



REGENTS BACHELOR OF ARTS "F" FORGIVENESS REQUEST FORM

(RO10-/25)

Registrar's Office • 200 High Street • Glenville, WV 26351 • 304-462-4117 • FAX 304-462-8619 • registrar@glenville.edu

Student's Name _____ GSU ID # _____

Please ensure all requirements below are checked prior to the Registrar's Office reviewing your form.

I understand the following:

- ☐ This policy is different from the general academic forgiveness policy, and I may choose only one forgiveness option, provided I meet the eligibility criteria for both.
- ☐ RBA "F" Forgiveness only applies while enrolled in the RBA program. If I transfer to another program, all forgiven grades will be reinstated.
- ☐ This policy allows all "F" and "FIW" grades earned three or more years prior to RBA admission to be disregarded from my GPA calculation, including those from transferred courses. Grades shall not be deleted from my permanent record.
- ☐ Academic forgiveness under either policy disqualifies me from graduating with academic honors.
- ☐ If my request is approved, forgiveness will be applied only during my final semester.

Please review and confirm the following **before** submitting your application:

- ☐ I have consulted with the RBA Program Director to determine the best forgiveness option for my situation.
- ☐ I am admitted to the Regents Bachelor of Arts (RBA) program.

AND

- ☐ I am either:
 - ☐ Enrolled in my final semester of required courses for graduation, or
 - ☐ Have submitted my application for graduation.

Student Signature: _____ **Date:** _____

RBA Director Signature: _____ **Date:** _____

****For Registrar Office Use Only****

☐ Qualifies ☐ Does not qualify RBA Entry Date: _____

☐ Approval/Denial letter sent _____ First Eligible Semester: _____

Registrar's Office Signature: _____ Date: _____