Mapping

Mari Clements explained that due to West Virginia being the only state to do licensing of land surveyors, this proposed major cannot be a major within another degree per the accrediting body as it must be a stand-alone program. It will add an additional faculty member but decrease overload.

KATHY BUTLER MOVED TO APPROVE THE PROPOSAL FOR A BACHELOR OF SCIENCE IN LAND SURVEYING AND MAPPING DEGREE PROGRAM AT GLENVILLE STATE UNIVERSITY. JOE PARSONS SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Announcements

Alex Lay announced the following:

- The Board will host the wrestling team at today’s luncheon directly following the meeting in honor of its MEC Tournament win.
- February 24, 2024 – Founders Day Gala Reception is @ 6:00 pm and Dinner is @ 7:00 pm in the MCCC, Ballroom.
- Ann Green appointed the nominating committee as follows: Kathy Butler, Chair; Joe Parsons; and Leslie Mason.
- Next full Board meeting is May 1, 2024.

Adjournment

With no further business and hearing no objection, Vice Chair Lay adjourned the meeting at 12:00 pm.

Alex Lay, Vice Chair

Teresa Sterns, Executive Assistant to the President