

Summary of Facilities Committee/Threat Assessment Minutes

Created on January 14, 2026

Action Items

Generate and distribute minutes

Use Eric's Teams recording to generate written minutes for the prior meeting and email those minutes to the group.

Submit camera paperwork

Deliver the camera procurement/rec paperwork to the business office so funds can be released and installations scheduled.

Identify student(s) for lock rollout

Confirm one student case that is already completed / suitable as a test case for the new lock/swipe process and report back to the team.

Overview

Major campus projects progressing: roofing ~90–95% complete; amphitheater punch-list underway; lighting poles and production lights staged for installation.

Security upgrades moving forward: door locks being installed (staged activation), camera purchases funded but require paperwork and configuration; **swipe-card** rollout/grooming period expected ~2 weeks after activation.

Deferred maintenance & funding timeline: aim to have deferred maintenance packaged for additional funding by **Sept 15, 2026**; energy services contract targeted to go under contract by **Feb 15 –Mar 1, 2026**.

Operations & reliability issues: elevator control board work (costs noted), UPS replacements ongoing (about 20–40/yr), GPS/camera latency limits real-time monitoring.

Student behavior / case management: shift toward a caseworker-style intervention model; need a concise team for case reviews and quicker response workflow.

Construction & Deferred Maintenance

Roofing projects are 90–95% complete; coping metal pending, causing rubber flapping at building corners.

Top-floor leak in Science Hall is under investigation (roof vs. ductwork); ductwork received putty and will be repaired to determine source.

Amphitheater: contractor #1 is completing the punch list; contractor #2 plans to start light-pole and permanent lighting installation in ~2 weeks; production lights were shipped to Martinsburg for testing before on-site installation; goal to complete most work within ~1 month.

Locks/access control: locks are on site; installer scheduling is pending; activation will include a transition period with existing keys retained, then a ~2-week key turn-in window.

Energy services contract targeted for completion by **Feb 15** (ideal) or **Mar 1** (latest); aim to finish all deferred maintenance by **Sep 15**; targeted projects include control-network expansion, roof upgrades at Thickers/Academy/Goodman Hall/Pioneer Village; Morris Family project on schedule with most foundations in and **600** piles installed, daily concrete pours for the last two weeks.

Security & Access (locks, cameras)

Locks vendor has contacted campus; installation date not yet confirmed; access will be activated with a **~2-week** grace period for students to turn in mechanical keys.

Energy services contract aims to be executed by **Feb 15** (ideal) and no later than **Mar 1**; all deferred maintenance projects target completion by **Sept 15** to pursue additional funding.

Major projects status: most housing roofs completed in fall; remaining roofs scheduled for spring; Morris Family project on schedule; crews poured foundations daily and placed about **600** piles/foundations.

Site operations: road dirt complaints are being mitigated (sweeping, scraping, stone); demolition/facade tie-backs may cause temporary disruptions to offices/bathrooms/hallways; bookstore delivery access improved via amphitheater route and portable ramp.

Facilities and funding: print shop near **100%** operational; custodial morning service restored; wall beautification options under review (landscape stones, painting); two camera funding sources (deferred-maintenance for Goodwin Hall and congressional funds) require procurement paperwork/receiving documentation to release funds.

Systems Reliability (elevators, UPS, GPS)

Computer board for Goodwin elevator was rebuilt off-site but required manufacturer program upload; manufacturer upload cost **\$19,000** and board is being sent to them (cheaper than full elevator rebuild).

Elevator/power damage attributed to recurring power flashes; UPS replacements at **20–40 per year**; recent outage lasted **23 hours**, HVAC required manual programming and rewiring to restore ~50%; parts pending for full restoration.

No new requests for office or classroom space; no personnel moves planned currently.

Facilities work planned: removal of dead pine tree, targeted paving, and minor painting; door lock issues affect international students (SIM/country-code compatibility); card access available but costly.

Shuttle/vehicle GPS tracking tested previously; significant latency made location data non-real-time; formal research and report scheduled for next week.

Student Support & Behavior Intervention

BIT was created from scratch without established training, causing team expansion and burdensome reports.

Rita left; team was consolidated into a smaller, focused group with identified champions.

Attendance at the **VEDA** conference revealed a trend toward a **caseworker** model; proposed assigning casework duties to **Pioneer Support Center counselors**.

Immediate threats require rapid public safety or administrative action; BIT was designated to manage ongoing case files and documentation, not immediate crisis intervention.

Faculty held misconceptions (e.g., about **ICE** procedures); leadership planned to clarify procedures and finalize a revised plan **within one month**, consulting Dwayne and Doc before dissemination.