

Glenville State University
Staff Council Minutes
April 22nd , 2025
IN-PERSON/TEAMS

I. Call the Meeting to Order

- i. Chair, Eric Marks, called the meeting to order at 8:35 am

II. Attendance

- i. Members Present: Eric Marks, Robin Meadows, Jenny Boggs, Jason Phares, Leslie Mason, Cody Moore, Ashley Nicholas, Adrian Duelley,
- ii. Members Absent: Casey Smola, Chris Carver, Jim Chapman
- iii. Other Attendance: Jodie Fisher, Tonya Hess, Wakasa Ellyson, Rachel Adams, Marcus Spinks, Kathy Gilbert, Stephany Amos, Tegan McEntire, Kendra Pullen, Carrie McKeown, Roberta Radcliff-Carney, Lori Ratcliff, Samantha Conrad, Pamela Brown, Ann Reed, Megan Crumm, Lora Stump, Wendy Broome, Thomas Ratliff, Max-Anderson-Lake, Jeremy Carter, Lisa Eagle

III. Review of Minutes from the Last Meeting

- i. Leslie Mason motioned to approve the minutes with corrections noted during the meeting and Jason Phares seconded. All were in favor, none were opposed, none abstained. Motion passed.

IV. Reports

- i. Human Resources – Tegan McEntire
 - a. Tegan put a draft of the holiday schedule in chat. The Governor gave us a ½ day off for good Friday. Since we already had that day off the ½ day will be awarded to us on May 23rd.
- ii. Treasurer – Jason Phares
 - a. \$6,165.64 has been spent out of Professional Development
 - b. \$3,110.41 is remaining in Ginny Grottendieck
 - c. \$505.91 is remaining in Staff Council
 - d. \$750.16 has been spent out of ACCE
- iii. Board of Governors – Leslie Mason
 - a. The next BOG meeting is May 7th. There is a special meeting today to vote on raises. Concerns were raised on how the meeting was

called and how the vote was going to take place. Biggest concern being that the budget for FY26 has not been released yet.

iv. ACCE – Jenny Boggs

- a. ACCE discussed some of the bills that passed the House and Senate, specifically HB 2008, 2009, 2013, 3279, 2773 and HB 3192.
 1. **2008** – was to provide for the reorganization of several departments and divisions of state government
 2. **2009**- relating to the merging and reorganizing of the executive branch
 3. **2013**- to exempt new hires and promoted employees within certain departments from the classified civil service system and the state grievance process
 4. **3279** – *removed voting rights from Faculty, Staff and Students as BOG reps and to require one person of the WVU BOG and of the West Virginia State University BOG to have a background in agriculture or in an agricultural field*
 5. **2773** - to authorize the HEPC to promote rules regarding the teacher loan repayment program and to authorize the CTC to promote rules regarding employing and evaluating presidents
 6. **3192** -had several articles and was to repeal obsolete, conflicting, and duplicative higher education code provisions
- b. In regards to the approval of HB 3279, ACCE has already emailed a letter to the Governor requesting that he veto the bill as written, but no updates have been provided.
- c. Second, the group discussed the ACCE outreach results to other institutions who do not have an Active ACCE representative.
- d. HEPC had completely let their staff council lapse due to only having ten classified staff members. They were going to discuss the option of allowing a non-classified employee to serve in place of the classified members, but they have not scheduled any meetings as of yet. WVUP has someone running during their April election, and should have a representative for the new fiscal year. Blueridge and Eastern CTC would not respond.
- e. Next, the group discussed the lack of response from HEPC regarding the market study and new salary schedule. HB3192 Article 9A repeals sections of the CPRC (Compensation Planning & Review Committee) and restricts their duties and they did not provide an update or heads up about why this was happening.
- f. Under New Business, WVSOM reported they would be receiving a 2% raise for the upcoming fiscal year. Their Staff Council Chair is asking for a

- 4-day workweek proposal and wanted to reach out to other institutions for sample wording and examples for rotating shifts to cover office time.
- g. They are also looking for other non-monetary incentives and someone suggested checking the World at work website.
- h. The WVU rep stated that WVU allows Supervisors to publish their own office hours for their department.
- i. Concord reported they are currently piloting a 4-day work week program, and they are working on a campus wide policy for full implementation.
- j. Southern CTC has utilized a 4-day work week for a few years now, and Northern CTC only does it during the summer months, with a couple of schedule options to choose from.
- k. Our next meeting is on May 19th.
- v. Chair/Cabinet – Eric Marks
 - a. Eric reported that cabinet would meet right after the staff council meeting.

V. Committee Reports

- i. Facilities and Threat Assessment – Eric Marks
 - a. Eric reported that at the last meeting they continued to focus on the deferred maintenance projects.
- ii. Co-Curricular Assessment – Adrian
 - a. Everything is due by June 6th. In the process of finalizing and reviewing.
- iii. ULC – Eric Marks
 - a. Reviewed library advisory committee bylaws and graduate course revalidation form for courses over 7 years old.

VI. Old Business

- i. Staff Incentives
 - a. If anyone has any ideas for staff incentives please take them to your representative.

VII. New Business

- i. Eric explained that an email will go out asking for nominations for each of the EEOC groups. Each group can have two representatives. Once nominations have been made those people will be asked if they want to be on the ballot. Each EEOC group will vote on the people who have agreed to be on the ballot. At the first meeting in July a new president will be voted then the other positions will be filled. Robin has

volunteered to help with the elections, hopefully those will be going out soon.

- ii. The committee has continued to work on the hybrid/flex agreements, they hope to have something to share with staff council at the next meeting. Anyone who is interested in being a part of the group is welcome to join.
- iii. Staff has received an updated copy of the constitution. This will be a voting item at the next meeting.
- iv. Jenny has received several nominations for staff of the year and the rising star award. Someone asked if the same person could receive the staff of the year award for a second time. There was group discussion.
- v. Robin Meadows submitted a professional development request for \$1464. Jenny Boggs motioned that the committee approves the request, and Jason Phares seconded. All were in favor, none were opposed, none abstained. Motion passed.

VIII. Adjourn

- i. Robin Meadows motion to adjourn the meeting at 9:15 am, Jason Phares seconded. All were in favor, none were opposed, none abstained. Motion passed.

Respectfully submitted,
Robin Meadows, Secretary

Date: April 23rd 2025