

Curriculum Committee Meeting

Minutes

October 7, 2025

Present: Mari Clements, JD Carpenter, Scott Beatty, Connie Stout, Lloyd Bone, Kevin Evans, Adam Black, Amanda Chapman, David O'Dell, Kaitlin Ensor, Schuyler Chapman, MacKenzie Petry (proxy for Dwight Heaster), Sara Sawyer, Bob Hutton, Brooklyn Golden and Rachel Adams

Absent: Dwight Heaster (MacKenzie Petry served as proxy)

Guests: Pam Brown, Ann Reed

Approval of Minutes

- Minutes from September 23, 2025: David motioned to approve, Sara seconded. There was a correction Scott's name in the minutes. Kaitlin and Schuyler abstained. Motion passed
 - Amanda also provided information from Melody that new general education courses would be reviewed by the Academic Assessment Committee instead of the General Education Committee. Mari will clarify this information and process with Melody.

Old Business

Criminal Justice Course Outlines

- Scott took the course outlines back to his department for another review and revisions after the last meeting
- Clarified 'law enforcement shorthand' on the outline for CRJU 105; work hours were removed from the CRJU 497 outline; updated Blooms Taxonomy
- David motioned to approve, Sara seconded. Motion passed

CIA 397 & CIA 497 Course Outlines

- Course outlines were updated based on discussion at the last meeting
- The committee decided 397 & 497 courses should have prerequisites of:
 - 397: Junior standing or consent of instructor
 - 497: Senior standing or consent of instructor
- Ann asked about the number of credit hours offered for work experience, internship, and practicum courses, if they can all be variable 1-6, and if the repeatable information could be removed from each individual outline and placed in the general information for work experiences, internships and practicums in the Course Offerings section of the catalog
- Sara motioned to approve CIA 397 & 497 as new courses, to update all work experience, internship, and practicum courses to 1-6 variable credit, and to remove all repeatable information from these course outlines and move it to the Course Offerings section of the catalog. Schuyler seconded. Motion passed

New Business

Fine Arts Course Outlines

- Revised Course Outlines
 - The department has been working to review and revise outdated course outlines
 - All 100/300 level course outlines should state “may be repeated up to 4 times per credit”
 - Schuyler questioned 111/311 having the same learning objectives and if the objectives could be updated to include more demonstrative learning
 - Some objectives are different at the 300 level. The course outline can be revised to break out objectives for 100 & 300 level on one outline
 - Lloyd will update the course outlines for 100/300 level courses for the next meeting
 - The prerequisite was questioned on the outline for ART 301. Lloyd will check with Chelsea and provide an update at the next meeting
 - On the outline for MUSC 301 the learning objectives shouldn’t state “student will have the knowledge of”, they should follow Blooms Taxonomy, and the number of objectives should be reviewed. Lloyd will review and provide an update for the next meeting
- MUSC 204 – New Course
 - Jason is wanting to add this course to possibly be a general education course in the future. This has already been offered as a 199 class
 - Music majors can take this as a general elective for now
 - Kaitlin motioned to approve, including the typo amendment, and with the removal of italicized information in the learning objectives that pertains to general education. Schuyler seconded, motion passed.

Learning Outcomes by Department

- Adam asked the committee to take these outcomes back to the departments for discussion and review, and to bring back any questions, changes, or additions to the next meeting
- Schuyler mentioned that the formatting should be the same across all departments as well
- Mari also mentioned that departments would be receiving their sections of the catalog to review for accuracy before they are input into the new catalog software system

Adam adjourned the meeting at 1:17 p.m.

October 8, 2025

Ashley Nicholas