

Online Committee Minutes
09-19-2025, 3:00p.m.

In attendance: Amanda Stafford, Robin Meadows, Mari Clements, James Carpenter, Pai Song, Randy Darnell, Chelsea Glidden

Not in attendance: Kieren Poff, Scott Beatty, Gerda Kumpiene, Maureen Gildein, Jennifer Wenner

Call to Order

Robin Meadows called the meeting to order at 3:03 p.m.

- **Approval of Minutes**

The committee reviewed the minutes from the March 2025 meeting.

Amanda Stafford motioned to approve the minutes; James Carpenter seconded.

The motion passed unanimously.

- **General Updates**

Amanda Stafford provided an update on a new ADA compliance tool developed by YuJa (Panorama), which evaluates courses for accessibility and facilitates remediation of accessibility issues directly within Brightspace. Amanda is waiting on a cost estimate from YuJa and will provide an update in the next meeting once we have received that information. She mentioned that she and Robin will also be looking into Brightspace options for accessibility checking and compliance, and associated costs, in the near future.

- **Old Business - Bylaws**

The committee continued its review of the Online Committee's bylaws.

Randy Darnell motioned to approve the amended bylaws and forward them to the Faculty Senate for final approval.

Amanda Stafford seconded the motion.

The motion passed unanimously.

- **New Business**

- System Integration Update:

Amanda and Robin discussed ongoing efforts to integrate grades and attendance data from Brightspace into Banner. This integration aims to eliminate the need for faculty to manually enter grades at the 4-week, midterm, and final stages. Some issues with attendance tracking are still being addressed.

- Panopto Update:

Robin and Amanda reiterated that Glenville has a new representative from Panopto and that the contract renewal is upcoming in December.

- Marketing Initiatives:

The group discussed efforts to increase enrollment in online degree programs.

Duane Chapman, in collaboration with the Marketing Department, will lead this initiative.

- Policy Discussion – Policy 32, Section 5.2.10:

The committee briefly discussed this policy.

Members are asked to come prepared to the next meeting with suggestions for how to effectively enforce or amend this policy so that the professional development described meets the needs of both existing and future new instructors of GSU online courses.

Adjournment:

The meeting was adjourned at 3:56 p.m.