

**Glenville State University
Board of Governors Meeting
February 26, 2025
Waco Center, Rooms 227/228**

Members Present: Ms. Ann Green, Chair
Ms. Alexandria Lay, via Zoom
Dr. Kathy Butler
Mr. Tilden "Skip" Hackworth, via Zoom
Mr. Robert Marshall
Mr. Rick Simon, via Zoom
Ms. Maureen Gildein, Faculty Representative
Ms. Leslie Mason, Staff Representative

Members Absent: Mr. Daniel Durbin
Mr. Doug Morris
Mr. Jahzeiah Wade, Student Representative

Faculty & Staff Present: Mr. Duane Chapman, Vice President of Enrollment & Student Affairs
Dr. Mari Clements, Provost and Vice President for Academic Affairs
Mr. Dustin Crutchfield, Director of Alumni Relations
Dr. Kevin Evans, Dean of Health Sciences
Ms. Rita Helmick, Vice President for Administration and General Counsel
Mr. Tim Henline, CFO
Mr. David Hutchison, Vice President for Advancement
Dr. Gregory Lieving, Assoc. Professor of Psychology and VP for Faculty Senate
Ms. Tegan McEntire, Human Resources Director, via Zoom
Ms. Carrie McKeown, Human Resources Assistant, via Zoom
Dr. Mark Manchin, President
Mr. Eric Marks, Asst. Director of Information Technology & Staff Council Chair
Mr. Tom Ratliff, Executive Director of Operations
Mr. Jesse Skiles, Director of Athletics
Ms. Teresa Sterns, Chief of Staff/Executive Assistant to the President

Others Present: Ms. Larissa Howe, SGA Vice President
Mr. David Jacobson, CliftonLarsonAllen LLP, via Zoom

Call to Order

Chair Ann Green called the meeting to order at 10:05 am.

A quorum was established.

Public Comment – N/A

Special Guests/Presentations:

Audit Presentation

David Jacobson from CliftonLarsonAllen LLP announced that the audit was completed on October 14, 2024. He presented a PowerPoint and discussed the audit principles, responsibility overview, audit focus areas, audit results, and required communications. CliftonLarsonAllen LLP gave a clean opinion, the highest level of assurance. GSU Foundation is audited by another firm.

Constituent Comments

Alumni Council – Dustin Crutchfield, Director of Alumni Relations, disseminated sample pages of the Alumni History book and reported the following:

- Plan to submit Alumni History book for print next month and distribute by April.
- Newly appointed Council members are Kyre Anna Minney and Chris Arden.
- Council selected award recipients for the Spring 2025 Alumni Banquet at its February 15 meeting.

Faculty Senate – Greg Lieving, Vice President, reported:

- Senate reviewed and updated policies from the Academic Policy Committee.
- Approved documents to be submitted to HLC.

Staff Council –Eric Marks, Chair, referred to the update in the packet and reported that the only new item to report on is Council will be replacing Chelsea Stickelman’s vacant representative seat.

Student Government Association (SGA) – Larissa Howe, Vice President, invited everyone to SGA’s Mardi Gras event for faculty, staff, and students next Tuesday. She further reported:

- SGA is working with Mark Sarver to establish a plan for campus and community clean-up.
- New elections will take place in late March or early April.
- Students had a great trip to Charleston for GSU Day at the Legislature. Approximately 70 students attended.

Consent Agenda

Teresa Sterns announced that the December 13, 2024 Board meeting minutes were not included in the Board packet but were emailed to the Board members. An updated agenda packet will be placed online to include the minutes.

BOB MARSHALL MOVED TO APPROVE THE CONSENT AGENDA. KATHY BUTLER
SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Committee Reports

Executive Committee/Chair Report

Ann Green reported that the Committee met on February 5, 2025 via Zoom and set today’s agenda.

Board Governance and HR Committee – Alex Lay, Chair, referred to the updates in the Board packet and reported the following about the Committee meeting:

- Tegan McEntire provided an update on active positions and promotions.
- Rita Helmick spoke about legal issues.
- David Hutchison thanked all who took part in GSU Day at the Legislature and announced that the House of Delegates presented a resolution to GSU. GSU Founders Day raised \$1.25 million dollars from 1153 donors and 800 of those were new donors this year.

Tom Ratliff presented a PowerPoint of facilities and project updates that included:

- Cupola Replacement (a light will be added to the top of Clark Hall in the next 45 days)
- Pioneer Way
- Classrooms (scheduled to be painted or remodeled)
- Door Lock System Replacement
- Waco Center Nursing Area
- Morris Family Health & Fitness Complex (MFHFC)
- Crisis Response Manual

David Hutchison provided an overview of each phase that will take place in the construction of the new MFHFC. He stated that the Board will be provided an update at each meeting regarding the project phases. The overall project will cost \$25 million dollars. All funding is from outside sources and has been secured for the project. The cost of the first phase is \$1.9 million dollars.

Tim Henline noted that the Board did not vote on the overall MFHFC project; however, a consensus of the Board to proceed with each phase of the project will need to be recorded in the minutes of Board meetings prior to commencing each phase.

The consensus of the Board via voice is to proceed with phase one of the Morris Family Health & Fitness Complex.

President Manchin asked that the minutes reflect that the Board was apprised of phase one and its consensus is to proceed with phase one of the MFHFC project.

Skip Hackworth requested that “Project Updates” be added to all future Board meeting agendas under “Discussion/Actionable Items.”

Kathy Butler requested that more detailed information on the Crisis Response Manual be made accessible to Board members and all involved regarding training and other necessary elements.

Mari Clements requested that the Crisis Response Manual be placed in OneDrive with password protection.

Enrollment and Student Life Committee – Skip Hackworth, Chair, asked Duane Chapman to provide an update.

Duane Chapman reported:

- The University transported 52 Hidden Promise Scholars and Student Support Services students to the Capitol in Charleston for GSU Day at the Legislature on February 18, 2025.
- Applications are trending upward and are currently within 40 of this time last year.
- 35 faculty are now reporting attendance every time they hold class and attendance is higher than ever.

- Four-week negative grades are down by over 100. Over 400 students did not receive a D or F.
- Continuing to research retention by department, course, and faculty/course.
- The current number of applications received for graduate courses is 49.
- CRM should be purchased by March 1, 2025.
- Hosting 65 high school students from Gilmer County on March 4, 2025 for their SAT bootcamp.

Academic Affairs Committee – Kathy Butler, Chair, reported that the Committee met on February 5, 2025 and updates on the following were provided:

- Strategic Plan is in process with a completion target date of March 1, 2025.
- Possible University Academic Calendar changes may be made in the future. Many meetings have been convened. Surveys may be administered to faculty and students. No changes will be made for this fall.
- No changes have been made at this time regarding the re-organization.
- Board members need to mark their calendars for the HLC site visit scheduled for September 28-29, 2026.
- Nationally, GSU has graduated the most BS students from the prison program than any other institution.
- MBA program approval has been received from HEPC.

Business and Finance Committee –Tim Henline, CFO, provided the following update:

- Tim presented to the WV House of Delegates regarding inefficiencies of the WV financial reporting system. A summit has been scheduled for all Higher Education CFOs to discuss the inefficiencies.
- Last year was the University's "Year of Savings." This year will be the "Year of Growth."
- Looking at purchasing and using fuel from the University fuel tanks for University fleet to save money.
- Working on wage compression issues due to a document presented to Tim from Mark Sarver
- Reviewing budget with President Manchin and may include a raise for employees in it, however, the Governor did not include the raises in the State budget.
- One of the impacts from the state and federal level of executive orders affecting the University is that it has not received any deferred maintenance funds for eight weeks. The University is waiting on \$1.2 million dollars for the deferred maintenance funds that were previously approved by the legislature.

Leslie Mason reported on how state and federal executive orders are impacting the University and noted that she has been continuing to submit and monitor grants. All Diversity, Equity, and Inclusion (DEI) information was submitted to HEPC per the Governor's request. Currently, the University has not had any grants or funding taken away due to DEI. The University is still waiting to hear about the status of other grants that were submitted to the US Department of Education.

Athletics Committee – Bob Marshall, Chair, announced that the wrestling team is nationally ranked and the regionals will be held this weekend in Tiffin, Ohio. He asked Jesse Skiles to provide an update.

Jesse Skiles referred to the update in the Board packet and reported that approximately 70 athletes have with 4.0 GPAs and the retention rate of athletes is 98%. He discussed the Commissioner's Cup Standings and fall sports win/loss records.

President's Report

Dr. Manchin emphasized how important academics are to the success of the students. He briefly discussed fundraising, on-going projects, marketing of the MBA and Health Sciences programs.

Discussion/Actionable Items

Auditor's Report for FY24

KATHY BUTLER MOVED TO APPROVE THE FY2024 AUDIT REPORT AND FINANCIAL STATEMENTS AS PRESENTED. LESLIE MASON SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Announcements

Chair Green acknowledged the passing of Buddy Griffin, who among other things, started the Blue Grass Program at GSU and announced the following:

- MEC Basketball Tournament at Wesbanco Arena, Wheeling, WV – March 5-9, 2025.
- Denim & Diamonds Gala on Saturday, March 29, 2025 (Reception at 6:00 pm and Dinner/Gala at 7:00 pm) at the Mollohan Campus Community Center Ballroom.
- GSU Percussion Ensemble on April 15, 2025 @7:00 pm in Fine Arts Auditorium.
- GSU Department of Fine Arts 150th Anniversary Celebration on April 25, 2025 at the Fine Arts Center.
- Board Committee Meetings via Zoom on April 30, 2025 beginning at 9:00 am.
- Board Meeting at 10:00 am in the Waco Center, Rooms A227/228 on May 7th.
- Student Organizations Dinner at 6:00 pm in the MCCC, Ballroom on May 6th.
- 50 Year Grad Dinner on May 9, 2025 at 5:00 pm in the MCCC, Ballroom.
- Commencement on May 10, 2025 @ 10:00 am in the Waco Center.

Adjournment

With no further business and hearing no objection, Chair Green adjourned the meeting at 12:06 pm.

Ann Green, Chair

Teresa Sterns, Chief of Staff/Executive Assistant to the President