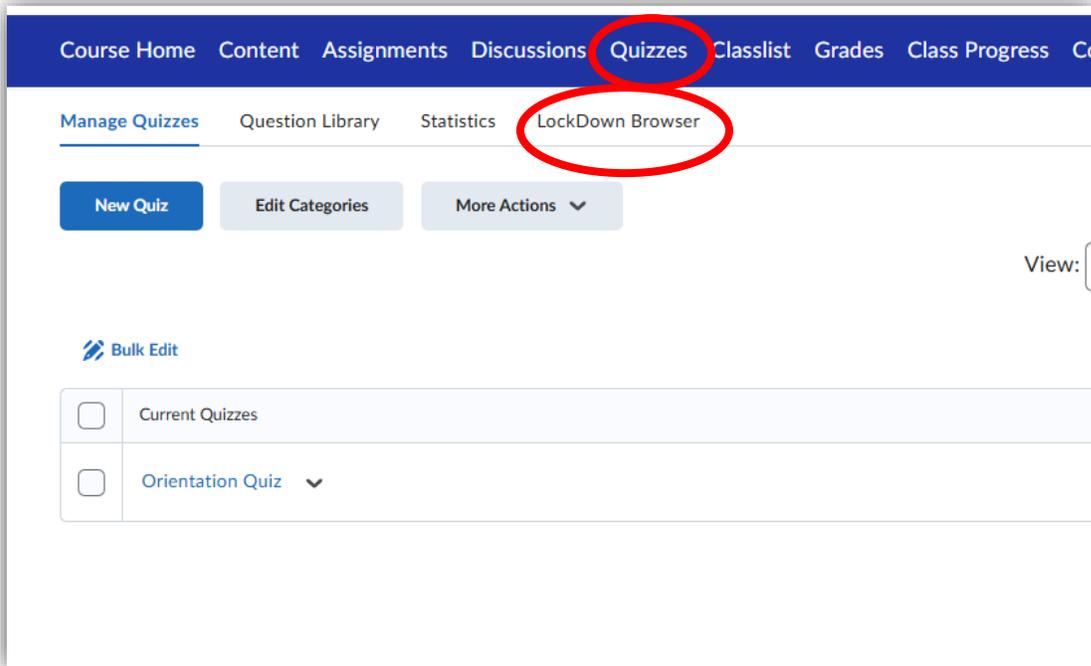


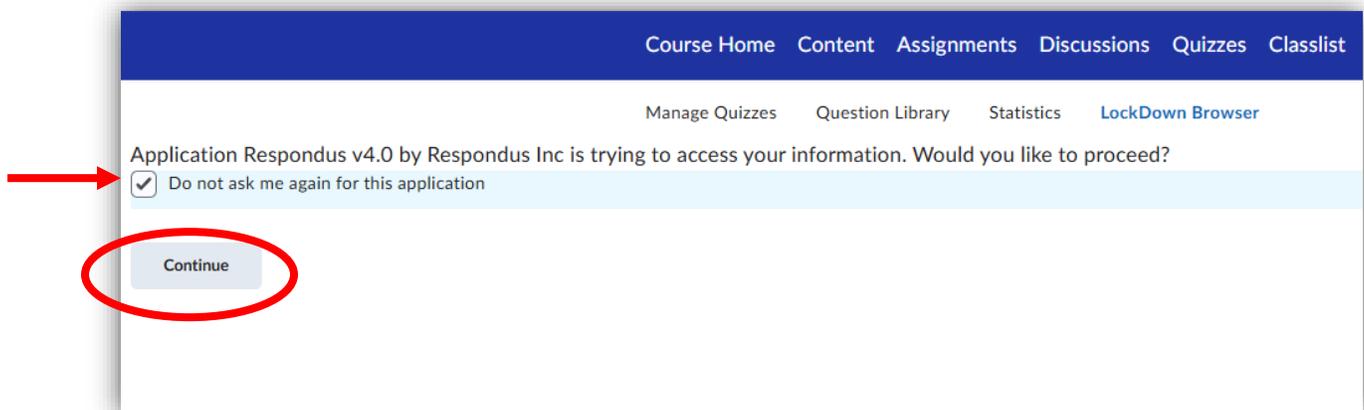
LockDown Browser

How to Enable LockDown Browser or Respondus

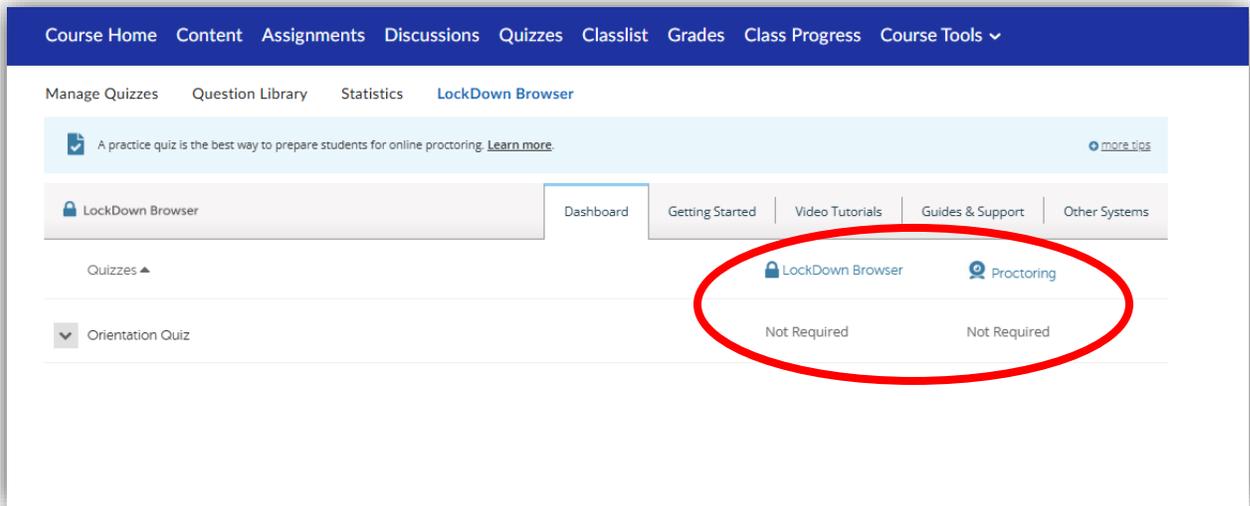
1. From the "Quizzes tab" within a course select "LockDown Browser."



2. You may have to give the software permission to proceed.

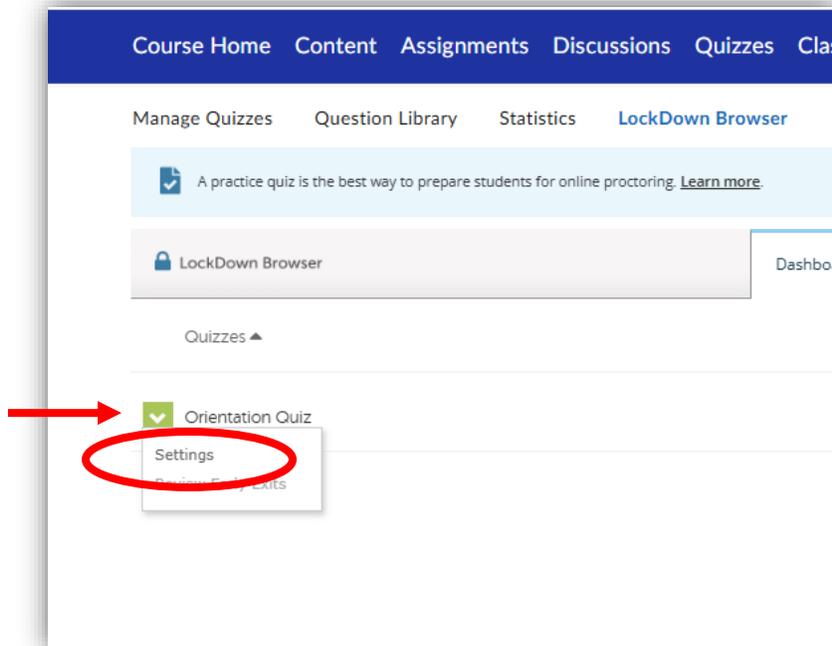


3. Once you click into LockDown Browser you can easily tell if the software is enabled for any quiz in your course.

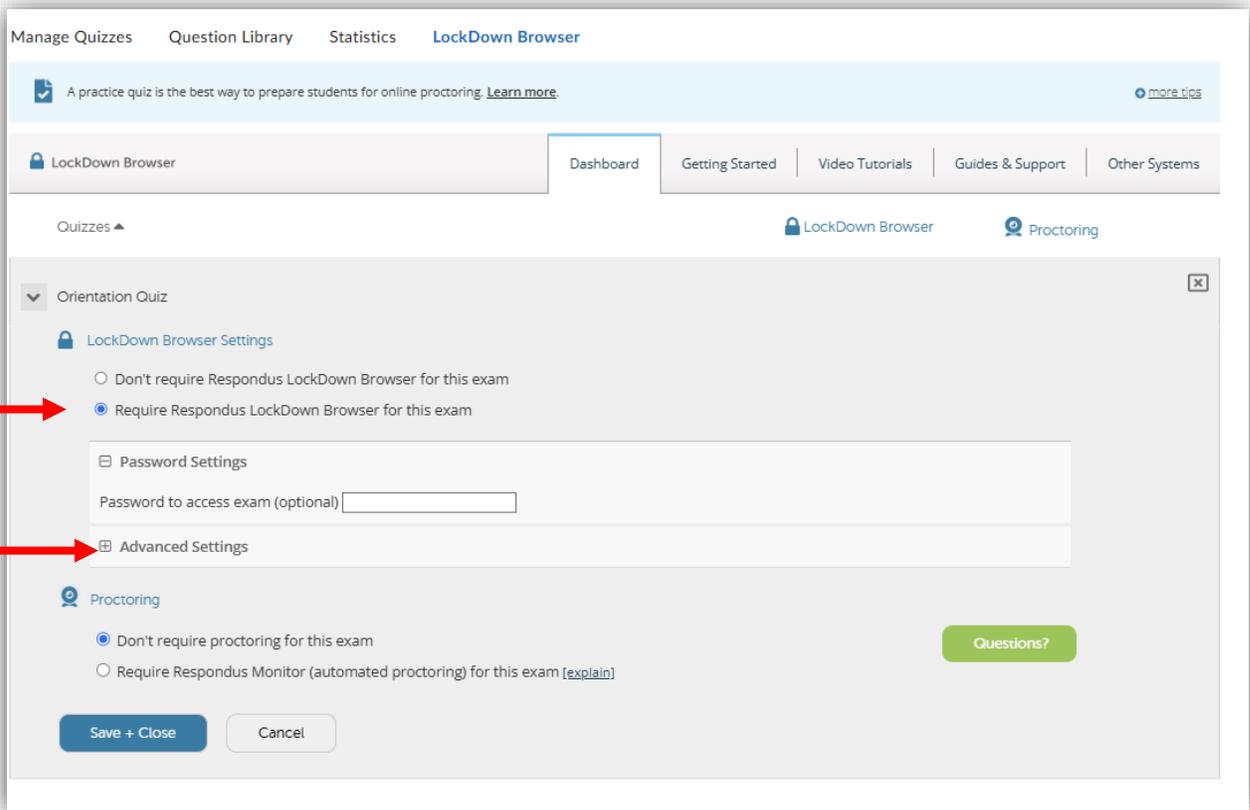


4. LockDown Browser is a software that students must download onto their computer before starting a quiz. This software launches the quiz in its browser which essentially locks down the student's ability to go to other websites, print, and even copy and paste. Respondus monitor is a separate application that will record students while they take a quiz. The software will flag any suspicious activity for the instructor to review.

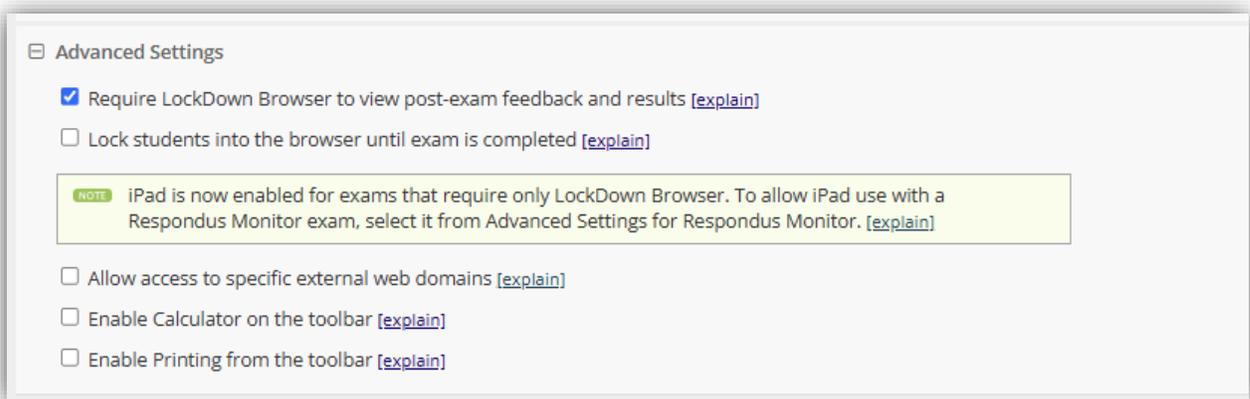
To enable the product, click the dropdown beside the quiz and select "Settings."



5. Next select “Require Respondus LockDown Browser for this exam.” Note you have an “Advanced Settings” option for additional options.



6. Advanced Settings Expanded



Glenville State College prepares and inspires students to be thoughtful, productive, engaged, and responsible citizens who contribute to the well-being of their community, state, nation, and world.

7. Things to consider Students who are part of the dual enrollment program may be using a school-issued laptop, they might not have the authority to install software on those machines.

Students who purchased a computer with “S mode” may or may not be able to download the software.

Computers located in the Robert F. Kidd Library do have the software installed.

You can deploy LockDown Browser without using Respondus, however, if you deploy Respondus you must also deploy LockDown Browser.

If you are requiring this software for your course it should be listed as a requirement on your syllabus.

It is suggested to give a practice test the first time you require either LockDown Browser or Respondus.

If you decide to use Respondus please note all the options.

Proctoring

Don't require proctoring for this exam

Require Respondus Monitor (automated proctoring) for this exam [\[explain\]](#)

Questions?

Webcam Only

Webcam + Screen

Startup Sequence

The Startup Sequence is the set of optional events that occur before a Monitor webcam session begins. You can choose the items to be included in the Startup Sequence, and can edit the text unless it has been locked by the administrator.

Webcam Check	Preview
<input checked="" type="checkbox"/> Additional Instructions	Preview Edit Text
<input checked="" type="checkbox"/> Guidelines + Tips	Preview
<input checked="" type="checkbox"/> Student Photo	Preview
<input checked="" type="checkbox"/> Show ID	Preview Edit Text
<input checked="" type="checkbox"/> Environment Check	Preview Edit Text
Face Detection	Preview

Face Detection Options

Prevent student from starting the exam if face cannot be seen clearly in video. [\[explain\]](#)

Notify student during the exam if face cannot be seen clearly in video [\[explain\]](#)

Advanced Settings

Allow use of an iPad for this exam [\[explain\]](#)

Allow this exam to additionally be delivered in a proctored lab (no webcam recording) [\[explain\]](#)

Enable "Show Your Work" step at end of exam [Edit Text](#) [\[explain\]](#)

Enter a demo student username for use by the instructor [\[explain\]](#)

Save + Close Cancel

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8. Once you have selected your choices click “Save + Close”.

Your selection will be displayed on the screen.

