

Glenville State University Faculty Senate – minutes

Meeting Date: April 11, 2025

Meeting Place: 319 MCCC

Meeting Time: 3:00 PM

I. CALL TO ORDER

- a. President S. Chapman called the meeting to order at 3:00 pm
- b. Senators in Attendance: G. Lieving, M. Sarver, S. Silva, D. McEntire, M. Gildein, K. Queen, N. Nasser, S. Haynes, J. Wenner
- c. Administrators in Attendance: M. Clements
- d. Others in Attendance: B. Hutton, JD Carpenter, Leslie Mason

II. Approval of Minutes

- a. The minutes of April 8 meeting not ready.

III. Reports

- a. President – S. Chapman
 - i. Policy 33 update
 - ii. HLC update to be discussed at next meeting
 - iii. Faculty Marshals will be voted on next meeting
 - iv. 2 nominations for each position BoG and ACF reps
 - v. Remind departments to vote
- b. ACF - K. Queen
 - i. HB 3279 passed
 - 1. Still active, but will serve as advisors only, no participation in executive sessions and no vote.
 - ii. ACSE – Memo to governor to veto 3279
 - 1. ACF is not sending memo to governor, noor asking member to write
 - 2. Will send email to urge them to do so
 - 3. Chapman- need adequate timeline to do so.
 - 4. Sarver – ACF is held in Morgantown, not Charleston, where government is.
 - 5. Queen – Confusing process- ACF was supposed to unite higher ed institutions
 - 6. ACF website is not updating with meeting minutes
 - 7. Southern Community and Tech issues are being discussed
- c. BoG – M. Gildein
 - i. Follow up on 3279
 - ii. Leslie Mason has been giving her updates
 - iii. Dr. Manchin and Dave Hutchison have gone to Kentucky to visit Dan Durbin
 - 1. Presenting plaque
 - 2. Creating a memorial scholarship
- d. Academic Affairs – M. Clements
 - i. Requests faculty send Durbin emails. His wife reads then to him

IV. Old Business

- a. Policy 33 – Define CLP
 - i. Is there curriculum or policy paperwork that allows us to accept credit for specific things?
 - ii. We can request that specific credentials be counted
 - iii. Sarver- We do not have award of credits for some important credentials
 - iv. Clements- there is some information in the system

- v. Wenner- This focuses on Dantes and Transcripts.
- vi. Wenner motions to accept Policy 33. Sarver Seconds. No oppositions, no abstentions, no discussion. Motion carries.
- b. Promotion and Tenure Bylaws
 - i. Should Sr. Lecturer have vote on all packages, or just lecturer packages
 - ii. Language and Literature – All
 - iii. Health Sciences – Mixed
 - iv. Business – Mixed
 - v. Social Sciences – Split
 - vi. Education – Mixed
 - vii. Land Resources – Delineated
 - viii. Final Tally results in Sr. Lecturers voting only on Lecturer packages
 - 1. Queen will rewrite bylaws to include this
- c. Salary task Force
 - i. Sarver made three recommendations which were or should be sent to all faculty
 - 1. Short term – Form
 - 2. Fall planned review
 - 3. Long-term plan
 - ii. Wenner stated the form has “instructor” rather than lecturer
 - 1. Clements – Officially Lecturer is temporary position, instructor long term
 - iii. Chapman- Who makes the decisions on the forms?
 - 1. Sarver – Dr. Manchin and Tim
 - 2. Chapman – is there a metric for the decision? Transparency, Rubric. Salary ranges?
 - 3. Sarver- No
 - 4. Wenner what is the process for approval?
 - 5. Chapman – And what is threshold for approval
 - 6. Sarver- there are no posted salaries
 - 7. Gildein – Decision not made in silos. Dr. Manchin makes decision with Tim Henline
 - 8. There is a way to request salary adjustments in the faculty handbook
 - 9. Wenner – this is a temporary measure
 - 10. Sarver- numbers based on his own research
 - 11. Wenner motions to accept form for this year hand have definitive plan to create salary guidelines in fall 2025. Queen seconds
 - 12. Chapman – there needs t be posted salary ranges and definition of salary compression
 - 13. Gildein – requests clarification of motion
 - 14. McEntire – Some people may ask, some may not
 - 15. Votes - No oppositions, McEntire abstains, no discussion. Motion carries.
 - iv. Wenner motions to present salary data to Bog. Sarver seconds. No oppositions, no abstentions, no discussion. Motion carries.
- d. Academic Integrity – phrase “such as’ needs to be cut. Questions regarding FERPA. Returned for updates
- e. Course Hero – Awareness
 - i. This is a webpage students use to cheat. Has copies of tests and assignments from previous classes. Listed under academic integrity as a violation.

- f. Waitlist Policy
 - i. Defines timeline and procedures for students to be added to class from waitlist
 - ii. Wenner Motions to accept, Lieving seconds.
 - iii. No oppositions, no abstentions, discussion of last paragraph, which needs language correction. Motion carries.
 - g. Faculty Handbook revisions
 - i. Faculty responsibilities includes uploading syllabi to LMS prior to first day of classes
 - ii. Wenner motions to accept, Sarver seconds
 - iii. No oppositions, no abstentions, no discussion. Motion carries.
 - h. Fall 2025 Academic Calendar revisions
 - i. Includes date to upload syllabi to LMS prior to first day of classes
 - ii. Wenner motions to accept. Queen seconds
 - iii. No oppositions, no abstentions, no discussion. Motion carries.
- V. Adjourn – 4:30