

Curriculum Committee Meeting

Minutes

August 26, 2025

Present: Mari Clements, JD Carpenter, Donal Hardin, Connie Stout, Lloyd Bone, Kevin Evans, Adam Black, Amanda Chapman, David O'Dell, Kaitlin Ensor, Schuyler Chapman, Dwight Heaster, Sara Sawyer, Bob Hutton, and Rachel Adams

Absent: None

Guests: Pam Brown

Approval of Minutes:

- Minutes from April 15, 2025: David motioned to approve, Kevin seconded. Motion passed.

New Business

Catalog Cleanup

- A few “cleanup” items were found during a review of the catalog over the summer
 - BUSN 193 Course Outline – ENGL 101L changed to ENGL 101S
 - CRJU 335 Course Outline – CSCI 335 changed to CIA 335
 - CRJU 435 Course Outline – CSCI 435 changed to CIA 435
 - Master’s Degree in Athletic Training – SOCL 209 replaced with SOCL 342
 - Wellness Management Plan of Study – CART 200 changed to ART 200; NPLM 301 was referenced twice, one was replaced with NPLM 302
 - Doctoral Degree in Pharmacology – BIOL 309/310 replaced with HLTH 230/231
 - BIOL 250 Course Outline – HLTH 130 changed to HLTH 230
- David motioned to approve all documents, Amanda seconded. Motion passed

Course Outlines

- Ashley reviewed and summarized all course outlines to find what outlines are completely missing and which ones have not been updated in a number of years
- All course outlines older than 5 years old need to be reviewed by departments, and missing outlines need to be submitted
- If departments have any other updates to course outline, these should be submitted during this review period
- Ashley will email Department Chairs/Deans with missing and outdated outlines for review
- There will be one due date for all departments. All revised course outlines will be due 9/16 for the 9/23 meeting. The due date can be changed later if departments need more time

Course Rotations

- The BOG asked if rotations could be reviewed so that course offerings would allow for higher enrollment in classes

- Mari asked if departments could review their course rotations again
- All departments should submit changes to course rotations by 10/14 for the 10/21 meeting

WV ROCKS/RBA

- Kandas is looking to add additional WV ROCKS courses to our offerings and some cleanup is needed for the Land Surveying Area of Emphasis for RBA that was submitted in the spring. A Health Sciences Area of Emphasis is also being proposed
- Adam will reach out to Kandas about these changes, and hopes to have a submission from her by 10/28 for the 11/4 meeting

Micro Credentials

- These can be both stackable and stand-alone credentials
- Mari asked departments to look into what could be “water station” credentials earned along the way, what is attractive to outside learners, and what employers want to see
- These should be anywhere from 6-9 hours, but HEPC has not yet defined what a micro credential should look like
- WV has partnered with Credible to provide badges, and hopefully these can be added to transcripts as well
- Departments wanting to submit micro credentials should aim to submit by 11/11 for the 11/18 meeting

5 Year Program Reviews

- Any changes needing to be made based on 5-year program reviews done last year should be submitted by 12/2 for the next scheduled meeting. The December meeting has not been scheduled, but will be scheduled if needed
- Programs that went through a review last year include: Criminal Justice undergraduate programs, Health & Human Performance, Biology, BA – English, and AS Business

BIOL 309/310 Substitution for HLTH 230/231

- BIOL 309/310 was discontinued and is similar but not equivalent to HLTH 130/131 which is now HLTH 230/231
- A lot of course substitutions have had to be made because BIOL 309/310 is required in students' majors
- Anatomy & Physiology should be transferred in as HLTH 230/231
- David motioned to approve that BIOL 309/310 can be substituted for HLTH 230/231 for students who need 309/310. Sara seconded. Motion passed

60 + 60 Transfer Credit

- WV has low transfer rates from 2-year institutions to 4-year institutions
- The WV Legislature passed the 60 + 60 in the last session, so institutions now must implement this
- HEPC will review all 2-year degrees, and all approved degrees will have to transfer in as complete if a student transfers to a 4-year institution

- All gen ed requirements will also be deemed complete no matter the range of hours/requirements
- Any required courses at lower levels (100-299) will have to be accepted as complete in our 4-year program
- GSU has been working with New River and Pierpont on articulation agreements to make this process easier for students transferring from those institutions
- Mari asked if committee members could look at requirements and courses to see how this would work for us and what issues we may face. Sara volunteered to help review

Common Course Numbering Project

- HEPC is looking to renumber courses so that courses transfer easily among institutions
- Once 2-year institutions renumber their courses, 4-year institutions will probably have to match the new numbering system

Adam adjourned the meeting at 1:14 p.m.

August 27, 2025

Ashley Nicholas