

Glenville State University

Staff Council Minutes

April 25, 2023

IN-PERSON/TEAMS

I. Call the Meeting to Order

- a. Chair, Eric Marks, called the meeting to order at 8:35 am

II. Attendance

- a. Members Present: Ashley Nicholas, Adrian Duelley, Eric Marks, Casey Smola, Jenny Boggs, Leslie Mason
- b. Members Absent: Chelsea Stickelman, Chris Carver, Cody Moore
- c. Other Attendance: Carrie McKeown, Tegan McEntire, Jeremy Carter, Samantha Conrad, Lora Stump, Brittany Benson, Kendra Pullen, Stephany Amos, Lori Radcliff, Joseph Lutsy, Jason Phares, Robin Meadows, Marcus Spinks, Amanda Lamb, Wendy Broome, Heather Moyers, Kathy Gilbert, Emily Turner,

III. Review of Minutes from Last Meeting

- a. March minutes were reviewed and approved. Leslie Mason made motion to approve, Jenny Boggs, second. None were opposed. Motion passed.

IV. Committee Reports

- a. Human Resources – Tegan McEntire
 - a. Draft Holiday Schedule – May 1st Board approval
 - b. Exempt employees - Current pay requirement for exempt status is \$35,568. On July 1, 2024 this will increase to \$43,888 and again on January 1, 2025 to 58,656 and will increase every 3 years automatically.
- b. Treasurer
 - a. \$2750.41 in the Jenny Grottendieck scholarship
- c. BOG – Leslie Mason
 - a. Next Board meeting May 1, 2024 in Waco 227/228. All are welcome to attend. Will be providing staff Presidential Survey results.
- d. ACCE – Jenny Boggs

a. Guest speaker VP of Business Finance, Tim Henline, came and spoke during the ACCE update to help explain the changes to the pay scale study and about our across the board pay increases.

e. Chair/Cabinet – Eric Marks

Cabinet reports from the meetings that took place on 04/09/2024 and 04/23/24 were provided.

f. Facilities/Threat Assessment Committee

a. This committee is mainly working on the deferred maintenance plan/projects

g. Co-Curricular Assessment Committee

a. This committee is currently reviewing assessments submitted.

h. University Leadership Council (ULC)

a. Next meeting 04/26/204 – updates from that meeting will be provided in May.

V. Old Business

a. Professional Development Application Committee

a. Committee is finalizing the applications and will present next meeting.

b. Replacement Representatives

a Chelsea is working on the election

c. Advanced Degree Committee

a Committee has still not met. Eric will check on the status of this committee.

e. Staff Council Webpage updates

a. Updates should now be complete.

f. Staff of the Year and Rising Star Award

a. Nomination have been received and a committee is reviewing for selection.

g. Electric Car Charging Issues

a. Leslies reported that there are plans in place to install charging stations on campus and at Waco.

h. Constitution Updates

a. A subcommittee has been formed to review and make these updates. Members are Leslie Mason, Jeremy Carter, and Eric Marks.

i. Pay Scale Study

- a. HEPC has released a new schedule, but is currently working a different benchmark study that will most likely cause the data in the 2024 schedule to be inaccurate once again.

VI. New Business

- a. Staff Professional Development Discussion – Application
 - i. New applications should be finalized and ready for review at the May meeting.
- b. At-Large Representative Nomination Update
 - i. Nominations email has been sent and some nominations received. Finalization of election should be soon.
- c. Staff of the Year and Rising Star Award Update
 - i. Nominations have been received for each award and are being reviewed by the committee.
- d. Constitution Update
 - i. A subcommittee has been formed to review and make these updates. Members are Leslie Mason, Jeremy Carter, and Eric Marks.

VII. Adjourn

- a. Jenny motioned to adjourn the meeting, Leslie seconded
- b. Meeting adjourned at 9:31 a.m.