

Glenville State University  
Staff Council Minutes  
June 17th, 2025  
TEAMS Only

I. Call the Meeting to Order

- i. Vice Chair, Cody Moore, called the meeting to order at 8:30 am

II. Attendance

- i. Members Present: Eric Marks, Robin Meadows, Jenny Boggs, Jason Phares, Leslie Mason, Adrian Duelley, Cody Moore
- ii. Members Absent: Casey Smola, Chris Carver, Jim Chapman, Ashley Nicholas
- iii. Other Attendance: Rachel Adams, Mary Jones, Lora Stump, Lori Ratliff, Leslie Ward, Carrie McKeown, Tiffany Campbell, Jeremy Carter, Lora Freeland, Sam Conrad, Pam Brown, Marcus Spinks, Max Anderson-Lake, Megan Evans, Kendra Pullen, Tegan McEntire, Rachel Clutter, Sheri Goff, Heather Moyers, Emily Turner, Lisa Eagle, Wendy Broom

III. Review of Minutes from the Last Meeting

- i. Leslie Mason motioned to approve the minutes with recommended changes, Jason Phares seconded. All were in favor, none were opposed, none abstained. Motion passed.

IV. Reports

- i. Human Resources – Tegan McEntire
  - a. The calendar is updated on the website. We are probably not getting the 19<sup>th</sup> off this year. Staff raises take effect July 1<sup>st</sup>. The July 25<sup>th</sup> pay will include 9 days at the new rate, the August 8<sup>th</sup> pay will be the first pay with 10 days at the new rate.
- ii. Treasurer – Jason Phares
  - a. \$8,359.54 has been spent out of Professional Development
  - b. \$3,185.41 is remaining in Ginny Grottendieck
  - c. \$505.91 is remaining in Staff Council
  - d. \$932.41 has been spent out of ACCE
- iii. Board of Governors – Leslie Mason

- a. Committees met last week. The HR & Governance committee discussed moving the Print Shop after the folk festival. The Foundation office has several new scholarships available. The Charleston Dirty Birds game was last weekend. On August 13<sup>th</sup> there is an Alumni event at Lamberts Winery. The BOG currently has two vacancies. Candidate names have been submitted to the Governor. The nursing program was discussed and the possibility of working with HEPC to develop a 2-year degree. The Physiology degree is close to being ready for deployment. The CFO attended a conference and received a lot of great information. The audit process has started. Skiles reported that athletes had the highest GPA ever in the Spring of 2025 and that track is the new cash cow. The regular board meeting is next Wednesday starting at 10.

iv. ACCE – Jenny Boggs

- a. ACCE met on 06/15/25 and discussed the impact of the Reconciliation Bill (aka the Big Beautiful Bill) on medical schools and specifically for WVSOM. ACCE also discussed HB 3279 and the letter sent out by Chancellor Rucker recommending that all BOG's continue to allow Staff, Faculty and Student BOG reps to maintain rights and privileges that were given prior to the passage of the bill with exception to voting rights. It is recommended that all staff councils check and update the wording in their bylaws. The annual ACCE retreat will be held on July 21<sup>st</sup> and 22<sup>nd</sup>, with an open session for all staff council members to attend on the 21<sup>st</sup> at 2:00pm. A zoom link was shared earlier this morning. This is an opportunity for staff to ask questions and receive updates on recent news affecting staff across the state. The Governor is calling for another special session in mid-July to discuss PEIA, but no public information has been shared on what is being considered. This is Jenny's last report, she has enjoyed serving as the ACCE rep, Vice Chair Cody Moore thanked her for her service. Leslie Ward will be the new ACCE rep.

v. Chair/Cabinet – Eric Marks

- a. No new updates.

V. Committee Reports

- i. Facilities and Threat Assessment – Eric Marks
  - a. Eric submitted a written report which is attached to the minutes.
- ii. Co-Curricular Assessment – Jeremy Carter
  - a. All reports were turned in the first week of June.
- iii. ULC – Eric Marks
  - a. Did not meet.

VI. Old Business

- a. Rachel Clutter won employee of the year and Grace Wellings won rising star of the year.
- b. Election process is complete. Rachel Adams asked that everyone be notified of who their reps are.

VII. New Business

- i. Chair Election – All candidates were nominated, Eric Marks is the only one who accepted the nomination, therefore he will continue in the chair position.
- ii. The constitution has been updated to reflect the changes of HB 3279. Leslie Mason motioned to accept the changes to the constitution, Robin Meadows seconded. All were in favor, none were opposed, none abstained. Motion passed.
- iii. Attached to the meeting invite were all the documents for review regarding the hybrid/flex work agreements.
- iv. An email will be sent asking who would like to be part of the salary taskforce, please respond by Friday, June 20<sup>th</sup> should you wish to participate.
- v. Jaycee Johnson submitted a professional development application for reimbursement of \$1500. Robin Meadows motioned that the committee approve the reimbursement, and Jason Phares seconded. All were in favor, none were opposed, none abstained. Motion passed.

VIII. Adjourn

- i. Leslie Mason motioned to adjourn the meeting at 9:15 am, Jason Phares seconded. All were in favor, none were opposed, none abstained. Motion passed.

Respectfully submitted,  
Robin Meadows, Secretary

Date: June 18th 2025

## Cabinet Update:

No new updates.

## Facilities Updates (June 6, 2025)

Goodwin Hall Lock – All inside locks have been replaced, exterior lock replacements were to begin next week.

Amphitheater Project – On-going. Contractors are supposed to be finished and out July 5<sup>th</sup>

Lighting, Handrails, etc. contract is being finalized and will begin after.

August grand opening still projected.

Clark Hall Roof Lighting Project – Has been finished just waiting for amphitheater project to be finished before reveal.

LBH Demo Project – opening bids came in higher than expected and funded for those are still hoping to be finalized by the end of next week.

Field Replacement Project – moving forward, new turf is being installed now, light installation will begin in July then it will be ready for some use. Scoreboard and additional items will be added.

Roofing Project – being finalized by the AG office, science hall will be first.

Mollohan Chiller Project – AC chiller was replaced and then malfunctioned due to an incorrect part installed during installation. That was is being replaced and they expect to have that finished and back in operation early next week.

Print Shop Move – No exact date is being released at this time, but it is projected to be before the Folk Festival.

Goodwin Hall Rooms – First floor rooms have been finished and the second-floor rooms are in progress.

Pickens Hall has been staged and is ready to have the water turned off for some plumbing repairs and some “refresher” work (new paint, etc.) to some more of the rooms.

Mollohan elevator is back in operation.

LBH elevator had to be rewired and is now back in operation.

Chiller for the library has been ordered and is expected before classes start back in August.

Congressionally Directed Spending Projects – includes new lighting, cameras, and additional electronic door locks. This is in progress. Projected at least fifty new light poles.

Goodwill Hall issues that has been all over social media and the news is being dealt with within the legal system.

Start of July there will be some painting in Goodwin Hall and the Administration building.

**IMPORTATN NOTICE: Beginning in August there will be a NEW approval process for all travel!  
More information on this will be forthcoming.**